Property of: ________________________________
Address: __________________________________
Phone #: _________________________________
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Dear Union Family:

If you are new to our community this year, let me extend a heartfelt welcome to Union! For those of you who are returning to this place, welcome back. We have missed you over the summer months. Whether you are new or returning, we look forward to continuing to get to know you better this year, hearing your stories, and encouraging you in this journey.

It is our desire that you find a strong sense of community at Union, and you find genuine support as you seek to discover more fully how God has created you. The Lord has gifted you with unique abilities that will continue to flourish over the coming months. My goals for you this year are twofold. First, my desire is that you would thrive academically and get excited about your major and how God is preparing you for Kingdom service. My second goal is that you would be an active part in creating a Bonhoeffer-type community in this place where we do “life together” very well. This year, I pray you would continue to work hard on your studies while loving each other well. (John 13:35.)

My office is eager to provide you with helpful opportunities and resources, accurate information, and innovative solutions as you study, learn and grow. On behalf of the entire Student Life team at Union University, we look forward to serving you this year!

Warmest Regards,

Kimberly Thornbury, Ph.D.
Senior Vice President for Student Services & Dean of Students

Dear Union students,

Welcome to campus! Few things excite me more than the new beginning each semester brings. I love flipping through a fresh, empty planner and knowing it will soon be filled with all the things I treasure about Union. The last three years have been an incredible blessing to me, and I look forward to enjoying cherished friendships and creating new relationships across campus during my senior year.

Whether you are returning to the rhythm of college life or experiencing Union for the very first time, I hope that excitement resonates with you as well. My time here has encouraged me to seek truth and challenged me to cultivate genuine, Gospel-centered relationships. The community Union University claims is like no other college campus. The friendships I’ve made with peers and professors define Union and exemplify the people-focused mission of our university.

With the start of a new school year, I encourage you to take the opportunities our community offers as we pursue excellence and propel each other toward our ultimate goal: glorifying God. As the president of the Student Government Association, I would love to share my heart with you and to know yours over a Barefoots Joe latte. Know that all the members of SGA have been anxiously anticipating the beginning of this year and the opportunity for us to grow together. Please do not hesitate to share your thoughts, your concerns, and your day-to-day life with us; we would love nothing more! I cannot wait to see how the Lord will use Union University to grow us this year and I am thrilled to spend it with each of you!

Kylie McDonald
SGA President 2012
The University offers a broad range of services. The president, vice-presidents, deans, chairpersons of the departments, faculty, and other Union personnel are available to students who desire assistance in matters related to their academic, social, personal, and spiritual lives.

EMERGENCY NUMBERS
Ambulance ................................................................. 911
Fire .............................................................................. 911
Poison Control ......................................................... 1-800-222-1222
Police ......................................................................... 911
National Eating Disorders Association Helpline ............ 1-800-931-2237
Suicide Prevention Hotline .................................. 1-800-273-TALK (8255)
Residence Life .................................................. RD 24 hour cell phone (emergency only) 298-7768
Safety and Security .................................................. (day) 731-661-5018
...................................................... (Safety and Security 24 hour cell phone) 731-394-2922
West Tennessee 24-Hour Alcohol & Drug Helpline .......... 615-269-0122
WRAP (Women’s Resources & Rape Assistance Program) .. 731-668-0411

UNIVERSITY DIRECTORY
For numbers not listed here, please call the Union University switchboard at “0” or 731-668-1818. If calling from off campus, please dial the 661 prefix before the following extensions. Our area code is 731.

Academic Services ........................................................ 5040
Accounts Payable .......................................................... 5275
Activities Desk .............................................................. 5150
Aquatics ........................................................................ 5150
Athletic Office ............................................................... 5130
Admissions Office ........................................................ 5100
Art Department ............................................................... 5075
Alumni Relations .......................................................... 5208
Barefoots Joe ................................................................. 5019
Biology Department ..................................................... 5596
Bookstore (LifeWay) ................................................... 731-668-9492
Box Office (Theatre) .................................................. 5105
Business Office/Student Accounts ............................... 5026
Business (School of) .................................................... 5357
Campus Ministries ....................................................... 5062
Campus Calendar/Reservations ................................... 5279
Cardinal and Cream ..................................................... 5376
Career Services ............................................................. 5421
Center for Academic Advocacy .................................... 5078
Center for Keystone Academic Support ....................... 6568
Chapel Facilitator (chapel credit) ................................. 5279
Claudia Velasco, junior accounting major, and the women of Zeta Tau Alpha perform their "Pirates of the Caribbean" act at the 15th annual Variety Show.

Photo by Morris Abernathy
HOURS

Barefoots Joe

Monday—Friday ................................................................. 7:30 am—11 pm
Saturday ................................................................. 1:00 pm—11 pm
Sunday ................................................................. 7:00 pm—11 pm
(Hours Subject to Change) Limited hours during December, January, June, July.

Computer Center Hours

Fall and Spring Semesters
Monday—Thursday ................................................................. 7 am—11:00 pm
Friday ................................................................. 7 am—5 pm
Saturday ................................................................. 11 am—5 pm
Sunday ................................................................. 2 pm—5 pm; 8 pm—11:00 pm

Summer and Winter Terms
Monday—Thursday ................................................................. 7 am—9 pm
Friday ................................................................. 7 am—5 pm
Saturday ................................................................. 11 am—5 pm
Sunday ................................................................. 2 pm—5 pm
(Times could vary during winter and summer terms. Labs will also be closed during Chapel on specific dates that are posted in the lab. Labs are closed on official school holidays. Please check Lab postings for updates.)

Dining Services

Brewer Dining Hall

Monday—Thursday
Breakfast (Omelet orders end at 10:15 am) ....................... 7 am—10:30 am*
*the Dining Hall may close from 10:00 am - 11:00am on select Wednesdays & Fridays for Chapel
Lunch ................................................................. 11 am—2 pm
Dinner ................................................................. 5 pm—7 pm

Friday**
Breakfast (Omelet orders end at 10:15 am) ....................... 7 am—10:30 am*
* the Dining Hall may close from 10:00 am - 11:00am on select Wednesdays & Fridays for Chapel
Lunch ................................................................. 11 am—2 pm
**Brewer Dining Hall is not open for Dinner on Friday nights.

Saturday—Closed

Sunday
Breakfast ................................................................. Closed
Lunch ................................................................. Noon—2 pm
Dinner ................................................................. 5 pm—7 pm

The Lexington Inn

Monday—Friday ................................................................. 10:30 am—8:30 pm*
*the Lexington Inn may close from 10:00 am - 11:00am on select Wednesdays & Fridays for Chapel
Saturday ................................................................. 9:30 am—11:30 am; Noon—2 pm; 4:00 pm—6 pm
Sunday ................................................................. Closed
Health Services
Monday—Friday ................................................................. 8 am—4 pm

Please note: The Health Clinic will not be open for chapel services that are designated as closed on the chapel schedule. The Health Clinic lunch time varies due to their desire to accommodate morning patients.

The Hundley Center for Academic Enrichment
Monday, Tuesday, Thursday ........................................... 1 pm—8 pm
Wednesday & Friday .......................................................... 1 pm—5 pm

Jackson Library Hours

Fall and Spring Semesters
Monday—Thursday ............................................................... 7 am—12:30 am
Friday ................................................................................ 7 am—5 pm
Saturday .............................................................................. 11 am—5 pm
Sunday .................................................................................. 2 pm—5 pm; 8 pm—12:30 am

Winter Term
Monday—Thursday ............................................................... 7 am—9 pm
Friday ................................................................................ 7 am—4 pm
Saturday .............................................................................. 11 am—5 pm
Sunday .................................................................................. 2 pm—5 pm

Summer Term
Monday—Thursday ............................................................... 7 am—9 pm
Friday ................................................................................ 7 am—4 pm
Saturday .............................................................................. 11 am—5 pm
Sunday .................................................................................. 2 pm—5 pm

(Summertime Library closes for all school holidays. The library also closes for the chapels requested by the President’s office. Hours may vary in between terms. To inquire about hours of service or other library topics, call 731-661-5070.)

Mail Services
Monday—Friday ................................................................. 8:30 am—4:00 pm

Residence Complexes Commons Hours

McAfee Commons Weekday
Monday—Thursday ............................................................... 11 am—1 am
Friday ................................................................................ 11 am—2 am

McAfee Commons Weekend
Saturday .............................................................................. Noon—2 am
Sunday .................................................................................. 1 pm—6 pm; 8 pm—1 am

McAfee Commons Winter and Summer Terms
Please check www.uu.edu/studentservices/residencelife for up to date information.

Bowld Commons Weekday
Monday—Thursday ............................................................... 8 am – 1 am
Friday ................................................................................ 8 am – 2 am

Bowld Commons Weekend
Saturday .............................................................................. Noon—2 am
Sunday .................................................................................. 1 pm—6 pm; 8 pm—1 am
Bowld Commons Winter and Summer Terms

Please check www.uu.edu/student-services/residencelife for up to date information.

Residence Life Open Visitation

Friday ................................................................. 2 pm—10 pm
Saturday .................................................................... 2 pm—10 pm
Sunday ........................................................................ Noon—6 pm

Wellness Center Hours (Fall/Spring Semesters)

Monday .................................................................................................. 6 am—10 pm
Tuesday .................................................................................................. 6 am—10 pm; 11 am—10 pm
Wednesday ................................................................. 6 am—10 am; 11 am—10 pm
Thursday .................................................................................................. 6 am—10 pm; 11 am—8 pm
Friday ................................................................................................. 8 am—8 pm
Saturday ................................................................................................. 8 am—8 pm
Sunday ......................................................................................................... 2 pm—4 pm

Activities Center

Monday .................................................................................................. 6 am—10 pm
Tuesday .................................................................................................. 6 am—10 pm
Wednesday ................................................................. 6 am—10 am; 11 am—10 pm
Thursday .................................................................................................. 6 am—10 pm
Friday ................................................................................................. 6 am—10 am; 11 am—10 pm
Saturday ................................................................................................. 8 am—8 pm
Sunday ......................................................................................................... 2 pm—4 pm

Aquatic Center Hours (Fall/Spring Semesters)

Monday ................................................................. 6 am—8 am; 1 pm—4 pm; 7 pm—9 pm
Tuesday ................................................................................................. 6 am—8 am; 1 pm—4 pm; 7 pm—9 pm
Wednesday ................................................................. 1 pm—4 pm; 7 pm—9 pm
Thursday ................................................................................................. 6 am—8 am; 1 pm—4 pm
Friday ................................................................................................. 3 pm—6 pm
Saturday ................................................................................................. 3 pm—6 pm
Sunday ......................................................................................................... 2 pm—4 pm

Visit www.uuwellness.com for updates on Summer, J-Term, and Holiday Hours.

Rob Griffith of the group Flying Colours performs in Barefoots Joe during Scholars of Excellence Weekend.

Photo by Jacob Moore
UNION UNIVERSITY PROFILE

OUR IDENTITY
Union University is an academic community, affiliated with the Tennessee Baptist Convention, equipping persons to think Christianly and serve faithfully in ways consistent with its core values of being excellence-driven, Christ-centered, people-focused and future-directed. These values shape its identity as an institution whichprioritizes liberal arts based undergraduate education enhanced by professional and graduate programs. The academic community is composed of quality faculty, staff, and students working together in a caring, grace-filled environment conducive to the development of character, servant leadership, and cultural engagement.

OUR CORE VALUES

- **Excellence-Driven:** We believe that excellence, not mere compliance, is the goal of our teaching, our research, and our service. We are not motivated to excellence out of pride but out of a desire to do all things for God’s glory because He cares about our work and wants to be involved in everything we do. We will not be satisfied with mediocrity, but will pursue excellence in all things. This means our truth claims carry with them the challenge of living out that truth in the minutes and hours of our daily lives. Thus we will pursue excellence, without arrogance.

- **Christ-Centered:** A cohering core value of our guiding vision is a call to faith, a call to be Christ-centered in all that we are and in all that we do. We will seek to build a Christian liberal arts-based community where men and women can be introduced to an understanding and appreciation of God, His creation and grace, and to humanity’s place of privilege and responsibility in this world. We will seek to establish all aspects of life and learning on the Word of God, leading to a firm commitment to Christ and His Kingdom. To be a Christ-centered institution calls for us to establish the priority of worship and service in the Christian life while seeking to develop a generation of students who can be agents of reconciliation to a factious church in a hurting and broken world. This commitment calls for all faculty and staff to integrate Christian faith in all learning and doing, based on the supposition that all truth is God’s truth and that there is no contradiction between God’s truth made known to us in Holy Scripture and that which is revealed to us through creation and natural revelation.

- **People-Focused:** A third pillar on which we will build our common commitments is the core value of being people-focused. At the heart of our commitment to being people-focused is the visible demonstration of valuing one another. We will give honor to one another through our words and actions, and by committing to each person’s success. We therefore jointly commit ourselves to the success of Union University.

- **Future-Directed:** We will seek to maximize the windows of opportunity the Lord has presented to us to the greatest degree that resources allow. All of our resources and efforts must, by God’s grace, be maximized to fulfill our common mission. A commitment to being future-directed means we want to have a short-term focus and a long term view. We want to involve ourselves in efforts that prepare us effectively to impact the world of the 21st Century.

OUR MISSION
Union University provides Christ-centered education that promotes excellence and character development in service to Church and society.
Union University is an heir of three antebellum Tennessee schools—West Tennessee College and its predecessor, Jackson Male Academy, both located at Jackson, and of Union University, located at Murfreesboro—and it is the inheritor of another college in 1927, Hall-Moody Junior College of Martin, Tennessee.

Jackson Male Academy, founded in 1823 shortly after the opening of West Tennessee for settlement, was chartered by the legislature in 1825, making it the oldest school currently affiliated with Southern Baptist life.

West Tennessee College originated in the mid-1840s when supporters of the Academy secured a charter for a college and received an endowment from the state to come from the sale of public lands. Under its charter, the property rights and governance of the Jackson Male Academy were vested in the trustees of the College. The College offered three degrees—Bachelor of Arts, Bachelor of Philosophy, and Master of Arts—and had four departments: Moral Philosophy, Languages, Mathematics, and Natural Philosophy and Chemistry. West Tennessee College continued until 1874, when at a time of depressed economic conditions, the trustees offered the College’s buildings, grounds, and endowment to Tennessee Baptists in the hopes of attracting a southwestern regional University planned by the state’s Baptist leaders. The Baptists of Middle Tennessee (there were three separate conventions in Tennessee at that time) in 1848 established Union University at Murfreesboro, near the geographical center of the state. Union University came upon hard times. In 1859 its highly respected president, Dr. Joseph H. Eaton, died; and during the Civil War its campus was badly damaged. It reopened in 1868 only to close again in 1873, largely because of its financial condition and an epidemic of cholera.

Southwestern Baptist University, the immediate predecessor of the present Union University, originated because of a desire by Tennessee Baptists, who still had a separate convention for each of the state’s three Grand Divisions, for greater unification. Education became the core issue around which such unification was promoted. Committees of the three conventions met jointly in Humboldt in 1873 and issued a resolution supporting the establishment of a first-class regional University. An Educational Convention met in Murfreesboro in 1874, and following that a committee was appointed to select a location for the proposed University. The committee recommended the acceptance of the offer made by the citizens of Jackson to assume ownership of West Tennessee College.

In September 1874, the new institution opened at Jackson as an academy, and in 1875 it was chartered as Southwestern Baptist University. In 1907, Dr. T. T. Eaton, a trustee at Southwestern from its beginning, bequeathed his 6,000 volume library to the college. He was a former professor at Union University at Murfreesboro, where his father, Dr. Joseph H. Eaton, had been president. Shortly thereafter the name of Southwestern Baptist University was changed to Union University to honor the Eatons and others from Union at Murfreesboro who had made a major impact on Southwestern as faculty, administrators, trustees, and contributors. In a further move to unify its educational efforts, the Tennessee Baptist Convention in 1925 secured a new charter which vested all rights, authority, and property of Union University in the Convention, including the election of the University’s trustees. Two years later, the Convention was able to consolidate Hall-Moody Junior College at Martin (1900-1927) with Union University. During the 1920s, Union discontinued its graduate program, its Law Department, and its high school and added a bachelor of music degree program.
After a major fire in 1912, several new buildings were constructed, including the centerpiece of the campus for the next 60 years, Barton Hall. In 1948 the Southern Association of Colleges and Schools granted Union University its original accreditation. In 1962, at the request of local physicians, Union developed a nursing program with the assistance of Jackson-Madison County General Hospital.

Because of an aging and landlocked campus, Union moved in 1975 from near downtown to a new campus located along Highway 45-Bypass in north Jackson. During the administrations of President Robert Craig (1967-85) and President Hyran Barefoot (1987-1996), enrollment increased from less than 1,000 students to more than 2,000; the multi-purpose Penick Academic Complex was enlarged several times; many additional housing units were erected; and the Blasingame Academic Complex (1986) and the Hyran E. Barefoot Student Union Building (1994) were constructed. From the early 1950’s to the early 1970’s, Union operated an Extension Center in the Memphis area. From 1987-95 Union offered the degree completion program leading to the Bachelor of Science in Nursing (RN to BSN track) in Memphis. There were more than 300 graduates of this program.

When David S. Dockery was elected as the fifteenth president of Union University in December 1995, he brought with him a compelling vision to build on a great tradition while taking Union to the next level of regional and national prominence in Christian higher education.

The progress that has been made during this time has been remarkable:

- The progress that has been made during this time has been remarkable: fall enrollment increased from 1,972 (in 1996) to 4,205 (in 2011).
- Accepted significant increases in giving, including ten of the largest commitments in school history
- Instituted three five-year strategic plans
- Completed $120 million in new campus construction, including 17 residence halls, Bowld Student Commons, the Miller Tower, Jennings Hall, Hammons Hall, and Fesmire athletic facilities
- Completed a $110 million comprehensive capital campaign; renewed commitment to scholarship and research among Union faculty as a part of the establishment of the Center for Faculty Development
- Added new undergraduate majors in political science, physics, theology, digital media studies, church history, ethics, sports management, sports medicine, engineering; and graduate programs in Christian studies (MCS and D.Min.), education (M.Ed., Ed.S., and Ed.D.), nursing (MSN with tracks in education, administration, and nurse anesthesia), pharmacy (Pharm.D.) and intercultural studies (MAIS)
- Achieved SACS Level V accreditation
- Added programs in undergraduate research, student mission involvement, and giftedness assessment program for freshman students
- Added an extension campus in the Memphis suburb of Germantown, which now has more than 900 students, and an extension campus in the Nashville suburb of Hendersonville
- Established the Carl F.H. Henry Center for Christian Leadership, the Charles Colson Chair for Faith and Culture, and the Stephen Olford Chair of Expository Preaching
• Initiated the highly successful annual Scholarship Banquet
• Achieved top tier recognition in *U.S. News and World Report* and other important listings.

In many respects, Union University is in the strongest position in its history. For example, the University has enjoyed steady enrollment growth for a number of years, as indicated below:

**UNION UNIVERSITY ANNUAL GRADUATION COMPARISON**

Another indicator of the University’s health and vitality is the growth in the number of students completing programs at Union. As indicated below, this past year 1,224 students graduated from Union, a 197% increase over the 97-98 school year:
Key enrollment and financial indicators are monitored by University officials regularly to determine trends and to provide data for critical decision-making and analysis, including:

<table>
<thead>
<tr>
<th>Key Enrollment Indicators</th>
<th>1996</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall Enrollment</td>
<td>1972</td>
<td>4,205</td>
</tr>
<tr>
<td>Non-duplicating headcount</td>
<td>2183</td>
<td>5,109</td>
</tr>
<tr>
<td># of states/countries</td>
<td>31/14</td>
<td>44/33</td>
</tr>
<tr>
<td>% of male/female</td>
<td>35/65%</td>
<td>42/58%</td>
</tr>
<tr>
<td>% of minority students</td>
<td>5%</td>
<td>23%</td>
</tr>
</tbody>
</table>

**OUR STATEMENT OF FAITH**

1. **The Scriptures.** The Scriptures of the Old and New Testament were given by inspiration of God and are the only sufficient, certain and authoritative rule of all saving knowledge, faith, and obedience.

2. **God.** There is but one God, the Maker, Preserver and Ruler of all things, having in and of Himself, all perfections, being infinite in them all; and to Him all creatures owe the highest love, reverence and obedience. He exists eternally in three persons: Father, Son, and Holy Spirit each with distinct personal attributes, but without division of nature, essence or being. God ordains or permits all things that come to pass, and perpetually upholds, directs and governs all creatures and all events; yet so as not to destroy the free will and responsibility of intelligent creatures.

3. **Humankind.** God originally created humankind in His image, and free from sin; but through the temptation of Satan, they transgressed the command of God, and fell from their original righteousness, whereby all humans have inherited a sinful nature that is opposed to God, and are thus under condemnation. As soon as they are capable of moral action, they become actual transgressors.

4. **Jesus Christ.** The second person of the Trinity is the eternal Son of God. In his incarnation, Jesus Christ was conceived by the Holy Spirit and born of the virgin Mary. Jesus perfectly revealed and did the will of God, taking upon Himself human nature, yet without sin. He honored the divine law by His personal obedience, and by His substitutionary death on the cross He made provision for our redemption from sin. He was buried and rose again the third day, and ascended to His Father, at whose right hand He lives to make intercession for His people. He is the only Mediator, the Prophet, Priest and King of the Church, and Sovereign of the universe.

5. **Holy Spirit.** The Holy Spirit is the Spirit of God, fully divine, who exalts Jesus Christ. The Spirit convicts men and women of sin, of righteousness, and judgment, enabling them to understand the truth. He calls men and women to the Savior, and brings about regeneration, which is a renewal of heart and nature.

6. **Salvation.** Salvation involves the redemption of the whole person, and is offered freely to all who believe in Jesus Christ as Lord and Savior; accepting and trusting
in Him alone for justification and eternal life. Justification is God’s gracious declaration of righteousness of sinners, who believe in Christ, from all sin, through the satisfaction that Christ has made. Believers are also sanctified by God’s Word and Spirit dwelling in them. Sanctification is the process of progressing toward moral and spiritual maturity, enabled by the presence and power of the Holy Spirit. Those who are accepted in Christ and sanctified by the Holy Spirit will never totally nor finally fall away from the state of grace, but shall persevere to the end, and be kept by the power of God through faith unto salvation.

7. **The Church.** The Lord Jesus Christ is the Head of the Church, which is composed of all true followers of Christ, and in Him is invested supremely all power for its government. Christians are to associate themselves with local churches; and to each church is given the authority to administer order, to carry out ministry, to worship, and to practice discipline.

8. **Last Things.** The bodies of humans after death return to dust, but their spirits return immediately to God—the righteous to rest with Him; the wicked to be reserved under darkness to the judgment. God in His own time and in His own way, will bring the world to its appropriate end. According to His promise, Jesus Christ will return personally and visibly in glory to the earth. At the last day, the bodies of all the dead, both just and unjust, will be raised. God has appointed a day, when He will judge the world by Jesus Christ, when all people shall receive according to their deeds; the wicked shall go into everlasting punishment; the righteous, into everlasting life.
STUDENTS’ PRIVILEGES AND RESPONSIBILITIES

INTRODUCTION
Students possess the privileges, responsibilities, and rights of several citizenships, including those of state, federal and municipal governments. Enrollment in Union University presents privileges beyond those available to all citizens at the partial expense of the Tennessee Baptist Convention. These additional privileges come with additional responsibilities.

The Union campus life handbook serves as the main university handbook. All other handbooks (e.g. handbooks specific to a school, college, academic discipline) serve as handbook supplements to this main handbook. Where there may be conflicting policies, the policies listed in this campus life handbook will take precedent.

The campus life handbook is not a contract. However, students are bound by the policies and community values listed in this student handbook. The most recent handbook supersedes prior versions. Union reserves the right to revise and amend this handbook. Any changes to this handbook after printing and before the new academic year will be sent to students via announcements and also included as an addendum at http://www.uu.edu/studentservices/handbook.

COMMUNITY RESPONSIBILITY AND ACCOUNTABILITY
At Union University all members of the University community have a responsibility to the values of the University and to one another. The commitment to these values is expected at any time a student is enrolled, whether or not school is in session. When in the presence of a Values Violation, the individual has the responsibility to 1) intervene and confront the violation so the behavior stops; and/or 2) immediately leave the area where the violation is occurring and contact appropriate Union University staff members so the violation can be confronted. If members of the community willingly remain in the presence of a values violation without either confronting the violation, or leaving the area immediately and contacting appropriate University staff members, they may be perceived as supporting the values violation and may be subject to sanctions as well. Such support of violations undermines the purpose of the community as an atmosphere conducive to academic and personal growth for its members, and thus the individual present may be subject to sanctions.

AUTHORITY FOR COMMUNITY EXPECTATIONS
Union University seeks three sources of authority in light of the University mission for the community expectations it places on students.
1. Scripture (What does the Bible say to us about community expectations?)
2. Legal Authority (Local, State and Federal Laws)
3. Baptist Life and Christian Heritage (The life-style issues, roots, and values of evangelical Christians who find their authority in God’s word and have stressed the need for a personal, redemptive faith in Jesus Christ.)

It is from these three sources that the five Community Values of Union University are based. As is the case with all communities, reasonable expectations are identified
which contribute to the common good of the community. Being a contributing member of a community requires that selfish individualism must give way to what is best for a caring, orderly, and just community.

Therefore, five Community Values have been identified that affirm a peaceful, purposeful, and biblical community founded on the moral and ethical integrity of students and faculty. As a community we are committed to the Christian values on which Union University was founded.

THE FIVE UNION COMMUNITY VALUES

I. Worth of the individual (Luke 12:7)
II. Self-discipline (Galatians 5:22-26)
III. Academic and personal integrity (Proverbs 12:22)
IV. Respect for property and the environment (Psalm 24:1, Genesis 2:15, I Cor. 4:2, Exodus 20:15)
V. Respect for community authority (Romans 13:1, 2)

UNIVERSITY COMMUNITY VALUES STATEMENTS

I. WORTH OF THE INDIVIDUAL

We value the intrinsic worth of every individual. Our respect for other individuals includes an appreciation of cultural backgrounds different from our own, an understanding of different attitudes and opinions, and an awareness of the consequences of our actions on the broader community. (Luke 12:7 “But even the hairs of your head are all counted. Do not be afraid; you are of more value than many sparrows.”; Galatians 6:1-2 “Brothers, if someone is caught in a sin, you who are spiritual should restore him gently, but watch yourself, or you also may be tempted. Carry each other’s burdens, and in this way you will fulfill the law of Christ.” NIV)

1. PERSONAL ABUSE. Personal abuse is defined as any behavior that results in bullying, harassment, coercion, threat, disrespect and/or intimidation of another person, or any unwanted sexual attention towards another person. This action may include any action or statements that cause damage or threaten the personal and/or psychological well-being of a person. Inappropriate narrative or cyber-bullying on social media (e.g. Twitter, Facebook, blog, or texting) may be considered personal abuse.
Minimum Sanction: University Probation

2. HAZING. Hazing in any form is prohibited by Union University and Tennessee Law. This regulation also governs off-campus initiation activities. Hazing is to be interpreted as any activity that endangers the physical safety of a person, produces mental or physical discomfort, causes embarrassment, fright, humiliation or ridicule, or degrades the individual—whether it is intentional or unintentional. It is defined as doing any act or coercing another to do any act of initiation of a student into an organization that causes or creates a substantial risk bringing mental, emotional, or physical harm to a person. Hazing is also any act that injures, degrades, harasses, or disgraces any person. It is understood as any forced or required intentional or negligent action, situation, or activity that recklessly places any person at risk of physical injury, mental distress or personal indignity. All initiation activities are subject to the approval of the Dean of Students. Violators will also be subject to state fines and/or imprisonment.
Minimum Sanction: Fine, Community Service (Organization)

3. SEXUAL IMPROPRIETY. Sexual impropriety includes but is not limited to participation in or appearance of engaging in premarital sex, extramarital sex, homosexual activities, or cohabitation on-campus or off-campus. Students may
not live with or stay in a hotel room with a non-related peer of the opposite gender, even if the relationship is not sexual. The promotion, advocacy, defense or ongoing practice of a homosexual lifestyle (including same-sex dating behaviors) is also contrary to our community values. We seek to help students who face all types of sexual temptation, encouraging single students to live chaste, celibate lives, and encouraging married students to be faithful to their marriage and their spouse. For the university policy regarding pregnancies please see www.uu.edu/studentservices/accountability/.

Minimum Sanction: Personal Accountability

4. PUBLIC DISPLAYS OF AFFECTION. Participating in inappropriate displays of affection in public areas of the campus.
Minimum Sanction: Reprimand

5. PORNOGRAPHY. Pornography is defined as viewing, possession, purchase, or distribution of any pornographic materials in any form (magazines, photos, text messages, games, computer games, Web sites, etc.). The Union University Information Technology department has a complete policy available for the appropriate use of the Internet and the University’s computers, www.uu.edu/it/policies/aup.cfm. (Ephesians 5:1-5 “Be imitators of God, therefore, as dearly loved children and live a life of love, just as Christ loved us and gave himself up for us as a fragrant offering and sacrifice to God. But among you there must not be even a hint of sexual immorality, or of any kind of impurity, or of greed, because these are improper for God’s holy people. Nor should there be obscenity, foolish talk or coarse joking, which are out of place, but rather thanksgiving. For of this you can be sure: No immoral, impure or greedy person—such a man is an idolater—has any inheritance in the kingdom of Christ and of God.” NIV)
Minimum Sanction: Reprimand and Counseling

II. SELF-DISCIPLINE

We value personal responsibility and recognize the individual’s need for physical, intellectual, spiritual, social, and emotional wholeness. We value the full development of every student in terms of a confident and constructive self image, of a commitment to self-discipline, and of a responsible self-expression. (Galatians 5:22-24 “But the fruit of the spirit is love, joy, peace, patience, kindness, goodness, faithfulness, gentleness, and self-control. Against such things there is no law. Those who belong to Christ Jesus have crucified the sinful nature with its passions and desires.” NIV)

1. ALCOHOLIC BEVERAGES. The possession, use, purchase, or distribution of alcoholic beverages on or off campus is prohibited. The possession of empty alcoholic beverage containers and/or drug paraphernalia on campus (on campus includes all facilities of the University, adjacent parking areas, and fraternity and sorority houses) will be considered strong evidence that alcohol and drug regulations have been violated. Students must leave a situation where alcohol is present or may face possible sanctions even if they are not drinking.
Minimum Sanctions: Due to the complexity of most alcohol situations, minimum sanctions will be determined on a case-by-case basis. Please be aware that driving under the influence of alcohol may carry more severe sanctions.
Sanctions may include: Individual: Probation, attend alcohol education program(s) or counseling, fine, and community service hours. Organization: Probation of University organization status, fine and community service hours, and parental notification.
2. USE OR POSSESSION OF ILLEGAL DRUGS. The purchase, possession, use, or distribution of drug paraphernalia or any substance of abuse is prohibited except under the direction of a licensed physician. A substance of abuse includes but is not limited to any form of narcotics, hallucinogenic, sports enhancement or "street drug," and any other controlled substances as defined by law. Additionally, the University does not tolerate the misuse and/or abuse of prescription drugs. Local law enforcement may be called. If a student is suspected of drug use, he or she may be asked to submit to testing. Refusal or attempts to evade testing will be interpreted as evidence of drug use and will result in disciplinary action. If tests are positive for drug use, the student will be responsible for the cost of the test. Please contact the Assistant Dean of Students for the complete illegal substance testing policy. Union does have a zero tolerance policy for the use and possession of illegal drugs.

Minimum Sanctions:

Individual: Suspension
Organization: Suspension of University organization status (See sanctions above under number 1.)

3. GAMBLING. To play a game for money or other valuable stakes with the hope of gaining something significant beyond the amount an individual pays.

Minimum Sanction: Reprimand

4. TOBACCO. Union University is a smoke-free, tobacco-free campus. The use of or possession of tobacco (including, but not limited to, cigarettes, chewing tobacco, etc.) in any form is prohibited everywhere on Union’s campus (including student apartments on-campus.) In addition, the University strongly encourages individuals to respect themselves and others enough to abstain from all tobacco use off-campus as well. Smoking cessation classes are available for those wishing to quit an addiction.

Minimum Sanction: Reprimand

5. CURFEW. The University sets a 2:00 am curfew for its residents. No students are allowed to enter or leave Campus between 2:00 a.m.—5:30 a.m. without prior approval from their Residence Director. This is for both the safety and security of the campus and resident students. Visitors as well as residents must adhere to curfew hours.

Minimum Sanction: (for first 2 curfew violations) Reprimand

III. ACADEMIC & PERSONAL INTEGRITY

We value a campus community that encourages personal growth and academic development in an atmosphere of Christian influence. We affirm the necessity of both academic and personal standards of conduct that allow students and faculty to live and study together. We value the fair and efficient administration of these standards of conduct. (Proverbs 12:22 "The Lord detests lying lips, but he delights in men who are truthful." NIV)

1. ACADEMIC INTEGRITY. Union University upholds the highest standards of honesty. Students are to refrain from the use of unauthorized aids during testing (including but not limited to technology devices such as digital cameras, cell phone cameras, pen-based scanners, translation programs, and text-messaging devices), to refuse to give or receive information on examinations, and to turn in only those assignments which are the result of their own efforts and research. Failure to provide correct documentation for material gleaned from any outside source, such as the Internet or any published/unpublished work, constitutes plagiarism, a form of cheating subject to strict disciplinary action. Faculty are responsible for discouraging cheating and will make every effort to provide physi-
cal conditions which deter cheating and to be aware at all times of activity in the testing area. Students who become aware of cheating of any type are responsible for reporting violations to the course instructor. For a description of the Academic Dishonesty Appeal Process, please refer to the “Grievance Procedure” section of this handbook.

2. PERSONAL INTEGRITY. Lying or committing fraud on any level.
   Minimum Sanction: Fraud: Restitution and probation
   Lying: Reprimand

IV. RESPECT FOR PROPERTY AND THE ENVIRONMENT

   We value the rights and privileges of owning and using property, both personal and University, and the benefits of preservation and maintenance of property and of our natural resources. In our stewardship of property we recognize the accountability of our actions to the future Union community. (Exodus 20:15 “You shall not steal.”; Psalm 24:1 “The earth is the Lord’s, and everything in it, the world, and all who live in it.”; Genesis 2:15 “The Lord God took the man and put him in the Garden of Eden to work it and take care of it.”; 1 Cor. 4:2 “Now it is required that those who have been given a trust must prove faithful.” NIV)

1. LITTERING. Intentionally throwing trash on the ground. (This includes throwing food/kitchen grease out of your window or in the residence complex.) Please keep our campus beautiful!
   Minimum Sanction: Reprimand and Restitution

2. PROPERTY DESTRUCTION/ROOM DAMAGE CHARGES. Actions that violate this Community Value include damaging, destroying, defacing (in any way) property belonging to others or to the University.
   Minimum Sanction: Probation and Restitution
   Note: Any intentional damage to an apartment may be subject to a fine of $50.00 above the cost of labor and damage/cleaning charges.

3. UNAUTHORIZED ENTRY. This occurs when one enters into any University building, vehicle, office, gated parking lot, student room or window or onto any building without prior authorization. Resident Advisors are not permitted to unlock residents’ doors without the prior permission of the resident living in that particular apartment or room.
   Minimum Sanction: Fine and Restitution

4. STEALING AND POSSESSION OF STOLEN OR LOST PROPERTY. This is defined as the unauthorized taking, borrowing and/or keeping of property belonging to the University or others.
   Minimum Sanction: Reprimand and Restitution
   Note: The minimum sanction for illegal file sharing will include restitution and disconnection from the University network.

5. SETTING A FIRE AND ARSON. Deliberately lighting a fire.
   Minimum Sanction: Probation and Restitution

6. POSSESSING FIREARMS, WEAPONS OR FIREWORKS. This is the possession, whether open or concealed, of any weapon (including, but not limited to paintball guns, slingshots and airsoft guns) that could be used to intimidate, scare, or harm others, or possession of materials used to manufacture bombs, firearms, or weapons. Union University does not permit the storage of recreational sporting/hunting equipment inside the residential facilities on campus or in vehicles.
   Minimum Sanction: Probation and confiscation of firearm, fine, and community service hours
7. TAMPERING WITH FIRE SAFETY EQUIPMENT / INTERCOMS / NETWORK CABINETS. Tampering with or removing emergency instruction sheets, fire alarms, fire extinguishers, exit signs, computer networking cabinets or other safety equipment puts others at risk of injury. Tampering with such equipment is strictly prohibited.
Minimum Sanction: Fines (minimum $100) and/or Probation

8. RESPONSIBILITY FOR GUESTS. Students are held responsible for the conduct of their guests on campus. Overnight visitors staying on campus must sign in at the Commons office before midnight. Failure to sign in guests may result in the loss of guest privileges.
Minimum Sanction: Reprimand

9. MISUSE OF UNIVERSITY E-MAIL/NETWORK. A complete policy for the appropriate use of the Internet and the University’s computers can be found at www.uu.edu/it/policies/aup.cfm.
Minimum Sanction: Reprimand

V. RESPECT FOR COMMUNITY AUTHORITY

We value our privileges and responsibilities as members of the University community and as citizens of the community beyond the campus. We value the community standards of conduct expressed in our system of laws and value the fair administration of those laws, including University, municipal, state and federal laws. (Romans 13:1, 2 “Everyone must submit himself to governing authorities, for there is no authority except that which God has established. The authorities that exist have been established by God. Consequently, he who rebels against the authority is rebelling against what God has instituted, and those who do so will bring judgment on themselves.” NIV)

1. BREACH OF PEACE. Breach of peace is any action which disrupts the peace or which endangers or tends to endanger the safety, health, or life of any person. It also includes the disruption of the functional processes of the University by individuals and/or organizations.
Minimum Sanction: Reprimand

2. INSUBORDINATION. Failure to comply with a request, written or verbal, of an authorized University faculty or staff member constitutes insubordination. Failure to comply based on a difference of opinion is not an acceptable response.
Minimum Sanction: Reprimand and Written Apology

3. CREATING A NUISANCE WITH NOISE. Talking, yelling, singing, playing a musical instrument, electronic device, etc., loud enough to disturb other members of the University community is strictly prohibited.
Minimum Sanction: Reprimand

4. RECKLESS BEHAVIOR. Any behavior which creates a risk of danger to one’s self or others in the University community is strictly prohibited. This includes but is not limited to reckless driving, propping exterior doors ajar in the Residence Commons, throwing/launching/setting fire to objects, and disclosing or giving Residence Complex access to unauthorized persons.
Minimum Sanction: Probation

5. VIOLATING RESIDENCE COMPLEX VISITATION GUIDELINES. This violation occurs when one is present or has been present in any non-public area of the Residence Complexes with a member of the opposite sex. Students are not permitted to visit the rooms or apartments of students of the opposite sex. The only exception to this is during dates set apart for open visitation by the Dean of Students.
Minimum Sanction: Reprimand
6. VIOLATION OF ANY RESIDENCE COMPLEX REGULATION as outlined in the Campus Life Handbook.
   Minimum Sanction: Reprimand

7. BREAKING A CITY, STATE OR FEDERAL LAW. All students are required to abide by the laws of the local, state, national and international governments and are subject to University judicial action. Formal charges, complaints or indictments by government entities are not prerequisite for University action under this section.
   Minimum Sanctions: Correspond to the degree of the seriousness of the law violated

8. DANCING. Union University prohibits dancing at any Union University sponsored event held on campus.
   Minimum Sanction: Reprimand

GENERAL POLICY OF CONDUCT

When students are accepted for admission to Union University, the University believes they are capable of conducting themselves in a manner which involves restraint and self-control when such are necessary. Written rules and regulations cannot be provided for every act or condition that may occur in the lives of several hundred students. However, the general policy of conduct at Union University is that students conduct themselves as persons of faith who strive to exemplify the character of Jesus Christ throughout their daily life.

VALUES VIOLATION SANCTIONS

The type of behavior deemed to violate these values is determined under the sole discretion of the University. This would include behavior deemed inconsistent with our understanding of Christian values. A student engaged in this behavior is subject to one or more of the Values Violation Sanctions listed below. All sanctions are evaluated in light of past disciplinary records. Values violations that occur before or between semesters may also be subject to disciplinary action at the University. (Hebrews 12:11 “No discipline seems pleasant at the time, but painful. Later on, however, it produces a harvest of righteousness and peace for those who have been trained by it.” NIV).

Reprimand—Official warning that continuation or repetition of an inappropriate behavior will result in a more severe sanction. This sanction includes a conversation with the student about the inappropriateness of the behavior as well as how to make wiser choices in the future.

Community Service—This sanction requires the student to render a designated number of hours as specified service to the University or community.

Written Assignment—Personal reflection paper as assigned by the judicial officer.

Personal Accountability—This sanction requires the student to meet with a predetermined faculty or staff member for ongoing accountability.

Counseling—Requirement to meet with a University approved licensed counselor for assessment.

Fine—Financial consequence corresponding to the violation.

Loss of Privilege—This sanction prohibits the student from participation in specific University activities. (Restriction from social activities, shortened curfew, etc.).

Parental Notification—A call and/or letter to the student’s parent(s) or guardian regarding the violation.

Restitution—Requirement to reimburse or otherwise compensate another for damage or loss of property resulting from a student’s misconduct or a fine set in relation to the offense.
Residence Life Probation—Formal written warning that the student’s conduct is in violation of University policies. The continued status of the student as a resident student depends on the maintenance of satisfactory citizenship during the period of probation. Any student who is on Residence Life probation will remain on probation for one full semester clear of any violation of Community Values and Expectations. Students on probationary status may not hold student leadership or officer positions, for example: SGA, SAC, Life Group Leaders, Focus Leaders, Resident Advisors, Resident Staff Advisors, Fraternity/Sorority officers, and any other leadership position on campus. Contingent upon the violation, intramural participation may be restricted.

University Probation—Formal written warning that the student’s conduct is in violation of University policies and his/her status as a student is in jeopardy placing them out of good standing with the University. The continued enrollment of the student depends on the maintenance of satisfactory citizenship during the period of probation. Students on probationary status may not hold student leadership or officer positions, for example: University Athletics, SGA, SAC, Life Group Leaders, Focus Leaders, Resident Advisors, Resident Staff Advisors, Fraternity/Sorority officers, and any other leadership positions on campus. Students on probationary status may not participate in intramurals until they have been removed from probationary status.

Institutional Scholarships Probation—Formal written warning that the student’s conduct is in violation of University policies and his/her University funds (scholarships) are in jeopardy of being removed for not less than one semester. Continued benefit from University funds (scholarships) depends on the maintenance of satisfactory citizenship during the period of Institutional Scholarships Probation.

Institutional Scholarships Suspension—Termination or reduction of institutional or athletic scholarships and aid for not less than one semester, including institutional aid given in the current semester. (For additional information about athletic scholarships, please refer to the student athletic handbook.)

Residence Life Suspension—Exclusion from living in or visiting University residence complexes for a stated period of time during which the student’s presence in any Union residence complex is prohibited without prior permission from the Assistant Dean of Students. No residence life refund will be given.

Immediate Suspension—In the event a student’s actions on- or off-campus show that the student’s continued presence constitutes a danger to property, others or themselves, the student may be placed on immediate suspension until a campus hearing can be arranged. A student on interim suspension will be restricted from the campus or from a particular program, activity or building.

University Suspension—Termination of student status at the University for not less than the remainder of the semester during which time the student’s presence on Union University campus is prohibited without permission of the Assistant Dean of Students. Tuition and residence life charges may be refunded on a pro-rated basis, according to the University Catalogue. Students who reapply and are allowed to return to Union following a University suspension will enter on probationary status and may be ineligible for University funds for not less than one semester.

Expulsion—Termination of student status at the University permanently for an indefinite period of time. No residence life refund will be given.

VALUES VIOLATIONS AND THE JUDICIAL PROCESS

THE JUDICIAL PROCESS

The purpose of the Values Violation Process is to give fundamental fairness and consistency to a student who has possibly violated a Union University Value. A student who has been charged with a values violation and thus alleged to be involved in an inappropriate behavior will be granted these rights in the judicial process.
A. Any student, faculty, staff, parent or guest may present an oral or written report (incident report form) of the facts as they know them regarding the alleged violation.

B. This report is referred to the Assistant Dean of Students, Residence Director, or Program Chair. If there is substantial evidence to support the alleged violation, he/she will arrange a meeting with the student. In the case of allegations of academic dishonesty or grade appeals, the faculty member, chair and/or Dean of the school will arrange a meeting with the student. Please refer to the Academic Grievance Policy for the process regarding any academic violation allegations or grade appeals. (See the “Grievance Procedures (Academic)” section of this handbook.)

C. The student will receive written or verbal notification from the Assistant Dean of Students, Residence Director, or Program Chair that there is an alleged judicial violation and meeting. Failure by the student to appear for a scheduled meeting of which he/she had been officially notified will necessitate a decision be made by the University without the student’s input. A summons to a judicial meeting takes precedence over any University class or activity.

D. Subsequent to the meeting, the degree of involvement will be established and a sanction will be given.

E. The student will receive written notification outlining the findings of the judicial meeting, value(s) violations, and any assigned sanctions. Faculty advisors (and if applicable, coaches and the athletic director) will be copied on all judicial letters.

F. Any student has the right to appeal the decision of any disciplinary meeting if the student believes the treatment received was unjust, all the facts in the situation were not taken into consideration or the action taken was too severe for the behavior involved. (See the “Appeals Process” section of this handbook for further details).

G. Registration for subsequent terms or the conferral of academic degrees may be withheld and a student who may be in a position of leadership will be asked to temporarily step down from that position until the resolution of allegations of values violations has been resolved.

COMMUNITY SUPPORT AND REDEMPTIVE DISCIPLINE

From a Biblical perspective, all discipline is redemptive in nature, seeking to reconcile the individual to God and to his/her neighbor. To assist in accomplishing this, Union attempts to model the Biblical ideal of redemptive discipline outlined in Matthew 18:15-18, James 5:19-20 and Galatians 6:1-2. Like a pyramid, most situations can be confronted and dealt with initially at the lowest level, student to student. If the problem is not resolved, it rises to the next level. As you rise up the pyramid, the options for disciplinary action are more limited. The goal is to resolve as many situations as possible involving as few people as possible. By doing so, relationships and individuals can be restored to the glory of God.

SEEKING HELP AND BEHAVIORAL ACCOUNTABILITY

Each student should be aware of his/her own behavior and the positive or negative effects that behavior can have on the community. If a student knows their behavior is outside the limits established by the University and sincerely wishes to get assistance and accountability for that behavior prior to the University discovering the inappropriate behavior, the student may take the initiative to discuss this with a Resident Advisor, Residence Director, the Director of Counseling Services, the Director of Residence Life, or the Dean of Students without the threat of disciplinary action. This kind of problem is defined as a “personal problem,” and the staff member will seek to work with the student toward the goal of Christ-like living (Proverbs 27:5,6). Exceptions to this approach may be where behavior is repetitive, self-destructive, hazardous to others or self or involves a significant legal issue.
STUDENTS’ RIGHTS

A. Procedures. The student will be informed verbally or in writing of the judicial process. Access to the judicial process is detailed in the Campus Life Handbook given to all traditional undergraduate students. For adult and graduate students, the handbook can be accessed online at www.uu.edu/studentservices/handbook.

B. Meeting. Depending on the type of violation, the student will be heard by the Residence Director, Assistant Dean of Students, faculty member, Chair, Program Director or Academic Dean. Depending on the nature of the violation, appeals will be considered by the Assistant Dean of Students, Program Director, Chair, Academic Dean of the school or college, Faculty/student judicial appeals committee, the adult/graduate appeals committee, or Executive Vice President for Academic Administration. The procedure for addressing academic violations is found in the “Grievance Procedures” section of this handbook.

C. Evidence. The student will be informed of all the evidence connecting him/her to the alleged values violation.

D. Testimony. The student may offer personal testimony or decline to testify against oneself, and request permission to bring personal witnesses to the meeting.

E. Counsel. The student may request to bring a personal witness to the meeting in the role of friend, advisor, and counselor.

THE APPEAL PROCESS

The University offers an Appeal Process to all students who feel the facts surrounding their judicial meeting merit an appeal.

1. The student must fill out an Appeal Form available from the Assistant Dean of Students’ Office. This must be completed and returned within 2 business days after receiving notice of disciplinary sanctions.

2. The student may appeal a decision based on one of the following reasons:
   a. The treatment received was unjust.
   b. All the facts in the situation were not considered.
   c. The action taken was too severe for the behavior involved.
   d. The Student did not receive due process as outlined in the Campus Life Handbook.

3. The Appeal Form must be complete and detailed. Students are not guaranteed an interview with the judicial council hearing the appeal. All judgments on an appeal may be made solely on the information written in the appeal. This information must be directly related to one of the four reasons above. This information must also be typed and stapled to the Appeal Form.

4. The student will be provided an official written notification detailing the decision to accept or deny the appeal.

5. The Grade appeal process is listed in detail in the “Grievance Procedures (Academic)” section of this handbook.

READMITTANCE AFTER SUSPENSION/EXPULSION

Any student once having been admitted to Union University and then missing one or more semesters/terms for judicial reasons must be re-admitted by the following process:

1. Complete a new application (fee is not required).
2. Union’s policy requires those being readmitted to Union to do the following:
   a. Contact the Assistant Dean of Students six weeks prior to the start of classes.
b. If approved by the Assistant Dean of Students, all necessary admissions and financial aid paperwork needs to be submitted four weeks before classes begin.

c. All finances and registration processes need to be finalized at least two weeks before classes begin.

3. Submit official transcripts from any undergraduate or graduate institutions attended since leaving Union.

4. Submit a student transfer form from the last institution attended if it was a college other than Union.

READMITTANCE AFTER SUSPENSION FROM A RESIDENCE COMPLEX

Any student having been suspended for one or more semesters for judicial reasons must be readmitted by the following process:

1. Submit a $100 housing deposit.

2. Interview with the Assistant Dean of Students and obtain written permission for readmittance. (Readmittance will be at the discretion of the Director of Residence Life and/or Assistant Dean of Students).

3. If the student is permitted to move back into the residence complex they will be readmitted on a Residence Life Probationary status and will continue at that status until they have remained clear of any violations of Community Values for one full semester.

CAMPUS SERVICES AND ACTIVITIES

ACADEMIC POLICIES/PROCEDURES

A significant part of the student’s life at the University is spent in the classroom with objectives to acquire knowledge and to develop wisdom and to learn ways of applying them as Christian professionals.

Detailed information on academic requirements will be found in the Union University Catalogue at www.uu.edu/catalogue.

EMMA WATERS SUMMAR LIBRARY

Jackson Campus Library phone: (731)661-5070 or (731)661-6573
http://www.uu.edu/library/

Library Mission and Vision Statement

The Emma Waters Summar Library provides comprehensive and current academic resources and services to support the educational initiatives of Union University. Applying both Christian and high professional standards, the library staff will actively support and encourage academic growth and development at Union.

To advance this mission, we strive for excellence in

• presenting an attitude and atmosphere of quality customer service
• acquiring, maintaining, and facilitating access to print and digital resource collections that best support Union University's mission and goals
• providing personnel, services, facilities, and instructional programs that promote the effective use of academic resources
• connecting the Union community with the resources of other libraries and information providers

Library by the Numbers

A collection of 138,000 + books plus 78,000 + e-books
Access to 14,000+ periodicals
Use 120 subject-area databases to research topics
A collection of over 6,400 DVDs and videos
Seating for up to 355 students
A collection of over 1,700 musical recordings
Access to over 77,000 electronic books
46 student workstations

**Library Services and Equipment**
Wireless internet
Laptop connectivity throughout library
Course reserves
Photocopier, printing and fax service
Reference and research coach assistance
Class-integrated instructional sessions
Group and individual study spaces
Interlibrary loan service
Fax service plus photocopiers, printers and scanner
Viewing rooms for VHS and DVD formats

**ACTIVITIES CENTER**
The E.T. “Rocky” Palmer Student Educational Activities Complex is a 27,000 square foot facility which serves as the center for student activities, P.E.W.S. department classes, and intramurals.

Housed in the Complex are two racquetball courts, a gym with four basketball goals, and a 25 meter swimming pool.

This facility provides a variety of recreational and educational activities for students, faculty, and staff. An authorized Student ID is required for all users of the facilities.

**ADMISSIONS AND RECRUITMENT**
Union University, through the Office of Undergraduate Admissions, seeks to recruit and admit students of qualified preparation and good character. Union is primarily an undergraduate residential institution and seeks to enroll students who desire the educational and Christian life experiences that are offered here and are explained in the mission statement, guiding principles, and goals of the University. Please refer to our webpage ([www.uu.edu/admissions](http://www.uu.edu/admissions)) or call (731)661-5100 for assistance.

**AIRPORT TRANSPORTATION**
McKellar-Sipes Regional airport here in Jackson, (about an easy 10 minute drive from the UU campus), offers flights from Jackson to Nashville and Memphis. To check out current rates or to schedule a flight, go to [www.seaportair.com](http://www.seaportair.com). The University does not provide transportation to the McKellar-Sipes or Nashville airports.

The Office of Residence Life can arrange transportation to the Memphis airport for a cost of $75.00 per ride. (If more than one person needs a ride, they can split that cost.) Reservations are required one week in advance. Students are encouraged to first utilize the "Union Ride Board" group located on Facebook. Students may contact the Office of Residence Life (reslife@uu.edu or 731-661-5432) and request a list of other current students who are from their state. The list may be helpful in connecting students with transportation home.

Affordable Taxi Service is a newer service here in Jackson. They can provide transportation to the Memphis airport. If there are three or fewer people needing to go to or from the Memphis airport, students can split the cost of the cab. If there are more than three people, the company will use the “bus,” and the students can once again split the cost. For up to date information and prices, call 731.423.8294 or visit [www.ataxis.net](http://www.ataxis.net). They are available 24/7. They encourage advance notice if possible.
AQUATIC CENTER
The 25 meter heated pool ranges from 4 feet in the shallow end to 12 feet in the deep end. The pool is handicap accessible and includes 1 basketball hoop, 2 diving boards, and certified lifeguard supervision. The facilities are complete with bathrooms, locker rooms, and showers. Whether you enjoy swimming laps or just having fun in the water, the Aquatic Center has opportunities for you. An authorized Student ID is required for all users of the facilities. Aquatic Center Hotline: (731)661-5150.

BAREFOOTS JOE
Barefoots Joe, on-campus coffee house and venue, is located in the student union building. Barefoots seeks to offer a place for relational and cultural engagement, and invites you to take time to hang out with friends, study, view art exhibits, or hear live music during the year. Barefoots orders green coffee from a leading importer known for fair trade practices, and all coffee is roasted on campus. Barefoots hosts concerts with up-and-coming musicians as well as known musicians, such as The Civil Wars, Seryn, Phil Keaggy, Anathallo, Apache Relay, Will Gray, Matthew Perryman Jones, and Katie Herzig. Open mic nights and film nights are hosted each semester as well. Coffee Shop: (731)661-5019.

BASKETBALL COURT (OUTDOOR)
The Class of 2002 outdoor basketball court is available to all students, faculty, and staff. Basketballs may be checked out from McAfee Commons, Bowld Commons, or the Wellness Center. Shirts must be worn during play.

BOOKSTORE
The University Bookstore is operated by LifeWay Christian Stores as a service facility provided for its family of students, faculty, and staff. LifeWay Christian Stores makes available required textbooks, school supplies, Bibles, general books, music, gifts, and clothing.

Textbook Prices
Because the prices of elementary and high school textbooks were absorbed in the total tax dollars one’s parents paid, assuming personal responsibility for textbooks is a new experience for most students. Students discover, as thousands of University students have discovered, that textbooks are expensive. They are expensive because they are costly to write, publish, ship and sell, and because the ever growing body of knowledge in our day gives most textbooks a shortened period of usability. Nevertheless, the textbook investment will represent less than 2% of the total cost of one’s education.

Used Books
In order to stretch textbook dollars, the Bookstore attempts to have available used copies of current texts whenever possible. These are purchased from students and used-book companies. Books may be sold back to the Bookstore again at one-half price, provided it is being used by the professor for the next term and book quantities for the class have not been filled. Books that are not being used in future terms will have a value determined by our wholesaler. In order to sell books back to the bookstore, students must show their student I.D.

Book-Buy, Lost or Stolen Books
The bookstore does not assume responsibility for lost or stolen books. A Stolen Book Report may be completed in the bookstore for use by the management at book buy-back time.

Refunds
Textbooks may be returned for full credit within 7 calendar days from the first day of class for all terms. In order to return a textbook, you must have a valid receipt of pur-
chase, and books must be in the same condition as they were when purchased. New textbooks must be without marks and shrink-wrapped books must be unopened.

**Online Ordering**

Textbooks can be ordered through our website at [www.lifewayatunion.bkstr.com](http://www.lifewayatunion.bkstr.com). This website provides textbooks along with clothing.

**CAMPUS LEADERSHIP**

Because of academic responsibilities and the duties associated with campus leadership roles, no student with less than 2.5 grade point average may serve as a Student Government Association officer or as an officer for a campus organization. In addition, he or she must be in good standing with the University both academically and judicially.

**CELL PHONES**

The University strives to provide a positive learning environment for all students. Cell phones disrupt classes and quiet places of study. We ask your cooperation in doing the following:

- turn off or keep your cell phones on silent in the classroom and chapel
- refrain from texting during classes and chapels
- remove phone conversations from quiet places (e.g., library and computer labs)

**CHANGE OF ADDRESS/NAME**

Students are responsible for reporting any change of name, address, or phone number to the University as soon as possible. Students may go to Union Station on the Jackson campus or submit the form (and any supporting documents) online via the Portal. To access this form, go to the Portal, then click on Student Resources, and Student Forms and Documents. The form is called Address or Name Change. Change of name requires proof by a marriage certificate, Social Security Card, or passport.

**CHAPEL**

Chapel is a time when the University community gathers for corporate worship. Chapels are designed to provide spiritual encouragement, moral guidance and intellectual challenge. The purpose of Chapel at Union University is to worship and glorify God while building community and fostering spiritual growth in all areas of living, learning and serving. Chapel is purposefully designed never to take the place of a local church in a student’s life but rather to expose the campus community to a variety of influential Christian ministers and leaders who are advancing God’s global purpose in the world. A chapel calendar is available through the office of Campus Ministries or online at [www.uu.edu/events/chapel](http://www.uu.edu/events/chapel).

**Purpose and Philosophy**

The chapel program is an integral part of the life of the University. It is the central and focal event of the University as a whole and serves as a time for the entire Union community to express its common commitment to Jesus Christ through corporate worship. The purpose of Chapel at Union University is to worship and glorify God while building community and informing in the areas of faith, living and learning.

Along with exposure to a variety of worship styles and traditions, Chapel brings exceptional speakers to campus, as well as Christian speakers from the marketplace who share the opportunities and necessity of active Christian leadership in all sectors of society. Thus, during the semester, Chapel speakers may include preachers and leaders of service ministries, as well as those who speak from a Christ-centered perspective on education, the arts, business, government, science, the family, and various complex contemporary issues. While Chapel is most often structured as a worship service, the purpose of Chapel is somewhat different from the systematic spiritual development students receive from their local church. And thus, Chapel is purposefully designed never to take the place of a local church in a student’s life.
Participation

Students’ attendance in chapel is required because, within our Christian framework, we believe that all teaching of truth must be built on a foundation of God’s truth. Thus, in the same way we require students to study the truth of physical science, the arts, and literature, there is no contradiction in requiring students to study God’s truth. The study of chemistry cannot be completed from a textbook alone; the study of God’s truth also needs a “laboratory” for experiencing and understanding. It is not enough to study the Bible without having exposure to the worship of God and an opportunity to understand the relationship offered to us in Christ.

Chapel is held every Wednesday and Friday at 10:00 a.m. All students who are not exempt from Chapel or have approved chapel reductions are required to attend a minimum of fourteen (14) sessions each semester they are enrolled at Union. Reductions and exemptions from the chapel requirement are available only for the following students when accompanied by supporting documentation:

- enrolled in less than twelve (12) hours
- over 24 years of age
- enrolled only in Tuesday/Thursday classes
- fulfilling a required student teaching assignment
- internship
- education observation
- nursing clinicals

Applications for chapel exemptions are submitted to Phyllis Davenport, Chapel Facilitator (located just outside of the Office of Safety and Security in the SUB Building) and are valid for one semester only. This means exempt students must submit and verify exemptions on a semester-by-semester basis. Chapel exemption forms are due by September 20 for the fall semester and February 20 for the spring semester.

Students who have been enrolled at Union for six consecutive semesters and have fulfilled chapel participation requirements are not required to attend chapel during their final two semesters their senior year, but must submit a request for chapel exemption.

Students who do not attend 14 chapels per semester will be placed on chapel probation. Students on chapel probation will be expected to attend 14 chapels during the next semester in addition to the balance of chapels they missed the semester prior. Students who are on chapel probation for more than two semesters may face suspension from the University for one semester. **Students attempting to falsify information by having someone scan their ID for them and students scanning their ID and leaving prior to the completion of chapel may face judicial sanctions.**

Decisions regarding chapel exemptions and suspensions will be made by the Vice President for Spiritual Life and the Assistant Dean of Students.

CHECK CASHING

Union Station will cash checks for up to $50 during regular office hours. A service charge of $10 will be assessed on all returned checks. An ATM is located in the SUB Building.

COMPUTERS (INFORMATION TECHNOLOGY)

Classes, e-mail, grades, calendars, announcements and more are available in a one-stop environment at portal.uu.edu. Learn about this at www.uu.edu/portal

If you have technology questions or problems, visit www.uu.edu/it. You can contact us using any of the methods listed in the Getting Help section there. Information specific to new students is available at www.uu.edu/it/training/newstudents.cfm

Your Union-provided email account is considered an official means of university communication. You can learn more about this at www.uu.edu/it/services/studentemail.cfm
Students are expected to use technology responsibly. The University’s Acceptable Use Policy can be found at [www.uu.edu/it/policies/aup.cfm](http://www.uu.edu/it/policies/aup.cfm)

Computer labs are available exclusively to current Union students, faculty, and staff at no charge. Approximately 300 computers are located on the Jackson campus for student access, of which 78 are housed in three large labs used in varying amounts for classes. Wireless Internet access is also available in most campus buildings. (Paragraphs combined) Three computer labs are available at the Germantown campus. All labs are scheduled for classes on a day today or entire semester basis. Class reservations for the following week are posted near all Jackson-campus lab doors and in labs on Friday afternoon so that you may plan your work schedule accordingly. All labs are closed for official school holidays, required chapel sessions and inclement weather events. Call (731)661-HELP to find out about lab availability in Jackson or (901)312-1948 for Germantown labs. It is university policy that only students registered for the class meeting in the lab are allowed to use the equipment in the lab at that time. Student lab assistants are available at the Jackson Help Desk during open lab hours. They can assist you in solving problems with the hardware or software.

### CONFIDENTIALITY OF STUDENT RECORDS

#### FERPA—Family Educational Rights and Privacy Act

Congress approved and the President has signed into law the Family Educational Rights and Privacy Act of 1974. The objective of the Act is to provide students and parents greater access to and control over information contained in educational records. The law stipulates the institution is responsible for making its students aware of the law and its ramifications.

**Definition of Student**—A student is one currently enrolled or who has previously been enrolled.

**Definition of Record**—Within 45 days of receiving a request, colleges must allow students to inspect their “educational records” which include records, files, documents, and other materials which contain information directly related to a single student and are maintained by the University.

**Financial Forms and Confidential Letters**—Students are not guaranteed access to financial information furnished in the past or future by their parents, nor to confidential letters of evaluation filed prior to January 1, 1975. As to letters received after 1975, the law allows the student to waive his/her right of access if the letters have to do with admission, employment or honors, if the letters are used only for those purposes and if the student is told, on his/her request, the names of all letter writers. No student or applicant may be required to execute a waiver, but an unsuccessful applicant, waiver or no, has no right to inspect all or any of the file accumulated in his/her case.

**What is not a record**—FERPA II defines certain other material as falling outside the definition of “education records” and not (by Federal Law) open to inspection by parents or students. Such materials are: a) the records about students made by teachers and administrators for their own use and not shown to others; b) campus police records, under certain circumstances; c) employment records for college employees who are not current students; d) records about college students or those over 17 years old “created or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional” acting or assisting in such capacity, for treatment purposes, and which are available only to persons providing such treatment.

#### What Kinds of Information About a Student May be Released, to Whom, and Under What Conditions?

**Directory Information**—Information which may be unconditionally released to the world, without consent of the student, unless the student has specifically asked that his/her prior consent be obtained. “Directory Information” includes a student’s name,
campus and home address, telephone listing, date and place of birth, major field of study, photograph, e-mail address, participation in officially recognized activities and sports, weight and height of athletes, dates of attendance, degrees and awards received, and the most previous educational institution attended by the student.

**Access Without Student Consent**—FERPA II expands the list of people who may have access to a student’s actual record (or to receive personally identifiable information contained therein) without a student’s consent.

Teachers, administrators and the like (in the same institution) may look at the record if they have a “legitimate educational interest.”

Colleges may transfer information: a) to other educational institutions in which the student intends “or seeks” (new) to enroll (though the students must be given a copy of the record, if he wishes, and an opportunity to challenge it); b) to enumerated public officials (like the Comptroller General of the United States); and c) “in connection with a student’s application for, or receipt of, financial aid.”

Five new categories of recipients are: 1) state and local officials to whom state law in effect on November 19, 1974, required information to be reported. This presumably was added in recognition of the common statutory requirement that certain kinds of infectious diseases, gunshot wounds, and the like be reported to public authorities; 2) organizations like ETS and CEEB in connection with “developing, validating, or administering predictive tests, administering student aid programs, and improving instruction,” but such organizations must not show the personally identifiable information to outsiders and must ultimately destroy it; 3) “accrediting organizations in order to carry out their accrediting functions,”; 4) parents of a student who is a dependent for income tax purposes (the HEW regulations, when issued, should make clear when a college may reasonably assume that a student is an income tax dependent; 5) “appropriate persons” in the case of health and safety emergencies, with the details left for enunciation in NEW regulations.

Other than in the exceptions just listed, or in the case of directory information or in responding to judicial process, a college may not release “personally identifiable information in educational records” or allow anyone else access to those records, unless the student has given his/her written consent “specifying records to be released, the reasons for such release, and to whom,” and a copy of the released records is furnished the student.

**Judicial Process**—If the college is responding to a court order or subpoena, it is under no requirement to give a student a copy of the materials furnished, but it must notify him “of all such orders or subpoena in advance of compliance therewith.” It is to be presumed that the HEW regulations will require only reasonable notification efforts by a college before the due date of a subpoena.

**Release of Information**—All grades are reported to the student through WebAdvisor, the secure campus information system. Likewise, if a student does not want “Directory Information” released, he/she should contact the Registrar’s Office and fill out the necessary form. After contacting the Registrar’s office, residential students should also notify their Residence Director.

**Custodians of Records**—Student records at Union are found in the Office of Student Life and in the Registrar’s Office. If a student wishes to examine their records in either of these offices, they should make an appointment to do so.

If a student wishes any organization to which they belong, such as a fraternity or sorority, to have access to their grades, it is necessary for them to sign a release to this effect in the Registrar’s Office.

If further information is needed concerning the Family Educational Rights and Privacy Act, please feel free to come by the Office of Student Life or the Registrar’s Office for assistance.
The University reserves the right to withhold transcripts in cases of delinquent accounts.

**Types of Administrative Records**

There are a number of offices on campus where student records are housed. All records pertaining to academic information such as grades, transcripts, etc., are housed in the Registrar’s Office. Any judicial information is housed in the Office of the Assistant Dean of Students. All health forms and medical records are housed in the Health Services Office. Information of a counseling and guidance nature is housed in the Counseling Services Office. Students receiving financial aid have a file which is housed in the Student Financial Planning office. Information concerning each student’s financial account with the University is housed in the Business Services Office.

**COUNSELING SERVICES**

Counseling services are available for any student needing assistance with personal, emotional, relational, or psychological concerns. All counseling situations are held in strict confidence. Union University Counseling Services is not designed to provide long-term care for significant mental illness, although the office can provide referral information for special needs. Counseling services provided on the main campus by our two campus counselors are available at no charge to students. Students seeing off-site counselors will assume financial responsibility for visits. Students at regional campus sites should contact Dr. Paul Deschenes at pdeschenes@uu.edu for referral to the service provider under contract in that area. Please consult the Counseling Services website at www.uu.edu/studentservices/counseling for more information and “screening” surveys for anxiety, depression, Attention Deficit Disorder, or eating disorders.

**DIRECTORY INFORMATION**

Directory information (student’s name, address including e-mail address, telephone number, date and place of birth, photograph, academic major, class schedule, dates of attendance, degrees and awards received, and most recent previous educational institution attended) may be made public by the University unless a student requests in writing to the Academic Center that it be released only upon his/her consent.

**DISABILITY SERVICES**

The Office for Disability Services stands ready to support the special needs of students with disabilities. If you are seeking accommodations for a special need due to the impact of a disability, please contact the Director, Jon Abernathy, at (731) 661-6520 or email jabernathy@uu.edu. You may also review the Accommodation Procedures on the Disability Service’s website at www.uu.edu/studentservices/disabilityservices. It is the responsibility of the student to initiate the accommodation process.

Union University strives to provide fully accessible campus facilities for students with disabilities. When barriers do exist, special arrangements are made to provide access, including re-scheduling classes or other activities in accessible locations. Residence Life also provides accessible housing units for students with physical disabilities. Any student who feels that accommodations are not being fully met should contact the Director of the Office for Disability Services and review the Grievance Procedures on the website.

**DISCOUNTS AT LOCAL BUSINESSES**

Many local businesses offer discounts for Union University students, faculty and staff. Visit the Facebook group “Local Discounts for Union University Students” for the most up-to-date information on deals around town.
DRESS CODE
Union students are expected to maintain a standard of dress which ensures cleanliness and appropriateness of attire. In their dress, as in their behavior, they are expected to reflect the marks of educated and mature Christian persons.
Appropriateness of attire is determined by time, place, and occasion. While certain types of dress or apparel may be appropriate for one occasion, they may not be appropriate for regular wear around the University. Excesses which tend toward immodesty, indiscretion, or indecency are unacceptable. Students are expected to wear clothing that is both modest and gender appropriate.
Slogans, pictures and advertisements displayed on hats and clothing shall be consistent with the University’s philosophy and core values. Suggestive or derogatory phrases or pictures are not permitted. Furthermore, clothing/hats promoting alcohol or illegal substances are prohibited.
Footwear is required on the campus grounds with the exception of the playing areas immediately adjacent to the residence complexes and the athletic fields. Footwear is required in the Academic Buildings and the Student Union Building.

EMERGENCY NOTIFICATION SYSTEM
Union University offers an emergency notification system that is available to all students, faculty, staff, spouses and parents at all campus locations. If the University has been provided with the correct cell phone number, students, faculty and staff will have an account created for them. **Students, faculty and staff need to update their account with alternate contact information (e-mail and additional phone numbers) as well as confirm cell phone carrier information in order to receive text and e-mail alerts.** You may sign up for text messages and/or update your profile at: [http://uu.regroup.com](http://uu.regroup.com). You will use your Union University network username and password to log in.

Once logged into Regroup update your cell phone carrier information and add alternate phone numbers and e-mails if desired (to add additional cell phone numbers click ‘more’ to the right of your number and carrier information). Before leaving the page be sure to click the box authorizing text messages to be sent to your phone and click Save. Students, faculty and staff may add friends and family to their account, or friends and family may register on their own at [http://www.uu.edu/regroup](http://www.uu.edu/regroup). For additional information on the emergency notification system, please visit [www.uu.edu/uualerts](http://www.uu.edu/uualerts). You may also contact the Office of the Assistant Dean of Students at (731)661.5034 or bcarrier@uu.edu.
Test alerts will be sent bi-annually on March 1 and October 1.

EMOTIONAL STABILITY OF STUDENTS
The Dean of Students and the Assistant Dean of Students reserve the right to contact parents or guardians in situations where a student’s behavior indicates he or she is not in control of his/her behavior or emotions. A student who is self-mutilating, or is actively or passively placing themselves or others at physical or emotional risk may be removed from campus until arrangements can be made for a safe return to campus. Additionally, the Dean of Students reserves the right to make decisions regarding the feasibility of the continued enrollment of emotionally unstable students. Students who have withdrawn for medical reasons (including psychiatric or psychological care) may be required to provide documentation to the Safe Return Committee that the medical condition has been adequately treated and that any necessary accommodations have been prepared to enhance the future academic success of the student. Documentation may include but is not limited to: 1) reports of treatment from attending professionals; 2) letters of recommendation from attending professionals and/or parents; and in some
instances, 3) a personal interview with the attending professionals. Compliance with documented treatment plans is required for continued enrollment. Updated medical documentation may be required and requested prior to subsequent semesters. For a complete policy, please contact the Office of the Dean of Students at (731)661.5090.

EXTERNAL STUDY PROGRAMS

Union University offers many opportunities for students to participate in external study programs that can enhance their academic experience. These include both stateside and overseas opportunities.

All students participating in external academic programs in the United States or abroad must officially notify the University prior to beginning the registration process for the program. Failure to do so may jeopardize appropriate transfer of credits and/or applicable funding. Complete guidelines for external study are available in the External Study Student Handbook. The Handbook includes information on program selection and application, travel, financial responsibility, and scholarships. Students can request more information or a Handbook in the Institute for International and Intercultural Studies. Contact Dr. Cynthia Jayne, Associate Provost for the Institute for International and Intercultural Studies (731)661-5358 or the Program Coordinator for the Institute (731)661-5057.

FACILITIES

The Union University Jackson campus is designed with the student as its axis. All facilities, services, programs, and personnel are interrelated in an attempt to meet the needs and interests of students.

The campus facilities include the Penick Academic Complex, Blasingame Academic Complex, Heritage Residence Complex, McAfee Commons, the Quads Residence Complex, Hope Residence Complex, Bowld Student Commons, Warmath Family Housing Complex, Hyran E. Barefoot Student Union Building, the Facilities Management Building, Hammons Hall, Jennings Hall, Miller Tower, White Hall, Providence Hall, and Fesmire Field House.

The Penick Academic Complex houses the George M. Savage Memorial Chapel, Fred DeLay Gymnasium, E.T. “Rocky” Palmer Activities Center, Joseph H. Miller, III Science Center, W. D. Powell Theater, Waldrop Administrative Center, Emma Waters Summar Library, Hundley Center for Academic Enrichment and most academic facilities.

The Blasingame Academic Complex houses the McAfee School of Business Administration, the Center for Business and Economic Services, the Center for Educational Practice, the College of Education and Human Studies, and the School of Social Work. Offices, classrooms, educational laboratory space, and a computer laboratory related to the areas are located in the building.

Student housing is in close proximity to the academic facilities and the Hyran E. Barefoot Student Union Building. It features private bedrooms for more than 1,300 students in apartment-like units.

Student family housing is located in Warmath Apartments, north of single-student housing. McAfee Commons is located in the center of the Heritage Residence complex and contains comfortable seating areas, TVs, a kitchen, vending machines, a laundry room, a computer lab, an upstairs study loft, a game room, the Residence Life Staff offices, and the Residence Director’s office and apartment.

The Bowld Student Commons is located in the Grace Quad and contains classrooms, kitchens, a large multi-purpose recreational room, TV’s, video games, vending machines, a game room, music rooms, computer labs, several comfortable seating areas, and two Residence Directors’ offices and apartments.
The Hyran E. Barefoot Student Union Building houses the Student Dining Hall, Lexington Inn, University Services, postal services, Barefoot’s Joe, a prayer chapel, 120-seat Harvey Auditorium, Student Government Office, the Office of Student Life, the Office of Campus Ministries, and the Office of Enrollment Services and Financial Aid, and the Carl Grant Events Center.

Hammons Hall contains the LifeWay Christian Store as well as the offices for University Relations (Advancement, Alumni Services, Creative Services and University Communications.)

Jennings Hall is home to the Departments of Music and Communication Arts, as well as the School of Theology and Missions. Included within Jennings Hall is Hartley Recital Hall, a television production studio and the Ryan Center for Biblical Studies.

White Hall is home to the Departments of Biology and Chemistry, as well as the School of Nursing.

Providence Hall is home to the School of Pharmacy. This beautiful state-of-the art facility also houses the Center of Excellence in Health Care Practice. Featured in this building are technologically advanced classrooms and student study rooms, world-class pharmaceutical sciences research laboratories, and a realistic hospital suite of human patient simulators used in innovative teaching methodology for nursing and pharmacy students.

Fesmire Field house sits between the baseball and softball fields, and Smith Memorial Soccer Complex. It houses offices and locker rooms for baseball, softball, and men’s and women’s soccer. Its main feature is a 10,000 square foot indoor practice facility.

The Center for Continuing and Professional Studies is located at 1938 Emporium Drive, about a mile from the Jackson campus.

Union’s Germantown campus offers a degree completion program and graduate programs in business, nursing, education, and theology and missions.

Union’s Hendersonville campus has moved to a permanent facility at 205 Indian Lake Blvd. Degree completion, as well as nursing and graduate programs in theology and missions and education are offered in Hendersonville.

FINANCIAL AID

Students who need financial assistance to help meet University expenses should refer to Union’s website (www.uu.edu/financialaid), or request information in the Office of Student Financial Planning at (731)661-5015 or finaid@uu.edu.

FINAL EXAMINATIONS

Comprehensive final examinations are required of all students in all courses where content is appropriate. The final examination schedule is listed on the University calendar. Go to www.uu.edu/academics/calendars. Choose the Undergraduate Academic calendar for the current year. The schedule for final exams is listed at the bottom of the second page. A student with three or more finals on one day may request one of his/her professors to reschedule one examination to another time during finals week, provided the request precedes the last week of class. If the student and the professor cannot resolve the scheduling problem, the student should take his/her request to the Registrar.

Final grades are reported to the student via WebAdvisor following each term or session. Faculty may change grades as necessary by filing a grade change card in the Academic Center not to exceed 120 days from end of semester or term. The student will be notified by the Academic Center. See “Grievance Procedures” for the Grade Appeal process.
FLYERS AND ADVERTISEMENTS

Notices, announcements, and advertisements to be placed on University bulletin boards and digital signs must be cleared through the Office of the Dean of Students or the Assistant Dean of Students. Posted materials which have not been stamped by the Dean’s office are subject to removal. Approval will be given to materials consistent with and not contrary to Union University Community Values. To maintain a clutter-controlled campus, posters and notices may only be placed on campus bulletin boards (not doors, walls or windows,) and limited to 25 copies per event. Flyers advertising events or items of a personal nature may only be placed on the bulletin boards in the campus post office. No flyers may be placed on the windshields of any vehicles on campus. Those who put up signs are responsible for removing them within 2 days after the event. Slides to be posted on the digital signs should be submitted as a JPEG, PNG or TIF file to the Office of the Dean of Students.

Off-campus distribution of advertising posters by students representing campus organizations must be approved in the Office of the Dean of Students.

FOOD AND BEVERAGES

Students are requested to refrain from taking food and drinks into the corridors, the classrooms, the library, or the chapel.

FORMATION OF NEW ORGANIZATIONS

Students desiring to form a new organization must first meet with a representative from the Office of Student Leadership & Engagement. After this meeting, please read and complete the information available at the following website: www.uu.edu/studentservices/organizations/policies.cfm#forming

FUND RAISING/EXTERNAL CONFERENCES

All fund-raising activities by University organizations, employees, or students must be approved by the Senior Vice President for Student Services and Dean of Students and then by the Senior Vice President for Institutional Advancement. There are numerous factors involved in the approval process including (but not limited to) making sure that the event is consistent with Union’s mission and core values. In addition, no student organization can sponsor a Jackson-wide regional or national campus event or conference without prior approval from the Senior Vice President for Student Services and Dean of Students.

GRIEVANCE PROCEDURES (ACADEMIC)

An academic grievance involving dissatisfaction with the quality of instruction or with the performance of an instructor is referred to as a Review of Instruction. A grievance involving dissatisfaction with a grade is considered a Grade Appeal. A grievance regarding a charge of academic dishonesty, which includes, but is not limited to plagiarism, is referred to as an Academic Dishonesty Appeal. Procedures for addressing each type of grievance are outlined below. “Working days” are defined as days when the University offices are open. All email communication will be sent to the students’ Union email account.

Review of Instruction

Before initiating a formal Review of Instruction, a student who is dissatisfied with the quality of instruction or with the performance of an instructor should discuss his or her concerns with the instructor. In the event that the issue is not resolved in consultation with the instructor, the student may initiate a formal Review of Instruction. A formal Review of Instruction must be filed within 60 working days of the posting of the final grade for the course and must follow the sequence noted below.

A formal Review begins with the student emailing a detailed written report of his or her concerns to the instructor’s department chair or to the dean if the chair is the student’s
instructor. Within this report the student must identify his or her concerns and provide appropriate documentation to support each concern. After receiving an email response from the chair (or dean), the student may elect to email the written report to additional administrators, as needed, in the following sequence: the dean of the college or school, the Executive Vice President for Academic Administration (Jackson campus), or the vice president (Germantown campus), and the provost. The student may not advance the report to the next level until he or she has received an email response from the administrator being addressed. Each administrator will attempt to provide the student with a written response within 10 working days from the sent date of the student’s email. The student has 10 working days from the sent date of one administrator’s email to submit the report to the next level. Written responses will be kept in a file other than the faculty member’s personnel file.

Grade Appeal
A student may initiate a grade appeal when there is legitimate reason to believe that the grade does not accurately reflect the quality of his or her academic work in the course or that the grade was determined in a manner inconsistent with the course syllabus. Before initiating a formal appeal, the student should confer with the instructor regarding how the grade was determined. In the event that the issue is not resolved in consultation with the instructor, the student may initiate a formal appeal of the grade beginning at the instructor level. The levels of appeal are noted below. Except as noted, levels cannot be bypassed. If this appeal also includes Review of Instruction, then the Grade Appeal procedure is the default process for appeal.

Instructor Level: The student must email a request to the Instructor within 60 working days of the posting of the final grade for the course. In addition to requesting a review of how the grade was determined, the student should include specific reasons for his or her dissatisfaction. The request should be sent to the instructor’s Union email address and copied to the instructor’s department chair. The instructor will attempt to provide an email response copied to the department chair within 10 working days of the sent date of the student’s email.

Chair/Advisor Level: The student may continue the appeal process by emailing a request for a review of the grade to the instructor’s department chair and to the student’s faculty advisor, who together will serve as the review committee. This request should be sent to the Union email address of the chair and faculty advisor within 10 working days of the sent date of the instructor’s response. The chair and the faculty advisor, serving as the review committee, will provide an email response to the student with copies sent to the instructor and the instructor’s dean. In the event that either the chair or the faculty advisor is also the course instructor, the other person on the review committee will select the second member. The second member should be a faculty member within the course instructor’s academic department. In the event that one of the faculty members holds all three roles, the student should begin the process at the Dean’s level.

Dean’s Level: Either the student or the instructor may appeal the review committee’s decision to the instructor’s dean. (Students in the MAIS program should direct the appeal to the MAIS Program Director.) This email request should be sent to the dean’s (or MAIS Program Director’s) Union email address within 10 working days of the sent date of the review committee’s response. The dean will attempt to provide an email response to the instructor and/or student with copies sent to the instructor’s chair, and the Executive Vice President for Academic Administration (Jackson campus) or the Vice President (Germantown campus) within 10 working days of the sent date of the instructor/student’s request.

Faculty Affairs/Graduate Appeal Committee Level: Within 10 working days of the sent date of the dean’s response, the student or the instructor may email a written request to the Executive Vice President for Academic Administration (Jackson) or to the Vice
President (Germantown) calling for a review of the grade by the Faculty Affairs Committee (undergraduate) or the Graduate Appeals Committee. The Executive Vice President for Academic Administration or the Vice President will request a meeting of the appropriate committee for the purpose of reviewing all documentation related to the appeal. The committee will provide an email response to the instructor and the student with copies sent to the instructor’s chair and dean and to the Executive Vice President for Academic Administration or the Vice President.

**Administrative Level:** Within 10 working days of the sent date of the committee’s response, either the student or the instructor may submit an email request for a hearing before the Executive Vice President for Academic Administration or the Vice President. Requests for subsequent hearings before the Provost must be received within 10 working days of the previous hearing. The decision rendered by the Provost, in consultation with the President, is final.

All documents relating to the above procedure will be retained in the student’s file kept in Academic Center.

For more information concerning the privacy of grade records, see the handbook section entitled “Confidentiality of Student Records.”

**Academic Dishonesty Appeal**

Union University upholds the highest standards of honesty. Students are to refrain from the use of unauthorized aids during testing (including but not limited to technology devices such as digital cameras, cell phone cameras, pen-based scanners, translation programs, and text-messaging devices), to refuse to give or receive information on examinations, and to turn in only those assignments which are the result of their own efforts and research. Failure to provide correct documentation for material gleaned from any outside source, such as the Internet or any published/unpublished work, constitutes plagiarism, a form of cheating subject to strict disciplinary action. Faculty are responsible for discouraging cheating and will make every effort to provide physical conditions which deter cheating and to be aware at all times of activity in the testing area. Students who become aware of cheating of any type are responsible for reporting violations to the course instructor.

Any student found guilty by the instructor of cheating will be subject to disciplinary action by the instructor. If the student is an undergraduate, the instructor will file a report of the incident and the intended disciplinary action with the student and with the Executive Vice President for Academic Administration. Incidents involving graduate students will be filed with the student’s dean or with the MAIS Program Director. Copies of all incidents will also be filed in the Office of the Dean of Students.

If the student deems this action unfair, he or she may file an appeal with the administrator with whom the report was filed. The administrator will convey the results to the student and to the instructor by email (copied to the Office of the Dean of Students). If either the student or the instructor involved deems the administrator’s action unsatisfactory, within 10 working days of the sent date of the email conveying the results he or she may email the Office of the Provost to request a hearing before the Faculty Affairs Committee (undergraduate) or the Graduate Appeals Committee. (For undergraduate appeals, the President of the Student Government Association will also sit on this committee.) The committee will convey its decision to the student and to the instructor by email. The decision of this committee will be final upon approval by the Provost in consultation with the President. If this appeal also includes Review of Instruction, then the Academic Dishonesty procedure is the default process for appeal.

**HARASSMENT**

It is the policy of Union University that discrimination and harassment within our community, in any form, is prohibited. For the purposes of this policy, harassment is
defined as unwelcome conduct, whether verbal or physical, based upon a person’s protected status (race, color, gender, age, religion, marital status, national origin, veteran status or disability as defined by applicable federal and state laws and regulations) and which affects tangible job benefits or opportunities; interferes with work performance, or creates an intimidating, hostile, or offensive work environment. In most instances, harassment involves an abuse of power or authority by an individual who has control over the employment or academic status of another. However, harassment can occur between peers (e.g., student-against-student harassment).

One form of harassment, sexual harassment, merits a more detailed discussion. Special provisions relating to sexual harassment are included in the following section. All members of the University community are urged to immediately report all incidents of harassment whenever they occur. The following sections address the Requirement to Report, Complaint Procedure, and Protection from Retaliation for all instances of harassment.

**Sexual Harassment**

Union University is committed to providing its faculty, staff, and students with an environment free from explicit and implicit coercive sexual behavior used to control, influence, or affect the well-being of any member of the University community. No student or employee, male or female, should be subjected to unsolicited and unwelcome sexual overtures or conduct, whether verbal, written, or physical. This includes inappropriate behavior from a member of the same sex. Sexual harassment of any type will not be tolerated and is expressly prohibited. Those who engage in sexual harassment may be subject to civil and criminal penalties. Sexual harassment is grounds for disciplinary action, which may include reprimand, demotion, dismissal, or other appropriate action, depending upon the nature of the harassment.

Sexual harassment is especially destructive when it threatens relationships between teachers and students, or supervisors and subordinates. Through control over grades, salary decisions, changes in duties or workloads, recommendations for graduate study, promotion, etc., a teacher or supervisor can have a decisive influence on a student, staff, or faculty member's career at the university. Sexual harassment in such situations constitutes an abuse of the power inherent in a faculty member's or supervisor's position. Faculty and staff are asked to be especially sensitive to the fact that they are in a position of authority over students and that authority carries with it a responsibility to be mindful of situations in which they are dealing with students in private, one-on-one associations both on and off-campus.

**Sexual Harassment Defined:** Sexual harassment does not refer to occasional compliments of a socially accepted nature. It refers to behavior that is not welcome; is offensive; harms morale; creates a hostile, intimidating, or offensive work environment; and which consequently interferes with work effectiveness. Normal, courteous, mutually respectful, pleasant, or non-coercive interactions acceptable to both parties are not considered to be sexual harassment.

Sexual harassment is unwanted sexual attention of a persistent or offensive nature made by a person who knows, or reasonably should know, that such attention is unwanted. Sexual harassment includes sexually oriented conduct that is sufficiently pervasive or severe to unreasonably interfere with an employee's job performance or create an intimidating, hostile or offensive working environment. Sexual harassment can be physical and/or psychological in nature. An aggregation of a series of incidents can constitute sexual harassment even if one of the incidents considered on its own would not be harassing. Students and employees are prohibited from harassing other students and employees whether or not the incidents of harassment occur on the University premises and whether or not the incidents occur during working hours.
Sexual harassment encompasses a wide range of conduct. The examples listed below are not intended as an exhaustive list of prohibited conduct.

A. Physical assaults of a sexual nature, such as rape, sexual battery, molestation or attempts to commit these assaults, and intentional physical conduct that is sexual in nature (e.g. pinching, patting, touching the body, brushing up against, tickling, hugging, kissing, or other similar physical conduct).

B. Continued or repeated unwelcome offensive behavior including sexual flirtations, advances, propositions or other sexual comments (e.g. whistling, leering/ogling, lewd gestures, noises, off-color or suggestive language; lewd remarks, innuendoes, sexual jokes, or comments about a person's body, appearance, sexuality or sexual experience). This includes behavior directed at or made in the presence of any individual who indicates, or has indicated in any way, that such conduct in his or her presence is unwelcome.

C. Preferential treatment or promises of preferential treatment to a student or employee for submitting to sexual conduct, including soliciting or attempting to solicit any individual to engage in sexual activity for compensation or reward.

D. Displaying or distributing any written or graphic material, including calendars, posters, drawings and cartoons that are sexually suggestive, sexually demeaning or pornographic.

E. Threats and demands to submit to sexual requests as a condition of employment or academic status (e.g. assignment, compensation, advancement, career development), as well as offers of job benefits, or academic opportunity in return for sexual favors.

Sexual harassment may result from an intentional or unintentional action and can be subtle or blatant. The context of events and the totality of the circumstances surrounding those events are important in determining whether a particular act or series of events constitutes sexual harassment.

Requirement to Report: In order for the University to take appropriate corrective action, it must be aware of any instance of harassment or related retaliation. Therefore, the University requires anyone who believes that he or she has experienced or witnessed sexual or other form of harassment or related retaliation to seek assistance from the appropriate campus resource (as outlined in the next section) by coming forward promptly with concerns or complaints.

Supervisors must deal expeditiously and fairly with allegations of sexual harassment within their department, taking all complaints or concerns of alleged or possible harassment seriously. They are to ensure that harassment or inappropriate sexually oriented conduct is reported to the Office of Human Resources immediately so that a prompt investigation can occur. Supervisors should take any appropriate action to prevent retaliation or prohibited conduct from reoccurring during and after any investigations or complaints. Supervisors who knowingly allow or tolerate sexual harassment or retaliation are in violation of this policy and subject to discipline.

Complaint Procedure: If a student or employee believes that he or she has been subject to sexual harassment or any unwanted sexual attention, they should make their unease and/or disapproval directly and immediately known to the harasser whenever possible. If the situation is not immediately resolved, or if the employee is unable to or uncomfortable to address the alleged harasser directly, he or she should report the incident to the appropriate authority as outline below.

A student with a complaint of harassment against a faculty member, staff member, a member of the administration, or another student should make initial contact with the Dean of Students. Alternate contacts include the Associate VP of Human Resources, Provost and the President. The contact person will complete a written incident report and forward to the Associate VP of Human Resources.
To ensure the prompt and thorough investigation of a sexual harassment complaint, the complainant should provide a written record of the date, time and nature of the incident(s) and the names of any witnesses.

The University will handle the matter with as much confidentiality as possible. The University will conduct an immediate investigation in an attempt to determine all of the facts concerning the alleged harassment. The investigation will be directed by the Associate VP of Human Resources. However, if someone from that office is the subject of the investigation, the Office of the Provost (faculty) or the Dean of Students (staff or student) will direct the investigation.

The Associate VP of Human Resources, or the leader of the investigation, is responsible for ensuring that both the individual filing the complaint and the respondent are aware of the University’s sexual harassment policy and investigation. He or she is to explore informal means of resolving sexual harassment complaints and notify the police if criminal activities are alleged.

As a part of the investigation of the claim of sexual harassment, the contact person, the complainant, and the respondent will be asked to provide statements regarding the incident. Once the report is reviewed and investigation is concluded, a finding may be that sexual harassment did occur, and corrective action (reprimand, demotion, dismissal, or other appropriate action) will be communicated in writing to the complainant and respondent. Appeals to this process may be conducted in accordance to the most recent revision of the faculty and staff handbooks under the section(s) entitled “Violation of Standards of Conduct” or “Grievance Procedures.”

All documents, except disciplinary action documents, related to an incident will remain in a file other than the employee’s personnel file. Although filed separately, all personnel related files will be kept in the Office of Human Resources. In cases involving students, all documents will be maintained by the Office of the Dean of Students.

**Protection Against Retaliation:** There will be no retaliation of any kind against individuals who, in good faith, report instances of sexual or other form of harassment, or who participate in or are witness to a procedure to redress a complaint of sexual or other form of harassment is prohibited not only by University policy but also by state and federal law. Retaliation is a serious violation which can subject the offender to sanctions independent of the merits of the harassment allegation. Any individual found to have violated this provision will be subject to disciplinary action, up to and including dismissal.

**HEALTH INSURANCE**

The University has made arrangements with Student Resources Insurance Company to offer a voluntary health insurance program to all full-time students. Complete details about this insurance may be obtained from the Office of Health Services. Students are strongly encouraged to carry health insurance.

**HEALTH SERVICES**

The University Health Clinic is open Monday through Friday, 8 am—4:30 pm when classes are in session. The clinic lunch hour varies due to their desire to accommodate morning patients. The clinic is staffed by a full-time Family Nurse Practitioner who sees patients on a walk-in basis in the morning from 8-10 and then by appointment from 10 to 4:15. There is also a Clinic Assistant and Health Records Coordinator who can answer your immunization and healthcare related questions. Appointments may be made through the Clinic Assistant for all of these professionals. Health services provided by the University clinic are available for students, faculty and staff but not the dependents of these individuals. Student fees cover the primary costs for the health care rendered to clinic patients. However, vaccinations, lab work, prescription medications dispensed from the clinic, and other treatments may require an additional charge. Costs from health care received at an off-campus facility will also be the responsibility of the patient.
When the University Health Clinic is closed, resident students should contact their Residence Director or their Resident Assistant for health related issues (731)298-7768. Evening commuter students with medical emergencies may receive assistance by calling a security officer on the 24-hour cell phone (731)394-2922.

Health forms and immunization records which are submitted as a part of the application process are kept on file in the University Health Clinic for four years after a student’s last semester at Union University. After the four years these records will be placed in storage until the student’s seventh anniversary, at which time the records will be destroyed. Copies of one’s health record may be obtained by written consent only. This consent form may be downloaded from the Health Services Web site and mailed, faxed or delivered to the clinic. Fax: (731)661-5499.

HUNDLEY CENTER FOR ACADEMIC ENRICHMENT (INCLUDING FREE PEER TUTORING)
Located up the spiral stairs on the second floor of the library, the Hundley Center is open for free peer tutoring: Monday, Tuesday, Thursday 1-8 pm and Wednesday and Friday 1-5 pm. Tutoring is available in approximately 25 disciplines and is open for all Union University undergraduate students. To access scheduling information or make an appointment, log onto www.uu.edu/programs/hundleycenter. Students can also schedule time to meet with Hundley Center staff during regular business hours for one-on-one academic coaching, and organizational, time management, and study skills.

IDENTIFICATION CARDS (STUDENT ID)
Each student is required to have a current photo identification card. Student identification cards will be made during the initial registration and will be distributed at check-in. Student ID’s are needed for use in the residence complexes, library, bookstore, cafeteria, labs, and post office. It is required for chapel credit, voting in campus elections, for admission to athletic events, for entrance through the Welcome House after curfew, and for check cashing.

Student fees cover the cost of the student ID made during regular registration. Replacement cards may be secured from the Office of Safety and Security during posted hours at a cost of $25.00.

Any student at any time while on campus must furnish satisfactory identification upon request of a faculty member, administrative official, or security officer.

The University is not responsible for lost or stolen cards, or the remaining balance on lost or stolen cards.

JACKSON SYMPHONY CONCERT PROGRAMS
As an avenue of cultural expansion, the University makes available to its students a limited number of tickets to the classical concerts of the Jackson Symphony Orchestra. These tickets are available through Union Station, free of charge.

LEXINGTON INN
The Lexington Inn was Union University’s most celebrated gathering place for decades before the campus moved to North Jackson in 1975. Students for years congregated for food and warm, friendly conversation at all hours of the day and night. Now after more than 35 years, The Lexington Inn at Union is still a well-loved place to gather with friends and get a bite to eat.

LICENSE PLATES (UNION UNIVERSITY)
If you are a permanent resident of Tennessee and you would like to request a Union University license plate, contact your County Court Clerk’s Office (the county of your permanent residence) and request a Union University License Plate. If they do not have them in stock, they will contact the Madison County Court Clerk’s Office and request one for you. Madison County will mail the UU plate to your County Court Clerk’s Office.
your convenience, you can make arrangements to pick the plate up at the Madison County Office (instead of having it mailed to your County Court Clerk’s Office). Each year your County Court Clerk’s Office will mail to your permanent residence a license plate renewal form. The form will list each license plate available in the state of TN including the UU plate. If renewing your license plate by mail, simply request a Union University plate on the form that your County Court Clerk mailed to you. Additional information may be found online at http://state.tn.us/revenue/vehicle/licenseplates/specialty.htm

LOST AND FOUND
When an item is lost or found it should be reported to the Office of Safety and Security located in the Student Union Building. Items not claimed by owners after 90 days will be disposed of at the discretion of Safety and Security.

Students who wish to post flyers advertising a reward for lost or stolen items must follow the guidelines outlined in the “Flyers and Advertisements” section of this handbook.

LYCEUM PROGRAMS
Several special programs intended for the cultural enrichment of the student body are scheduled throughout the school year. These programs are planned and administered by the Lyceum Committee consisting of faculty, students, and administrative members.

Free or discounted tickets to Lyceum events are available at Union Station.

MAIL SERVICES
Each student may receive a free mailbox and combination at Campus Mail Services during registration and will maintain the same box number throughout his/her University career, provided he/she does not drop out for a semester. All residential students are required to have a Union mail box. Campus Mail Services is located in the Student Union Building.

Mail sent to a Union student should use the following template:

    UU _____ (Insert Student’s Box Number)
    Student’s Name
    1050 Union University Drive
    Jackson TN  38305

Please note: Any mail addressed to Union University with the words “Post Office Box” or “P.O. Box” on the delivery address line will be delayed and could be returned to the sender by the US Postal Service.

The mail is posted to campus boxes Monday through Friday as soon as possible after delivery from the US Postal Service. A notice is placed in the mailbox of the person who receives a package. The package may be secured by presenting the notice to post office personnel. Postal hours are 8:30 am — 4:00 pm, Monday through Friday during Fall and Spring semesters. Check with Mail Services for Winter and Summer hours. Notices of C.O.D. packages should be taken to the Jackson post office for payment on delivery. Postage-due mail may be picked up during campus postal hours. Recipients of registered or certified mail must sign for each article. Packages arriving via United Parcel Service will be handled in the same manner as those arriving by mail.

The Union Mail Services Office reserves the right to withhold magazines that are contrary to University values. (See Community Value Statements I, 5.)

The combination information slip should be kept in the student’s wallet for reference when needed. Students who fail to learn their combinations will be charged $0.50 each time a postal employee must assist with opening a mailbox. Campus mail boxes should be kept locked at all times.

After hours outgoing mail should be placed in the blue postal drop box located on the dock behind Campus Mail Services. Jackson post office personnel pick up the mail at 4:00 pm, Monday through Saturday.
Campus mail should be placed in the special drop box located on the main corridor wall of the post office. When dropping more than 10 pieces of campus-bound mail, (Christmas cards, Valentines, etc.) arrange them in numerical box order and secure them with a rubber band.

Campus organizations, fraternities, and sororities should make special arrangements to post notices to their membership. The Postal Clerk may require a sample of material being posted.

Stamps are available for purchase at the Campus Mail Services and at Union Station.

When a student leaves for the Summer or for the Winter term, it is his/her responsibility to give correspondents a temporary forwarding address. Campus Mail Services does not handle temporary forwarding of mail. A permanent forwarding address should be left when the student graduates or withdraws.

**MEAL PLANS (BREWER DINING HALL AND LEXINGTON INN)**

Dining facilities are located in the Student Union Building and are under the management of ARAMARK. 20 meals per week are served.

Union University offers Block Meal Plans which give students a certain number of meals to use throughout the entire semester in the Brewer Dining Hall or The Lexington Inn. During Fall and Spring semesters, residential students will be automatically assigned a 100 Block Meal Plan. Commuters who wish to purchase a meal plan may stop by Union Station and sign-up for a 50 Block Meal Plan.

During four-week terms (January, June, and July), residential students who are enrolled in a class(s) will automatically be assigned a 25 Block Meal Plan. Note: January term residential students must have a meal plan if they are enrolled in a class(s) even though there is no housing fee for January term. Commuters who wish to purchase a meal plan may stop by Union Station and sign up for a 15 Block Meal Plan.

These Block Meal Plans give students all of their meals at the beginning of the semester. If a student does not use all of their meals before the end of that semester, any unused meals zero out and are not rolled over to the next semester. If a student does use all of their meals before the end of the semester and needs more meals, that student may visit Tina Giddens in the Business Office (behind Union Station) to sign up for a supplemental 10 Block Meal Plan to use until the end of that specific semester.

**Residential Students: Fall and Spring Semesters**

- 100 Block Meal Plan - $795 per semester (assigned to all residential students)
- 150 Block Meal Plan - $1,190 per semester
- 250 Block Meal Plan - $1,985 per semester
- Supplemental 10 Block Meal Plan - $79.50

**Residential Students: Winter and Summer Terms (January, June, July)**

- 25 Block Meal Plan - $200 per term (assigned to all residential students enrolled in a class(s))
- 45 Block Meal Plan - $360 per term
- 65 Block Meal Plan - $525 per term

Meal plan changes for residential students must be made before classes begin.

**Commuter Students: Fall and Spring Semesters**

Commuter 50 Block Meal Plan - $400

**Commuter Students: Winter and Summer Terms (January, June, July)**

Commuter 15 Block Meal Plan - $120

Commuters may email Tina Giddens (tgiddens@uu.edu) in the Business Office to purchase a 50 Block Meal Plan for $400 for the semester or a 15 Block Meal Plan for the
Winter or Summer terms. 50 Block Meal Plans may be added at any time. Individual meals may also be purchased at the door.

The Business Office will charge each residential student for a meal plan and notify ARAMARK of the type of meal plan purchased. Each student’s Student ID serves as his or her meal ticket. The Student ID must be shown to the cashier at each meal. Loss of a Student ID should be reported to the Office of Safety and Security. Cards are designed to serve only the person to whom the card is assigned and are not transferable. The sharing of cards is not permitted; however, it does provide the flexibility to bring up to 10 guests per student per visit. This is for dining inside the Student Dining Hall or the Lexington Inn. To-go boxes are provided as needed to students; however, a student may swipe for a maximum of five to-go boxes per visit. Any guest list longer than 10 (or special situations) must be approved by the Food Services Director (ARAMARK@uu.edu) forty-eight hours in advance.

Meal plans for enrolled students are not refundable or subject to change once the semester or term has begun.

MINOR STUDENTS (STUDENTS WHO ARE UNDER AGE 18)
All Union students under the age of 18 must complete a parental release form with the Assistant Dean of Students. Forms must be completed before classes begin.

MISSING PERSON POLICY
In compliance with Higher Education Act Title IV, Section 485 (j), Union is required to notify law enforcement and/or the student’s contact person(s) no later than 24 hours after a missing person report has been on file for 24 hours. It is Union’s policy to contact local law enforcement upon confirmation of a missing person report, and to contact the student’s contact person(s) within 24 hours of such report.

MOVIE POLICY
Organizations wishing to show movies on campus are held to movie policies that ensure Union’s compliance with federal guidelines. Union’s movie policies can be located at www.uu.edu/studentservices/organizations/policies.cfm#movie. Additional questions about movie policies, process, and the cost of film rights may be directed to the Office of Student Leadership & Engagement or the Office of Residence Life.

NEWSPAPERS (COLLEGEIATE READERSHIP PROGRAM)
The University provides free newspapers (Jackson Sun, USA Today, and the Wall Street Journal) for students during the fall and spring semesters. The papers are located outside the Brewer Dining Hall and the Library.

ORIENTATION
Orientation programs have been designed for all new freshmen and transfer students at the start of the fall and spring semesters. Freshman and transfer orientation sessions are held as well as a special program for international students and missionary dependent/third culture students. These programs occur before classes begin. Information can be found at www.uu.edu/events/newstudentorientation/.

PARKING PERMITS
Every individual who maintains or operates a motor vehicle on the Union University campus must register each vehicle with the Office of Safety and Security at the beginning of the semester or within 24 hours of the vehicle being brought to the campus. The Student Life fee covers the cost of the first permit. All additional permits are available for a charge of $5 each. The vehicle’s license plate number and proof of current auto liability insurance is required for registration of the vehicle.

The permit must be affixed directly to the OUTSIDE OF REAR WINDOW driver’s side, bottom corner. Use the adhesive on the permit to attach it to the window. No other method of attaching the permit is acceptable.
Parking permits are assigned by the following color codes:

- Faculty/Staff – Blue
- Students – Red
- Guests – Yellow

Germantown Campus – Same Designations

Faculty/Staff parking areas are designated by blue lines on either side of the parking spaces. Students may park in any lined parking spaces that are not designated Faculty/Staff or restricted, i.e., fire lane, handicap, loading zone, security, facilities management, individually marked visitor space, or director’s space.

Students may not park in any faculty/staff area between 7:30 am and 4:30 pm Monday - Friday.

The continued cooperation on the part of everyone concerned is expected and essential. Vehicles parked in reserved spaces, loading zones, restricted areas, or blocking entrances and exits are subject to removal at any time at the owner’s expense. Vehicles may not be left unattended in the circles at the residence complexes, the Student Union Building, or in front of the academic complex at any time for any reason. Loitering will also not be permitted.

Parking control is under the jurisdiction of the Director of Safety and Security. Fines for violations must be paid in the Office of Safety and Security within seventy-two business hours of issue date. Tickets not cleared in the Security Office will be forwarded to the Business Office where they will be charged to the student’s account with a dollar service fee.

Students in violation of parking regulations will be ticketed and fines imposed as follows:

- Permit improperly displayed ................................................................. $ 10.00
- Parking over/on the line ................................................................. 10.00
- Backing in parking space/pulling through ................................................ 10.00
- Parking in Unmarked space ................................................................. 10.00
- Violation of timed parking space .......................................................... 20.00
- Blocking another vehicle .......................................................... 35.00
- Parking in the flow of traffic/Blocking Traffic ....................................... 35.00
- Driving or parking on the grass/walkways ........................................... 35.00
- Blocking fire hydrant ............................................. 35.00
- Parking without a valid permit ......................................................... 35.00
- Parking in Faculty/Staff spaces .......................................................... 35.00
- Parking in circle/fire lane ......................................................... 35.00
- Illegally parking in Handicap Space and/or blocking ramp ..................... 35.00
- Parking in Reserved Spaces .............................................................. 35.00
- Disregarding Traffic Control Device .................................................. 35.00
- Reckless driving .......................................................... 50.00
- Parking in driveways to dumpsters .................................................. 100.00

Students will be allowed one warning per academic year at the discretion of the Director of Safety and Security. Students who accumulate more than five (5) violations during the academic year (August-July) will have a $5.00 fine added to each additional ticket received. In addition to the designated fine, a chronic offender may be referred to the Assistant Dean of Students for disciplinary action.
Individuals receiving traffic tickets may discuss their case with designated staff personnel in the Safety and Security Office. Obvious errors will be corrected. Formal appeals may be made through the Office of Safety and Security. A written Appeal Form must be completed outlining the basis for the appeal within three business days following the date of the ticket. The Director or Assistant Director of Safety and Security will review the appeal and make a final determination. The student will then be notified of the outcome. The University reserves the right to inspect cars which are parked on University property.

**POLITICAL ACTIVITIES AT UNION UNIVERSITY**

Union University supports the healthy discussion of issues regarding the political climate across the country. In addition Union University encourages students to be involved in the political process and to engage in political discourse and public square issues. Although the University supports this process, Union is a private institution and therefore is not required by law to allow political candidates on campus. However, the administration chooses to offer this privilege only if certain policies are followed. A complete listing of political activity policies can be found at the following website: www.uu.edu/studentservices/organizations/policies.cfm#political. Additional questions can be directed to the Office of Student Leadership & Engagement or the Office of the Dean of Students.

**PRAYER CHAPEL**

The prayer chapel is located outside the Office of Spiritual Life in the Student Union Building and is available for students, faculty, and staff.

**PRINTING**

Union provides a defined number of free prints per student during each academic term. For more information about Union printing policy and wireless printing options, go to www.uu.edu/printing.

**PROGRESS REPORTS**

Progress Reports each fall and spring semester and final grades for all semesters and sessions will be reported through WebAdvisor. Progress reports are not applicable for reporting to outside sources or in applications to the reporting of the Grade Point Average. Progress Reports are reported to the student. If a change in the reported grade is deemed appropriate, the instructor should communicate it directly to the student. Grades are reported for all students in all full semester courses with the exception of laboratories, ensembles, applied music, and PE activity courses. Grades may be reported for these courses at the discretion of the instructor.

**PROTESTS**

Union desires a collaborative and constructive relationship with those in our community. While Union offers many channels to affect and influence change, Union also recognizes that constructive protest and discussion of issues may happen within a college community. The college also recognizes an obligation to maintain an atmosphere conducive to academic work and the respect of private rights of all individuals. Should groups want to demonstrate in this manner, guidelines governing protests and demonstrations and required registration forms are available in the office of the Assistant Dean of Students.

**PUBLIC TRANSPORTATION**

JTA (Jackson Transit Authority) provides public transportation for college students with a valid college ID for $0.75/ride. Call 423-0200 for bus pickup times and locations or visit their website at http://www.ridejta.com/.
PUBLICATIONS

Institutional Responsibility Regarding Student Publications

The student publications of Union University including the *Cardinal and Cream* newspaper and *The Torch* literary magazine serve as learning laboratories in which the student may receive practical instruction and experience.

As a liberal arts University, Union University believes in and encourages academic freedom and open inquiry. At the same time, Union maintains a clear and definite commitment to the Judeo-Christian principles in the Bible. The University refrains from censorship except in matters which conflict with the mission and core principles of the University or matters which conflict with accepted professional standards of excellence and which may violate laws governing the press.

Each student publication is under the direct supervision of a faculty advisor who is responsible for guiding and instructing student staff members. Daily operations and matters of policy are the responsibility of the faculty advisor. Policy decisions regarding a specific publication are made by the faculty advisor with input from upperclass and/or editorial board student staff members. Oversight of each publication is subject to the review of the Chair, Department of Communication Arts (*Cardinal and Cream*), Chair, Department of English (*The Torch*), Dean, College of Arts and Sciences, Provost, and President of Union University.

Student publications of Union University are expected to uphold relevant professional standards and to operate within institutional boundaries reflecting the values of a Christian liberal arts University. As a private University, Union University has the right and responsibility of requiring student publications to refrain from obscenity, matters appealing to a prurient interest, and blasphemous or sacrilegious material.

Because student publications are primarily learning laboratories, productions should be judged by principles of sound professional practice, which include the responsibility for factual accuracy, professionalism in writing and graphic presentation, and adherence to guidelines and laws regarding libelous communications, as well as the institutional policy regarding confidentiality of student records and release of information and the right of privacy.

*The Cardinal and Cream*

*The Cardinal and Cream* is the official award-winning campus newspaper of Union University. Budgeted as a part of the Communication Arts Department, the newspaper is published bimonthly and is distributed to students, faculty, staff, and administration without charge.

The *Cardinal and Cream* is written and edited by students under the guidance of a faculty advisor. Staff positions are available for any student enrolled in classes at Union, and particularly those interested in journalism or a related communications field. The campus newspaper enhances the experiences of students in writing, layout, editing, photography, advertising, and journalism administration.

*The Torch*

*The Torch* is a student literary magazine under the editorship of an appointed student staff. Its contents are made up of the student creative writing and artwork selected from among presentations in the normal course of class work and from those submitted directly to the editors. *The Torch* is a member of the Columbia Scholastic Press Association at Columbia University in New York.
RECORDING (AUDIO OR VISUAL RECORDINGS, INCLUDING UNIVERSITY-SPONSORED EVENTS OR CLASSES)

The university does not permit audio or visual recording in classes, lectures, faculty or staff offices, theatre, or other events without prior written permission from the instructor or coordinator of the event. Under no circumstances may recordings be distributed in any media for non-personal use without prior written permission of the instructor or coordinator of the event, even when the original recording was made with permission; distribution requires additional prior written permission. Students producing films on campus and/or using university A/V equipment must have project approval by the Dean of Students prior to filming. Students requiring class recording under ADA accommodations must first register with the Director for Disability Services.

RECORDS (DISCIPLINARY) AND PARENTAL NOTIFICATION

Confidential records of all misconduct reports, investigations and disciplinary actions are maintained by the Office of the Assistant Dean of Students.

Disciplinary Records

A record of judicial action, including action which expels or suspends a student from the University, becomes part of the cumulative student file. Disciplinary records of a lesser magnitude are purged after the student is graduated from the University and has not been enrolled in the University for the previous five years.

Parental Notification

If a student is found in violation of University Community values, then the Assistant Dean of Students reserves the right to notify parents of the violation. This will only occur when the Assistant Dean of Students considers the situation to be serious enough that parental involvement can aid in the process to resolve the situation in an appropriate manner and restore the student to good standing with the University. In addition, parents may be notified at the discretion of the Assistant Dean of Students when a student is involved in behavior that could pose a threat of harm to him/herself, others, or the University community at large. This notification may be in person, by phone or by mail.

RECYCLING AND SUSTAINABILITY

The Union Community has participated in a campus-wide recycling program since January 2009. Currently Union recycles office-type paper, newspapers, empty aluminum cans, plastics marked with #1 or #2 inside the “triangle” recycling symbol, and cardboard. Each faculty and staff has personal recycle bins in their office, but each office needs to take their recyclables to the large blue floor collection bins. For special pick-ups or cardboard instructions, please call Mary Brown at (731)661-5450. Residential recycling of paper and aluminum/plastics is picked up on a weekly basis. More information is available in the Commons, or visit www.uu.edu/studentservices/residencelife for more details about collection within Residence Life. Other sustainability initiatives can be found at www.uu.edu/recycling

RENTAL OF CAMPUS FACILITIES – SEVERE WEATHER POLICY

In the event of predicted significant weather, the organization renting space at a UU facility may determine if they wish to continue to hold the event unless Union has decided to make a campus-wide decision to cancel all events. The leader will be responsible for signing up for UU alerts (www.uu.edu/uualerts) and explaining to the group emergency shelter locations. Outside groups are also expected to comply with any evacuation or instructions given via text message, security, or a university employee. In the event of severe weather, refunds can be given on rental space; however the organization will still be responsible for food costs.
ROLE OF THE STUDENT IN UNIVERSITY DECISIONS

Students at Union University are encouraged to become owners in not only their education but also in the structure of the University itself. This may be done through the following avenues:

Student Government

A student may pursue changes, questions or grievances directly to:

1. The Student Government Association (SGA)
2. The Student Senate

Many changes in policy have been successful because students have used these avenues for discussion and direction.

University Committees

Most standing committees at Union University include student representatives. Through SGA, a student can become involved in University decision making and policy review by being appointed to these committees where student representatives are full voting members. Applications are available every April through the Office of Student Leadership & Engagement.

The Office of Student Life

The Student Life Office is located in the Hyran E. Barefoot Student Union Building. The Senior Vice President for Student Services & Dean of Students provides leadership in the areas of Health Services, Counseling Services, The Vocatio Center for Life Calling & Career, Minority Student Success, The Hundley Center, Residence Life, Judicial Services, Greek Life, Student Leadership & Engagement, Barefoot’s Joe, Intramurals, the Wellness Center, Safety and Security, Student Government, Student Organizations, and the University Calendar. The Dean of Students is your liaison with the administration of the University. Each student is encouraged to talk with her to begin any process of change. The Student Life team’s mission is to work to enrich the educational goals of the University by providing opportunities for students which develop scholarship, leadership, spiritual growth, service, and excellence in all matters. In addition, the Office of the Senior Vice President for Student Services & Dean of Students provides opportunities and solutions to increase student satisfaction, help retain students to our campus, and develop student leaders.

The Office of the President

Although concerns can usually be addressed by utilizing the SGA, Senate or the Office of Student Life, students are welcome at any time to schedule an appointment with the President. However, students are encouraged to address questions and/or concerns through these other avenues prior to approaching the President.

SAFETY AND SECURITY OFFICE

The Office of Safety and Security, in agreement with the purposes of Union University, strives to provide a safe and secure campus environment by protecting and providing assistance for students, faculty, staff, and visitors. They are service-oriented, person-centered and distinctively Christian in all that they do. While providing these services, they will treat all persons with respect and dignity to reflect the Christian principles upon which Union University was founded. The University makes every reasonable effort to provide for the safety and security of students and their personal property; with that said, students must practice good safety habits and exercise individual responsibility. The ultimate responsibility for personal security rests with each individual. Each person should be aware of his/her surroundings and potential risks to personal safety: walk with friends and in lighted areas, know building evacuation procedures, do not leave valuables unattended and/or unlocked, lock vehicles, and know how to contact security officers, Residence Directors, and other campus authorities.
Campus residents should exercise caution and take responsible actions in order to protect themselves and property: keep apartments secure, lock room doors and windows, and report suspicious activities to the Residence Directors or security officers.

The Director of Safety and Security and his staff of security officers are employed by the University to assist in maintaining campus safety. Security concerns should be reported to the Office of Safety and Security, a Security Officer, or a Residence Director. The Security Office is located in the Student Union Building.

Students are expected to treat security officers with courtesy and respect and are to respond to any reasonable request.

Fire Safety Procedures for fire and other emergencies are posted in highly visible locations throughout the campus buildings, and exits are clearly marked. Students are encouraged to become familiar with the locations of equipment and with outlined procedures. Any damaged or missing equipment should be reported to the Office of Safety and Security.

Tampering with safety equipment will be grounds for disciplinary action.

SCHEDULING ACTIVITIES

All student activities must be scheduled through the Coordinator of Special Events (731)661-5279. These should be scheduled as far in advance as possible. With the exception of certain activities which involve the entire student body or the schedules of groups outside the University, a first come, first served policy is followed.

Official University clubs and organizations must seek approval prior to the organization endorsing or publicly supporting outside businesses or charities. While we anticipate approving all requests, obtaining approval from the Dean of Students will ensure that all our organizations are affiliating with organizations that share similar values. The University reserves the right to cancel events or initiatives benefiting off-campus groups that were not previously approved by the office of the Dean of Students.

All student events and activities are under the supervision of the Student Life Office. In order to prevent misunderstandings and problems, all arrangements, including the activity, the proposed location, and the proposed University representatives, should be cleared with the Student Life Office prior to deposits or commitments being made.

Any change in the date, time, or place of a scheduled activity must receive prior approval from the Student Life Office. When the cancellation of a scheduled event becomes necessary, a notice must be submitted to the Student Life Office. Another group may wish to utilize this date for its activity.

Off-campus social events must be restricted to a distance which will permit resident students to return to their residence complexes by the closing hour. Nashville is not considered within the approved radius.

Social or extra-curricular activities scheduled the week preceding exams or during exam week after 8:00 pm need special permission from the Student Life office.

SECURITY ACT INFORMATION

The Crime Awareness and Campus Security Act of 1990 and the Tennessee Code §§ 49-7-2201, et.seq., College and University Security Information Act require that each institution of higher education report to the Federal Bureau of Investigation and the Tennessee Bureau of Investigation on an annual basis, statistics for crimes occurring on campus and in student housing.

Students are requested to report any crime or suspected crime on campus to the Office of Safety and Security where an official written report will be completed.

Any student, Union employee or applicant for admission or employment may review, during regular office hours, the Union University Safety and Security Report and campus crime statistics. Copies of crime stats are available in the office of Safety and Security. Statistics are also available online at www.uu.edu/studentservices/safetysecurity/crimestats.
SEXUAL HARASSMENT (see Harassment)

SIDEWALK CHALK
Per SGA Senate Resolution 185-022, the University asks that sidewalk chalk be used with restraint, and only to market events open to all students. Sidewalk chalk must be limited to sidewalks, not walls. We also ask that the organization using the chalk be responsible for clean up within 24 hours after the event. In addition, all messages to be written in chalk need prior approval by the Offices of the Dean of Students or Assistant Dean of Students.

SOLICITATION
All soliciting by representatives of commercial, social, or charitable organizations is prohibited on the grounds and within the buildings of this institution. Students, instructors, and employees are requested to report any violations to the Office of Safety and Security or the Assistant Dean of Students.

STUDENT EMPLOYMENT
The Office of Student Financial Planning assists students who qualify in securing on-campus jobs. Students may file an application online at www.uu.edu/financialaid/studentemployment.cfm or in person with the on-campus Student Employment Coordinator located in the Student Financial Planning office in the Student Union Building.

Students interested in off-campus employment should visit the Vocation Center for Life Calling and Career website online at www.uu.edu/studentservices/vocationcenter and click on “Employment Opportunities” for an updated list of full-time and part-time jobs. This website is password protected. Union University students can call the Vocation Center at (731)661-5421 for the employment password. Union University students are expected to work at establishments consistent with Union University Community Values. Bartending is an example of employment not consistent with Union University Community Values.

STUDENT LEADERSHIP & ENGAGEMENT
The Office of Student Leadership & Engagement provides numerous leadership opportunities including Focus, Greek Life, SGA, Freshmen Council, Student Activities Council, Homecoming, Tennessee Intercollegiate State Legislature, and Student Organizations. This office helps facilitate student involvement, leadership development, and the process for beginning new student organizations. Policies governing student leadership and organizational behavior can be found on the Student Leadership website at www.uu.edu/studentservices/organizations/.

SURVEYS
All surveys to or from Union faculty, staff, and/or students must be approved by a faculty member in conjunction with Union’s IRB (Institutional Research Board) process. Surveys not in conjunction with an academic class must be approved by the Dean of Students and/or IRB. Union University receives weekly requests to administer surveys to and for our students, faculty and staff. Because of this high volume, the university’s current policy prohibits the distribution of surveys via mass outlets (E-Announcements) and/or providing student/faculty/staff e-mail addresses for surveys. We reserve that communication for approximately 8 annual surveys that are key to university-wide assessment.

TELEPHONES
The main number for Union University is (731)668-1818 and can normally be reached from 7:45 am—4:45 pm, Monday—Friday during the regular academic year. The operator serves as an information and referral source. Each office has an individual number which can be dialed directly. Key office numbers are listed in the local Jackson telephone directory under Union University and at the front of this student handbook.
TESTING
Union University serves as a National Test Center for the American College Test (ACT), Praxis, College Board (SAT), Law School Admissions Test (LSAT), the College Level Examination Program (CLEP), Miller Analogies Test (MAT), and DANTES Subject Standardized Tests (DSST). For a listing of testing dates and registration information, please visit Union’s testing website at www.uu.edu/academics/testing/.

TIMELY WARNING
The Union University Office of Safety and Security is responsible for preparing and issuing immediate emergency response and evacuation procedures. University personnel will make the decision of whether to issue a timely warning on a case-by-case basis. Information for timely warnings may also come from other local emergency service agencies. Timely warnings will be issued to the campus community as soon as pertinent information about the incident is available. Timely warnings will be delivered via emergency text message, www.uu.edu/uualerts, Union e-mail, posted announcements and/or verbal warnings.

TOBACCO USE
Use of all tobacco (including, but not limited to hookahs and chewing tobacco) is prohibited on the entire Union campus (including student apartments on campus). The University desires to assist those who need help with tobacco use and/or addiction. The Director of Counseling Services may be contacted for assistance. The U.S. Surgeon’s announcements concerning the dangers of tobacco is supported by safety regulations, the findings of medical science, the consideration of others, and the desire for a clean campus.

TRANSPORTATION
Affordable Taxi Service is a newer taxi service here in Jackson. They can provide transportation in the Jackson area (often in less than 30 minutes.) They do encourage advance notice if possible. Normally, they can provide service 24/7. They can also provide transportation to and from the Memphis airport as well. If there are three or fewer people needing to go to or from the Memphis airport, students can split the cost of the cab. If there are more than three people, the company will use the “bus,” and the students can split the cost. For up-to-date information and prices, call 731.423.8294 or visit www.ataxis.net.

UNION STATION
Union Station is a student service area located conveniently outside the Chapel in the Penick Academic Complex. The Union Station team members are available to assist with a wide variety of student needs such as checking student account balances and making payments; cashing checks; picking up and dropping off forms; registration and arranging late registration and drop/adds; updating address information; requesting transcripts; and much more. Simply stop by between 7:45 am and 4:45 pm or call (731)661-5000 or e-mail (unionstation@uu.edu).

UNIVERSITY REPS FOR STUDENT ACTIVITIES
University representatives (defined as a current faculty/staff advisor, approved alumnus who is two years post graduation, or parent) are to be present at all off-campus and select on-campus social events unless an exemption has been granted in writing by the Dean or Assistant Dean of Students. They are responsible for any crisis or emergency that may arise. Also, they are to see that all students abide by University regulations as stated in the Campus Life Handbook and that the event ends on time with everything left in good order. This is important because all student groups represent Union University, whether on or off campus and should model themselves in a manner consistent with the mission and purpose of Union and pleasing to our Lord Jesus Christ. Univer-
sity reps simply serve as persons of accountability and to remind students of this obligation. Failure to abide by these policies governing social events could result in the cancellation of the event or more serious social restrictions. The entire sponsoring organization will be held responsible for following the approval process.

The number of University reps required will be determined by the Office of Student Leadership & Engagement and will depend on the nature of the event. The person in charge of the social event or trip is responsible for making arrangements for the proper number of University reps. This person should check with the Office of Student Leadership & Engagement. Organizations should secure their University reps at least one week prior to the event.

UNIVERSITY SERVICES

Students can make copies for 10 cents in the library. Copies can also be made in University Services for 5 cents per copy on white paper. There are additional charges for color or special paper. Please allow 24 hours for print requests. University Services also offers color printing from originals, USB, or CD. Charges begin at 25 cents and vary depending on paper and size of print job. Email your requests to printing@uu.edu or stop by University Services in the Student Union Building.

VAN RESERVATION POLICY

Union University offers a limited number of vans for University use. Students who drive University vans must first pass a driver’s test administered through the Office of Safety and Security. This test takes an average of 10 days to complete, and includes an application, official driver history, and written and physical driving test. Allowing 10 days assures the student’s paperwork from the state will be received.

Requiring student drivers to pass these tests may help reduce Union’s liability should the van be involved in an auto accident. Faculty and staff drivers DO NOT need to take this test or undergo approval. Faculty and staff advisors must accompany student organizations on the van if the group is traveling to an event over 60 miles from Jackson, TN, unless special arrangements are made with the Dean of Students. All van reservations must be made by a sponsor, faculty/staff/administration. Van reservations can be made through the Office of Safety and Security, (731)661-5018, or email mhopper@uu.edu.

VOCATIO CENTER FOR LIFE CALLING AND CAREER

The Vocatio Center mission is to help students understand more clearly who God has uniquely created them to be and to assist them in discovering opportunities to live out their life calling in service to others. The Vocatio Center professional staff encourages all students to begin life calling and career planning in the freshman year in order to develop as Romans 12 professionals. The resources housed in the Vocatio Center Resource Center include a variety of materials (books, resource packets, catalogs, career magazines and programs files on graduate school and international experiential learning) to assist students in relating academic pursuits, personal interests, personality preferences, skills, and values to their major/minor courses of study and their chosen vocation as ministry. The department also maintains a web site for full-time and part-time off-campus employment and internships as well as a full-service calendar of events designed to meet discipline-specific needs of the undergraduate and graduate student populations.

As an added service, the department provides an online résumé database whereby students can upload their credentials for review by employers seeking to fill professional and internship positions. To complement this service, the Vocatio Center also offers résumé development and cover letter design, personality and interests assessments, college to career professional development, interview skills training, networking and job search strategies, career counseling/coaching, and portfolio development, as well as graduate school preparation and advising.
Capstone recruiting opportunities include the annual Career “U”niversity: Business and Professionals Expo, the Teacher Expo, and the Engineering & Technology Expo. As a holistic approach to student development and success, all services are tailored for individual students and cohort groups.

For more information about the Vocatio Center for Life Calling and Career, visit the web site located at www.uu.edu/studentservices/vocatiocenter.

VOTER REGISTRATION
All states require that you be a United States citizen by birth or naturalization to register to vote in federal and state elections. You cannot be registered to vote in more than one place at a time. Each state has its own laws regarding registering and voting as well as deadlines for registering to vote and absentee voting. For the latest information, go to www.canivote.org. (This nonpartisan website is maintained by the National Association of Secretaries of State.)

WELLNESS CENTER
- The 3,600 square foot Wellness Center provides for a full body workout no matter what your physical goals are.
- Includes 14 Paramount weight machines, 17 cardiovascular machines and a full line of free weights, including our brand new stationary bikes.
- Provides numerous instructional and motivational opportunities in order to reward students, faculty and staff for reaching their physical goals.
- Certified personal training is available.
- Check out our website at www.uuwellness.com.
An authorized Student ID is required for all users.
Wellness Center Front Desk: (731)661-5447

STUDENT ACTIVITIES/ORGANIZATIONS

ADMISSION TO CAMPUS ACTIVITIES
Students and spouses are admitted to most campus activities, including Lyceum programs, varsity athletic events, and intramural activities, without charge with the presentation of a valid I.D. The Student Activities Council (SAC) or other campus organizations may make nominal charges for campus events they sponsor. The University reserves the right to require parental consent for certain University activities.

OFFICE OF SPIRITUAL LIFE
The Office of Spiritual Life seeks to meet students where they are in their relationship with God and help them take the next steps toward a life that connects fully with God's global purpose. Striving toward a grace-filled community, the Office of Spiritual Life works to encourage students toward Christ-centered learning, living and serving. The Office of Spiritual Life supports the university’s mission through worship experiences, small group ministries, discipleship, community service, and mission opportunities both in the United States and around the world.

CAMPUS INVOLVEMENT through the Office of Spiritual Life

Faith in Practice—Each fall a three-day conference is held on campus focusing on a particular theme. Outstanding leaders from across the country speak in chapel during this week.

Family Life Series—Sponsored by the Crabtree Lecture Endowment each spring, this series encourages healthy relationships and features special guests with expertise in the area of helping others develop Christ-centered relationships.
Life Groups—Each fall hundreds of new students (freshmen and transfer students) participate in Life Groups. Personal growth is encouraged as these new students meet weekly with their upperclass Life Group Leaders for the purpose of encouragement, community building, character development, and general orientation to Christian living on the university campus.

Klemata—Each spring undergraduate women meet in small group Bible studies led by upperclassmen. *Klemata* trains undergraduate female students at Union University in the discipline of Bible study as the foundation for leading women to love God with their heart, soul, and mind.

Man-Up—This is a spring ministry to the men of Union University, challenging them to grow in biblical masculinity through a study of manhood from Genesis to Revelation.

Bible Studies—Small groups involving numerous individuals and organizations meet weekly throughout the campus for Bible study.

Church & Convention Ministry Scholarship—CCMS is available for students entering full-time ministry. This association meets often for the purpose of strengthening fellowship among those on campus who are committed to the gospel ministry. This ministerial association is coordinated through the Office of Church Relations in Hammons Hall.

GUIDANCE AND COUNSEL

There are a number of resources available to students at Union when they want to talk with someone about a concern or problem they are facing. If the problem is of a moral or spiritual nature, students may wish to contact the Vice President for Spiritual Life or the Associate Dean for Spiritual Life or someone in the Office of Spiritual Life. The student’s personal well being is of utmost importance and all information will be kept confidential.

MISSIONS/MINISTRY OPPORTUNITIES

Disciple Now Teams—Teams of students lead Disciple Now weekends in churches throughout the Southeast during the year. Disciple Now is a small group retreat for young people in the homes of church members. These teams are coordinated through the Office of Spiritual Life.

GO (Global Opportunities) —Every winter, spring, and summer, Union students, faculty, and staff participate on teams of 5-25 students in local, domestic, and international mission trips (GO Trips). The Office of Spiritual Life mobilizes students through spiritual, financial, and practical preparation throughout the year. Information about group mission opportunities is available each September during GO Week- (Global Opportunities Week.)

GO Week (Global Opportunities Week)—GO Week is held in September each year. During this time students are made aware of the many opportunities for missions and service throughout the year. Out of town guests, special nationwide ministries, mission organizations, and many other representatives are present to serve as a resource for what God is doing around the world through students. Also, applications and information for all GO trips are available during this week.

Individual Summer Mission Opportunities—There are many opportunities for students to be involved in summer missions through the Tennessee Baptist Convention, the North American Mission Board, the International Mission Board, and other organizations. Information about such opportunities is available in September each year. More information is available on the Office of Spiritual Life website at [www.uu.edu/campusministries/opportunities](http://www.uu.edu/campusministries/opportunities).

Missionaries in Residence—Several families live on campus during the academic year to share about their experiences as international missionaries through the International Mission Board of the Southern Baptist Convention. These families are a valuable resource to our University community.
ALLIANCE FRANCOPHONE
The Alliance Francophone seeks to encourage understanding and enjoyment of the French language and to foster a deeper appreciation for French-speaking cultures.

ALPHA CHI
Alpha Chi is a national honor society and a member of the Association of College Honor Societies. Union’s Tennessee Beta Chapter is the second oldest in the state. Membership is open to approximately the top ranking 10% of the junior and senior classes.

ALPHA DELTA SIGMA
Alpha Delta Sigma is the national honor society that recognizes and encourages scholastic achievement in advertising studies.

ALPHA PSI OMEGA
This national dramatic fraternity was founded at Fairmont State College, Fairmont, West Virginia, on August 12, 1925. The local chapter, Beta Mu, is composed of students who have been members of the Union University Players and have earned a set number of points, awarded for dramatic work. The chapter seeks to develop dramatic talent, to cultivate a taste for the best in drama, and to foster cultural dramatics.

ALPHA SIGMA LAMBDA
Alpha Sigma Lambda is a national honor society for non-traditional (adult) undergraduate students. Membership is open to the top ranking 10% of the adult undergraduate class who have a minimum of 24 credit hours from Union University.

ALPHA TAU OMEGA
Members: Men
Founded: Virginia Military Institute, 1865
Colors: Blue and Gold
Flower: White Tea Rose
Publication: The Palm
Open Motto: "True merit wherever found"
Philanthropy: Habitat for Humanity
The Beta Tau Chapter of Alpha Tau Omega was chartered at Union University on February 28, 1894. The national organization was founded 29 years earlier at Lexington, Virginia, by Otis Allen Glazebrook, Alfred Marshall, and Erskine Mayo Ross. Beta Tau is now the oldest chapter never to close its doors. Alpha Tau Omega was the first national fraternity founded after the Civil War. Its purpose was to unite men of the North and South in order to form a bond of permanent peace. The fraternity is founded on the principles of Jesus Christ and his teachings.

AMERICAN ADVERTISING FEDERATION – UNION UNIVERSITY
The American Advertising Federation-Union University is open to all students interested in advertising and is associated with the national AAF organization. Members have an opportunity to network with professionals, to participate in the National Student Advertising Competition and to compete for paid, national-level internships. Alpha Delta Sigma is the national honor society that recognizes and encourages scholastic achievement in advertising studies.

THE AMERICAN INSTITUTE OF GRAPHIC ARTS
The American Institute of Graphic Arts (AIGA) local chapter at Union desires to get Union students involved in a dialogue of a great design community. The national organization is the oldest design organization and provides resources to students in five functions: information, communication, inspiration, validation, and representation. AIGA will also give our students an insight into the function of design in the professional world and provide them with contacts to fellow students and professional mentors beyond Union.
Association for Computing Machinery
The world is in the midst of a technology revolution with a rapid spread of computers and computer-based technologies creating a global society with immediate worldwide access. Computers are used in all areas of life including academics, industry, and healthcare. Therefore, it has become increasingly important to be aware of new computer developments. The Student Chapter of ACM seeks to present current topics in Computer Science as well as educational and job opportunities in this growing field. Club activities include guest speakers, field trips to computing industries, and social activities. Membership is open to students interested in computer-related topics.

Athletic Training Students’ Association
Athletic Training Students’ Association challenges its students to become highly effective athletic training professionals and leaders in the Christian community, incorporating both professional and spiritual growth in their life plans. It also provides an environment that fuses the medical sciences with Christian faith, ethics, and accountability in a variety of clinical settings of collegiate and high school athletics and the allied health care community. In addition, it supplies the needs of the athletic training students for a family setting while away from their traditional home.

Baptist Student Nursing Fellowship
The Baptist Student Nursing Fellowship is a spiritual emphasis organization devoted to the development of the professional nurse based on a personal relationship with Jesus Christ. It is open to all BSN students. It provides Christian fellowship, professional educational programs, community service activities, and academic encouragement for members. It promotes a holistic approach of professional nursing practice based on biblical principles.

BIOME
The four main purposes of BIOME are (1) to provide a group for students with similar interests and struggles to network, develop friendships, receive accountability, and fun, (2) to provide an atmosphere in which students and faculty can relate outside of the classroom, (3) to create a professional organization through which students can develop better leadership skills and become better prepared for professional schools and the future, and (4) to attain a greater appreciation of our Creator, Jesus Christ. Each of these purposes is attained through our monthly meetings and events.

Cardinal & Cream
The Cardinal and Cream is the official award-winning campus newspaper of Union University. Budgeted as a part of the Communication Arts Department, the newspaper is published bimonthly and is distributed to students, faculty, staff, and administration without charge. The Cardinal and Cream is written and edited by students under the guidance of a faculty advisor. Staff positions are available for any student enrolled in classes at Union, and particularly those interested in journalism or a related communications field. The campus newspaper enhances the experiences of students in writing, layout, editing, photography, advertising, and journalism administration. An editorial board works closely with the advisor and oversees the publication. This newspaper holds membership in Associated Collegiate Press, Southeastern Journalism Conference, Baptist Press Collegiate Journalism Conference, and the Society for Collegiate Journalists.

Chi Omega
Members: Women
Founded: University of Arkansas, 1895
Colors: Cardinal and Straw
Flower: White Carnation
Publication: Eleusis
Open Motto: “Hellenic Culture and Christian Ideals”
Emblem: Owl
Philanthropy: Make-A-Wish Foundation

The Upsilon Chapter was originally founded in 1904. Since that time, Chi Omega has had a tradition of leadership on campus. Chi Omega has a rich history dating back to its founding at the University of Arkansas on April 5, 1895. The Upsilon Chapter has been recognized for its commitment to excelling in both academics and athletics, as well as maintaining a strong focus on service. Chi Omega challenges women to higher standards of self and the pursuit of a Christ-centered life.

**College Democrats**
The College Democrats exist to inform students of general democratic principles and values through service to the party, the community, the state and to the country so that students may make informed voting decisions.

**College Republicans**
College Republicans seek to develop political skills, knowledge, and leadership ability among Republican students and faculty in preparation for the service of the Republican Party. College Republicans also seek to aid actively in the election of Republican candidates in all levels of government and to encourage political interest and political participation among the general student body.

**Collegiate Music Educators National Conference**
Collegiate Music Educators National Conference is a student chapter of the primary professional society for elementary and secondary music teachers.

**Debate Team**
The Debate Team competes in the International Public Debate Association against schools across the nation. The team seeks to promote excellence in public speaking, critical thinking, and argumentation. Membership is open to any full-time student.

**Digital Media Studies Society**
The Digital Media Studies Society strives to raise awareness of Digital Media Studies by fostering creativity in an interdisciplinary environment. Membership is open to any DMS major.

**Engineering Student Advisory Committee**
The purpose of the Engineering Advisory Committee is to suggest academic improvements for the engineering program to the engineering faculty on behalf of the students.

**Fellowship of Christian Athletes**
Fellowship of Christian Athletes exists to bring glory to God by making disciples on the campus of Union University, especially among athletes; to encourage, exhort, and equip Christian athletes to follow Christ in faith--knowing Him more--and in obedience--proclaiming the Gospel through life and speech.

**Honors Student Association**
The Honors Student Association is composed of students in the Interdisciplinary Honors Program. Its purpose is to provide an environment which encourages student scholarship while also promoting experiential learning. This is accomplished through discussion-oriented classes, special topics, festivals, inter-regional honors forums and conferences, and travel.

**ink.**
The purpose of ink. is to create a community and a forum of like-minded writers who will practice the skills needed to become better writers, improve their craft, share ideas, critique new work, lead in their discipline, and learn further how the Christian faith may be practiced through writing.
Institute of Electrical and Electronics Engineers
The Union University Student Branch of the IEEE desires to aid the dissemination of knowledge of the theory and practice of all aspects of engineering or of the related arts and sciences, as well as the furtherance of the professional development of its members.

Inter-Fraternity Council
The Inter-Fraternity Council is an organization which maintains fraternity life and inter-fraternity relations within the University; to further sound scholarship and intellectual accomplishment; and to cooperate with the University administration in the maintenance of high social standards. The council is composed of three delegates from each chapter of the social fraternities on campus: Alpha Tau Omega, Lambda Chi Alpha, and Sigma Alpha Epsilon.

International Justice Mission
The International Justice Mission (IJM) is a Christian ministry led by human rights professionals that helps people suffering injustice and oppression who cannot rely on local authorities for relief. The IJM campus chapter is a student-led organization that exists to promote awareness of injustice around the world, to encourage and organize prayerful support for the victims of oppression and those seeking to bring relief, and to provide people with practical methods of actively pursuing justice.

Intersect: Union Sociological Society
The purpose of this club is to provide Sociology majors and minors an avenue for fellowship, sociological networking, and guidance in the field of Sociology. Sociologists in Motion open up the field of Sociology to perspective students and undecided majors of the University and demonstrate Christian love through ministry opportunities.

Justice & Mercy
The purpose of Justice & Mercy is to educate students on human trafficking in Tennessee and beyond and engage them in fostering human trafficking-free communities through prevention, education and community engagement.

Kappa Delta
Members: Women
Founded: Longwood College, 1897
Colors: Olive Green, Pearl White
Flower: White Rose
Publication: The Angelos
Open Motto: "Let Us Strive For That Which Is Honorable, Beautiful, and Highest."
Philanthropies: Girl Scouts of the USA, Prevent Child Abuse America, Children's Hospital of Richmond, Virginia; Orthopedic Research Awards
Zeta Beta chapter of Kappa Delta Sorority was installed on February 10, 1990. While KD is the newest Greek organization on Union's campus, the sisters have undeniable spirit and passion. Kappa Delta encourages its members to pursue a blending of academic achievement, philanthropic involvement, leadership, social activities, and unbreakable bonds of sisterhood while embodying the ideals of the open motto.

Kappa Delta Pi
Kappa Delta Pi is an international honorary society for undergraduate students, graduate students, and faculty in education. The purpose of the chapter is to promote excellence in and recognize outstanding contributions to education.

Kappa Mu Epsilon
Kappa Mu Epsilon is a national mathematics society. The Tennessee Gamma Chapter was chartered at Union University, May 24, 1965. Eligibility for membership is acquired by having completed at least three mathematics courses, including Calculus I, with a high grade point average. The chapter organizes programs pertaining to topics of interest in mathematics and in mathematical issues within the sciences.
Lambda Chi Alpha
Members: Men
Founded: Boston University, 1909
Colors: Purple, Green and Gold
Flower: White Rose
Publication: Cross and Crescent
Open Motto: “Naught Without Labor”
Philanthropy: American Cancer Society, North American Food Drive, and West Tennessee Healthcare Foundation

The Lambda Zeta Chapter of Lambda Chi Alpha received its charter at Union University on December 5, 1964. The goal of Lambda Chi Alpha is to help, teach, inspire, and instill the ideals that are the substance of a well-rounded man and that enable him to “contribute positively to the world.” They are founded strictly on Biblical teachings with Christ as their exemplar and believe in upholding these principles in every situation.

Life 139
Life 139 desires to promote the awareness of the injustices of abortion and inspire positive action and to equip students to defend the value of human life. We also seek to provide support for women facing unplanned pregnancies through partnerships with pregnancy resource centers.

Ministerial Association
A Ministerial Association is available for students entering the preaching/pastoral ministry. This association meets monthly for the purpose of strengthening the ties of fellowship among those on campus that are committed to the gospel ministry.

MOSAIC
MOSAIC seeks to provide a welcoming community for all students, especially ethnic minority students, which equips each member with resources, support, and meaningful opportunities to strengthen leadership and intercultural competency (Rev 7:9) through Great Commandment (Matthew 22:37-40) thinking and action. A shared governance model of roundtable representatives will govern MOSAIC.

Mu Kappa
Mu Kappa is a ministry whose primary purpose is to reach out to the missionary kids on campus and help integrate them into the campus community life in a way that encourages them not only to learn from the community, but also to use their unique perspective, their abilities and their past experiences to engage and benefit the community.

Music Ensembles
The Department of Music offers a variety of ensembles that are open to all students, regardless of major. Each earns college credit, is led by a full-time faculty member, and provides great opportunities to build friendships, develop musical skills, and make wonderful memories. No audition is required for the following ensembles:

• Symphonic Band (MUS 135) rehearses Mondays/Wednesdays/Fridays from 1:00-1:50pm.
• Jazz Band (MUS 100) rehearses Tuesdays from 5:30-7:30pm.
• Handbells (MUS 165) rehearses Mondays/Wednesdays from 4:00-4:50pm.
• Choral Union (MUS 108), a mixed vocal ensemble, rehearses Tuesdays/Thursdays from 1:40-2:55pm.

For more information regarding these groups, our auditioned ensembles, or private music instruction, please contact Dr. Christopher Matthews, visit www.uu.edu/dept/music, or call (731)661-5345.
Omicron Delta Epsilon

Omicron Delta Epsilon seeks to confer distinction for high scholastic achievement in economics and to stimulate and promote student interest in all aspects of economics.

Panhellenic Council

The Panhellenic Council is an organization designed to maintain sorority life and inter-sorority relations within the University; to further sound scholarship and intellectual accomplishment; and to cooperate with the University administration in the maintenance of high social standards. The council is composed of three delegates from each chapter of the sororities on campus.

The sorority members and pledges or new members are responsible for knowing the recruitment rules. The president of each sorority will be required to read these rules before the entire chapter. A copy shall be posted in each lodge. The formal fall recruitment rules will be presented to each female at the Panhellenic Open Party; it is also available from the Office of Student Leadership & Engagement.

Phi Alpha

Phi Alpha, National Honor Society for Social Work Students, Eta Phi Chapter, fosters high standards of education for social workers and invites into membership those who have attained excellence in scholarship and achievement in social work. Social Work majors with an overall GPA of 3.2 and a GPA of 3.6 in social work courses are invited to become members. Students become eligible for membership at the end of their junior year in the Social Work Program.

Phi Alpha Theta

The Delta Psi Chapter of Phi Alpha Theta, an International Honor Society in History, was founded in 1953 making it the 119th chapter in the society and the first in the state of Tennessee. Students who have had twelve semester hours of history and who have a minimum GPA of 3.1 in history and 3.0 in two-thirds of the remainder of their work are eligible.

Phi Beta Lambda

Phi Beta Lambda, the national honorary business fraternity, is open to those students interested in careers in business and having a grade point average of 2.0 or above. The goals of the organization are to promote the free enterprise system on which the American economic system is based and to create a better understanding of the business world. The fraternity strives to develop better leadership qualities among its members in order to ensure greater success in their future of business.

Phi Theta Kappa Alumni Association

Phi Theta Kappa Alumni Association seeks to promote the continued academic excellence of Phi Theta Kappa members and to promote the growth of the Phi Theta Kappa alumni association at Union University.

Pi Kappa Lambda National Music Honor Society

Pi Kappa Lambda National Music Honor Society elects outstanding juniors and seniors to membership on the basis of musicianship and scholarship.

Psi Chi

Psi Chi is the National Honor Society in Psychology founded in 1929 for the purposes of encouraging, stimulating, maintaining excellence in scholarship, and advancing the science of psychology. Membership is open to majors who have completed 3 semesters, including 9 semester hours in PSY courses with a CUM GPA of 3.0 and PSY GPA of 3.5.
Psychology Club
The Psychology Club, open to all students, provides information regarding graduate programs and job opportunities for PSY majors and minors, provides information about and encourages the reading of current writings in the field, encourages association among Psychology students, promotes scholastic achievement, and provides information to students who want to learn more about the major.

Public Relations Student Society of America
Union University’s PRSSA chapter provides public relations/advertising majors and minors practical experience in the field. In keeping with the chapter’s motto “make connections, gain experience, see the future”, PRSSA members work with local clients, take professional development trips, participate in professional networking opportunities and are eligible for $20,000 in annual competitive scholarship awards.

ROTC
The Reserve Officers' Training Corps (ROTC) is a leadership training course offered at Union University through the UT Martin agreement. This is an opportunity for freshman through junior students, although it is encouraged that students begin the program as incoming freshman or after finishing their freshman year. ROTC is open to all students regardless of major/minor.
Students will learn the history of the Military - Basic to Advanced - and will be prepared for either military or civilian life. Along with the leadership benefits and being guaranteed a job upon graduation, there are also financial benefits to be found through scholarships and tuition assistance.
Each student who participates in this program will attend a course lecture given each Wednesday on the Jackson State Community College campus. Students will attend a lab each Thursday and attend physical training every Monday, Wednesday, and Friday at 6:30 a.m. Upon graduation, those on ROTC scholarship are on active duty for 4 years and in the reserves for 8 years. No student will be deployed until they have completed their degree.
These courses may or may not count towards your major/minor. This decision is left to the chair of an academic department. These courses can be located on the University Course Schedule under the UT Martin Agreement, listed at 100-level through 400-level.

Rutledge Honorary History Club
This club is composed of students interested in history. It was founded in 1929 to stimulate the study of history. Membership by invitation is offered to History majors and minors and to a select number of students who have completed three semester hours of history with a grade point average of 2.5. This club aims at encouraging higher standards of scholarship among its members.

Sigma Alpha Epsilon
Members: Men
Founded: University of Alabama, 1856
Colors: Purple and Gold
Flower: Purple Violet
Publication: SAE Record
Philanthropy: Children’s Miracle Network
Tennessee Eta Chapter was installed in 1857 at Union University. This chapter is the fourth oldest chapter of the organization. SAE has the longest existence of any fraternal organization on Union’s campus. The expression of individuality is the most valuable characteristic of the brotherhood of SAE. The outstanding qualities of each of these individuals provide the force that unites the fraternity.
Sigma Delta
Sigma Delta evolved from Union’s Physical Education Club and was officially chartered in the Fall of 1987. Founded at Morehead State University, Sigma Delta seeks to recognize and provide valuable learning experiences for deserving students who are majoring or minoring in Health, Physical Education, or Recreation. This coeducational fraternity accomplishes this goal through sponsorship of several health-related service projects. Membership is based upon the completion of at least fifteen hours of course work with an overall GPA of 2.75 or above and the completion of at least seven hours in Health, Physical Education, and Recreation with a minimal 3.25 GPA. Four of these hours must be in non-activity courses.

Sigma Pi Sigma
Sigma Pi Sigma is the National Honor Society in Physics, open to students who have taken at least 3 courses applicable to a physics degree with a 3.0 GPA in those courses. Students must also have a minimum cumulative GPA of 3.0. Sigma Pi Sigma exists to honor scholarship in physics, represent physics to the public, encourage interest in physics, and provide a fellowship for persons who have excelled in physics. Sigma Pi Sigma is the honor component of the Society of Physics Students (SPS).

Sigma Tau Delta
This national English honor society recognizes students who have realized accomplishments in either the English language or literature. The motto is “Sincerity, Truth, Design.” Union University’s chapter Theta Omicron was organized in 1979. Declared English majors and minors who have completed at least three semesters of University study and two University courses in literature with a B average are eligible for membership.

Sigma Theta Tau
Nu Lambda is a chapter of the Honor Society of Nursing, Sigma Theta Tau International. The vision of Sigma Theta Tau International is to create a global community of nurses who lead in using knowledge, scholarship, service and learning to improve the health of the world’s people. Membership is open to baccalaureate students who have completed one-half of the upper division nursing curriculum, have achieved a 3.0 GPA, and rank in the top 35% of their class. Membership is open to graduate students who have achieved a 3.5 GPA or greater and completed 10 hours or more in graduate studies. After graduation students continue their membership in the society as alumni and members of the nursing discipline.

Social Work Reaches Out
Social Work Reaches Out is for students majoring in social work and for those interested in social work. The organization assists in developing professional social work identity and provides an opportunity to be involved in volunteer community social service. Social service opportunities include child mentoring and advocacy, nursing home activities, community organizing, and resource development. The organization gives students regular opportunity to interact with others having similar interests.

Society of Physics Students
The purpose of the Union University chapter of the Society of Physics Students is the advancement and discussion of physics, the encouragement of interest in the field throughout the academic and local community and the introduction of students to the professional community.

Student Activities Council (SAC)
The Union University Student Activities Council is committed to providing an exciting program of activities which seeks to promote fellowship, community and fun among the student body. This student-led organization seeks to serve Christ first by serving others.
Student Athlete Advisory Committee
The Student Athlete Advisory Committee was formed to generate a student athlete voice by communicating with the athletic administration; provide equal input of student athletes; solicit student athlete responses to proposed conference and NCAA legislation; build a sense of athletic community among teams; organize community service events; and promote a positive student athlete image.

Student Members of the American Chemical Society
This chapter offers opportunities for students of chemical science to become better acquainted, to secure the stimulation that arises from professional association, to obtain experience in preparing and presenting technical material, to foster a professional spirit among the members, to instill a professional pride in the chemical sciences, and to foster an awareness of the responsibilities and challenges of the modern chemist. Membership is open to any student pursuing an undergraduate degree in the chemical sciences.

Student Nurses’ Association
Student Nurses' Association is the largest health professional student organization in the United States. Union University’s chapter started in February, 1986. It is open to all Pre-Nursing and BSN students. Purposes of the organization are to assume responsibility for contributing to nursing education in order to provide for the highest quality health care; to provide programs of professional interest and to aid in the development of the whole person. Community involvement and scholarship opportunities are available. The chapter meets monthly with additional opportunities for state and national meetings.

Student Tennessee Education Association
The Frank L. Wells Chapter of the Student Tennessee Education Association is composed of education majors and minors who are preparing to teach. Its purpose is to offer its members all the opportunities, responsibilities, and privileges of the National Education Association and the Tennessee Education Association. Membership in this pre-professional organization is strongly urged by the faculty of the Education Department. Through STEA students are acquainted with the history, ethics and program of the organized teaching profession, as well as special projects benefiting students, faculty, administration, area schools, and other members of the community.

Students for Sustainability
Students for Sustainability seek to devise and implement ways to care for and sustain our community and its environment. The organization also seeks to raise awareness in the Union community and beyond concerning sustainability issues.

Students In Free Enterprise
The Students In Free Enterprise organization serves to educate the community about how market economics and businesses operate through our various projects throughout the year. Not only does this organization function to educate the community, but it also provides Union students with the opportunity to grow professionally and develop valuable leadership skills. With each project, students learn about what it takes to execute a project and the experiences the students gain are indispensable. Each project is geared toward the achievement of not only our goals within the Union University community, but also the national SIFE criteria.

The Torch
The Torch is a student literary magazine published annually under the direction of an appointed student staff. Its contents are taken from the best student writing and art work of the year, which may be selected from among presentations in the normal course of class work and from those submitted directly to the Torch staff. Poems, sort stories, essays, and art work are welcomed.
Union Broadcasting Society

The Union Broadcasting Society exists for students interested in the broadcasting field. The Society plans to become affiliated with the student chapter of Radio and Television News Directors Association (RTNDA) and Alpha Epsilon Rho, a professional broadcasting fraternity. UBS produces Jackson Tonight!, a half-hour television magazine aired on local stations as well as producing a syndicated game show and Union’s basketball games. The Society seeks to strengthen students’ contacts with professionals in the broadcasting industry.

Union Film Society

The Union Film Society seeks to foster interest and innovation in the art of filmmaking through a variety of experiences; bring together members from all areas of filmmaking including, but not limited to, writers, directors, crewmembers, producers, and public relations; foster a creative environment for film projects; and provide resources necessary for the filmmaking process.

Union Nation

Union Nation seeks to offer support to Union’s athletic teams by promoting, participating, and facilitating school spirit activities before, during, and after games. Union Nation also seeks to provide a support system for Union athletics, encourage student athletes, and create excitement amongst the student body regarding athletic events.

Union Pre-Law Society

The Union Pre-Law Society provides information regarding law school and job opportunities in the legal field and encourages the study of all facets of the law.

Union University Judo Club

This organization shall promote the study and practice of Classical Judo for the benefit of students, staff, and faculty at Union University. The Union University Judo Club shall promote professionalism among practicing Judokas at Union University with the organization’s primary goal to develop nationally competitive Judokas.

Union University Transfer Club

The Union University Transfer Club seeks to promote the transition of transfer students to Union University through meaningful, Christ-centered events.

Untitled

The purpose of Untitled is to develop mentoring relationships among the art students of Union University. This organization also is designed to promote community service through the arts, accomplish inter-department outreach with local universities and foster an increased presence with general student population interested in the visual arts.

Young Alums

Young Alums works closely with the Office of University Relations to plan annual milestone events for each class and to foster and grow school pride.

Zeta Tau Alpha

Members: Women
Founded: Longwood College, 1898
Colors: Steel Gray and Turquoise Blue
Flower: White Violet
Publication: Themis
Open Motto: “Seek the Noblest”
Emblem: Five-pointed crown
Philanthropy: Breast Cancer Awareness and Education

Zeta Tau Alpha's Beta Omega chapter was installed at Union University in 1935. Beta Omega has been nationally recognized as a 'Crown Chapter,' meaning it has maintained excellence in the areas of service, membership, leadership and fundraising. In
Tennessee, Beta Omega has been awarded the silver service tray for its high standards and hours in the area of service. Beta Omega holds high the Christian standards that were the foundation of the establishment of ZTA.

**GRADUATE SCHOOL STUDENT ORGANIZATIONS**

**American Pharmacists Association Academy of Student Pharmacists**
The organization seeks to encourage all pharmacy students to become more knowledgeable about the American Pharmacists Association and the profession of pharmacy.

**Christian Pharmacists Fellowship International**
Our mission is to encourage spiritual growth among fellow pharmacy students, faculty, and staff through Bible study, prayer, and fellowship to in turn be as a city on a hill that cannot be hidden and the light to a darkened world (Matthew 5:4).

**National Community Pharmacists Association**
National Community Pharmacists Association offers pharmacy students a wide array of opportunities to broaden and enrich their educational experience, gain valuable real world skills, earn scholarships, and have fun in the process. Our mission is to encourage, foster, and recognize an interest in community pharmacy ownership and entrepreneurship among the future leaders of their profession.

**Phi Lambda Sigma**
The primary goal of this organization is to promote the development of leadership qualities, especially among pharmacy students. Through peer recognition, the Society encourages participation in all pharmacy activities. Since membership crosses fraternal and organizational lines, the Society does not compete with other pharmacy organizations.

**Student Chapter of the American Association of Pharmaceutical Scientists**
Union University School of Pharmacy provides a professional and exciting learning environment in the field of pharmaceutical sciences. Our mission is to advance our knowledge and assume significant leadership positions within the field of pharmaceutical sciences. Our primary goal is to work closely with the department's faculty in an effort to advance our knowledge and learn about opportunities in the field. We spread the word about our chapter's existence and enlighten our peers of the opportunities that exist within this organization. We strive to be active in our community and encourage participation in the American Association of Pharmaceutical Sciences activities at the local, regional, and national level.

**Tennessee Society of Student Pharmacists**
The Society seeks to serve as the collective and representative voice of student pharmacists; to advocate for and improve the health and welfare of Tennesseans; to provide opportunities for personal and professional development; to advocate for the provision of quality of pharmacy education; to facilitate continued involvement and leadership upon graduation; and to envision and shape the future of pharmacy.

**Union University School of Pharmacy Student Society of Health-System Pharmacy**
The purpose of the society is to make students aware of pharmacy practice in health systems, provide information to students about career directions in and credentials needed for pharmacy practice in health systems, and encourage membership and participation in the state society and national society as a student upon graduation.
RESIDENCE LIFE
A SHARED, GRACE-FILLED COMMUNITY

Did you know that 91% of a college student’s time is spent OUTSIDE of the classroom? There, outside of the classroom, an awesome Residence Life staff daily provides on-going friendship and Christ-centered, student-focused programs for each resident to delve into!

RESIDENCE LIFE MISSION STATEMENT
Residence Life is committed to providing a holistic living and learning environment where academic scholarship is developed, distinctive relationships are formed, servant leadership is practiced, community values are upheld, and biblical restoration is provided.

RESIDENCE LIFE PHILOSOPHY
The Union Residence Life Experience is founded on solid pillars of time-tested, scripturally-based community values: (1) the worth of each individual, (2) self-discipline, (3) personal integrity, (4) respect for community authority, and (5) respect for property and the environment.

Over 1,300 students from many different backgrounds/cultures live within this Residence Life grace-filled community. Opportunities abound each day for students to integrate their faith and their living as they develop a genuine respect for other students’ needs and interests, build lifelong friendships, practice healthy communication and conflict resolution, and utilize leadership skills.

RESIDENCE LIFE GOALS
Residence Life’s commitment to the mission, vision and values of Union University is evident through the following goals:

• To provide a Christ-centered, excellence-driven, people-focused, and future-directed approach to students, faculty, staff, and guests of the University
• To provide opportunities for the development of the whole person through co-curricular educational programs/activities
• To provide professional staff and services to meet the developmental needs of each resident
• To provide a grace-filled community through Christ-centered behavioral values and redemptive discipline

Photo by Morris Abernathy
RESIDENCE LIFE STAFF

Director of Residence Life

The Director of Residence Life provides vision and leadership for the Residence Life staff, students and goals. The director is a full-time professional dedicated to student development, professional excellence and ministry to students.

Residence Directors/Assistant Residence Directors

The three residence directors are full-time professional staff dedicated to student development and the overall administration of the Residence Complexes. Each Residence Director partners with an Assistant Residence Director to provide people-focused oversight of the residents in their complex. They are available for leadership training, college-life information, counseling, and assistance to students learning to integrate their faith and living in relationship to God and others.

Resident Staff Advisors/ Resident Advisors

A team of over 30 students known as RSA’s and RA’s serve as community-builders and catalysts for creating a fun, living-learning environment in Residence Life. Each upper-class student serving in this role has undergone an extensive interview/training process and been chosen because of their desire and ability to serve their fellow students. It is their passion to build a community of respect for God and others and to be a source of encouragement for their peers as they adjust to living in a college environment with over 1,300 other students.

HOUSING CONTRACT

Union’s Housing Contract is for the FULL ACADEMIC YEAR and is a legal and binding document between the student and the University.

Part-time Resident Students

All residential students (single or married) must remain full-time students (registered for at least 12 credit hours) and actively attending classes. If a student drops below 12 credit hours and desires to live on campus, he/she must present a request in writing to the Director of Residence Life. In addition, the University reserves the right to remove a student from Residence Life if he or she is not attending classes or the Dean of Students has evidence that passing all courses remaining in the semester is no longer possible.

HOUSING POLICY

Union University recognizes the experience of residential living as a valuable part of students’ education by providing opportunities to integrate their faith with their daily living, develop servant leadership abilities and build lifelong friendships. Therefore, Union is a residential University that requires all unmarried, full-time, undergraduate students to live on campus. Students may apply to live off campus if they are considered Seniors, having earned at least 86 credit hours by the beginning of the fall semester of the academic year.

The Residence Life Staff feels it is very important for college freshmen to live with other freshmen during their first year at Union. For this reason, the University strives to match freshmen students with other freshmen students. In some cases it may be acceptable to assign a freshman with three upperclassmen in an apartment if all four have requested to live with each other. In this case, the freshman must (1) have paid their housing deposit early and (2) have listed on their Residence Life Application the names of those upperclassmen. Exceptions will be left to the discretion of the Director of Residence Life.

If the count drops below four occupants for an apartment, the Residence Life Staff has the discretion to place another student in that apartment or place the remaining room-
mates in other rooms. It is for this reason that students must select their roommates wisely and work diligently in solidifying plans for their housing arrangements before the housing sign-up process.

If a bedroom is not occupied it must remain closed and locked for the duration of the semester. Students may not contract vacant rooms for any reason.

**OFF-CAMPUS POLICY**

Every student (including new freshmen and transfers) who is considering living off campus must submit an Off-Campus Request form through the Residence Life website by the deadline indicated on the form and then wait for the Director of Residence Life, Assistant Dean of Students, and/or the Appeals Committee to review the request and notify the student of their decision. Students will receive an email approving or denying the request from the Office of Residence Life within two weeks of the request (unless the Appeals Committee must meet to determine your eligibility.)

Students who wish to live off campus must meet one of the following qualifications and indicate it on their **Off-Campus Request form**:

- student will be living at home with his/her parent(s) or guardian within a 40-mile radius of Union University.
- student will be at least 22 years old prior to the first day of the Fall semester for which he/she is requesting to live off campus.
- student must have completed 86 credit hours prior to the first day of the Fall semester for which he/she is requesting to live off campus.
- student has an extreme health condition and a doctor’s mandate for living off campus.
- student is a part-time student.
- student is married prior to the first day of the Fall semester.

A student who does not meet one of these qualifications to live off campus listed above but feels he/she has extreme extenuating circumstances that deserve consideration for off-campus residency can complete an **Off-Campus Request** form for the Appeals Committee to review. As part of the **Off-Campus Request** form, the student must complete a personal letter to the Appeals Committee detailing the student’s circumstances which deserve consideration to live off campus. After the Appeals Committee reviews the student’s request to live off campus, the student will be contacted about the official approval or denial of their request. Any student who submits an **Off-Campus Request** form after the deadline must be approved by the Appeals Committee and will forfeit their housing deposit. Any student who submits an Off-Campus Request form after June 1st will also be charged a $150 late request fee. No Off-Campus Requests will be considered after August 1st. Any student who signs a housing contract at the beginning of an academic year, but whose appeal is granted to live off campus for spring will still be breaking his/her housing contract and will forfeit his/her $100 housing deposit.

**Consequences for Violating Union’s Housing Policy**

Any student who lives off campus during fall or spring semesters and has not completed an **Off-Campus Request** form or has not been approved by the Appeals Committee will be charged a housing fee of $3,420 each semester the student does not honor the University housing policy.

**2012-2013 HOUSING PRICES**

**The Quads:**

$3,795 for each fall or spring semester

There is no charge for winter term housing for students enrolled in winter term.

$540 for each summer term or for non-enrolled winter term residents
Heritage Residence Complex:
$3,420 for each fall or spring semester
There is no charge for winter term housing for students enrolled in winter term.
$480 for each summer term or for non-enrolled winter term residents

Warmath Undergraduate Housing:
$3,420 (triple occupancy) for each fall or spring semester
There is no charge for winter term housing for students enrolled in winter term.
$480 (triple occupancy) for each summer term or for non-enrolled winter term residents

Note: All students living in residence complexes are required to purchase a minimum 100 meal block plan during fall and spring semesters and a 25 meal block plan during January, June and July.

THE RESIDENCE COMPLEXES
Residence Complexes for Single Students (Traditional, Undergraduate)
Residence Life for single students is uniquely arranged in apartment style housing featuring a private bedroom for each individual student age 23 or under. Each apartment includes four private bedrooms (three bedrooms in the handicap accessible apartments).
The following is some general information about on-campus housing at Union:

- Each apartment on campus is furnished with a couch, chair, coffee table and end table
- All apartments on campus have central heating and air conditioning, and venetian blinds to cover all windows.
- All apartments on campus have a small kitchen. These include a refrigerator, stove/oven, shelves, and cabinet. Microwaves are provided in the Quads.
- The Quads have two bathrooms in each apartment (one bathroom in the handicap accessible apartment) with a shower, toilet, mirror, and sink in each. There is also shelving in one bathroom in each apartment that should be shared by all four roommates. Shower curtains are provided. (The left-side bathroom in all downstairs apartments is a hurricane-strength storm shelter.)
- Each apartment in the Quads also includes an energy-efficient washer/dryer unit.
- In the Heritage Residence Complex each apartment has one bathroom with a tub, toilet, mirror, and sink with cabinet space below. Shower curtains are provided.
- Each apartment in the Quads and Heritage has a two-way intercom system for communication and emergency notification. Due to the high volume of students with cell phones, none of our apartments has telephone lines.
- Each bedroom in Heritage and the Quads has an internet port as well as wireless internet access. All apartments also have cable.

Heritage Residence Complex has a common area (McAfee Commons) that contains comfortable seating areas, TV’s, a kitchen, vending machines, laundry rooms, a computer lab, an upstairs study loft, a game room, the Residence Life Staff offices, and the Residence Director’s office and apartment.
The Quads Residence Complex also has a common area (Bowld Commons) that contains classrooms, kitchens, a large multi-purpose recreational room, TV’s, video games, vending machines, a game room, music rooms, computer labs, several comfortable seating areas, and two Residence Directors’ offices and apartments.
The Quads Residence Complex
The Quads house 894 male and female students (in separate buildings). The Quads (Ayers, Hurt, Watters, Grace, and Hope) are located directly off of Walker Road.

Women’s Residence Director: Ashley Jackson
Office Number: (731)661-5148 (office located in the Bowld Commons)
Email: ajackson@uu.edu

Women’s Assistant Residence Director: Kayla McKinney
Office Number: (731)661-5684 (office located in the Bowld Commons)
Email: kmckinney@uu.edu

Men’s Residence Director: Ben Bredow
Office Number: (731)661-5020 (office located in the Bowld Commons)
Email: bbredow@uu.edu

Men’s Assistant Residence Director: Cody Curtis
(Office located in the Bowld Commons.)
Email: ccurtis@uu.edu

Heritage Residence Complex
The Heritage Residence Complex houses 404 male and female students (in separate buildings). Heritage Residence Complex is located on the north end of campus, east of the Quads. The complex consists of a Commons building and 11 apartment buildings: Craig, Dehoney, Dodd, Grey, Jarman, Lee, Paschall, Pollard, Rogers, Sullivan, and Wright.

Heritage Residence Director: Elle Simmons
Office Number: 731-661-5012 (office located in McAfee Commons)
Email: esimmons@uu.edu

Heritage Assistant Residence Director: Tim Call
Office Number: (731)661-5683 (office located in McAfee Commons)
Email: tcall@uu.edu

Warmath Residence Complex
Warmath Residence Complex consists of four buildings, one of which houses traditional undergraduates and three of which house families and non-traditional students.

Traditional Undergraduate Complex
Warmath Undergraduate houses 24 upperclassmen male students in 8 apartments. The two bedroom apartments include a bed, desk and dresser for each resident, as well as a bathroom, full kitchen with an energy-efficient washer/dryer unit and a living room. Wireless internet and cable are included. Warmath residents live with 3 people per apartment and are considered part of the Men’s Residence Complex.

Residence Complex for Families and Non-traditional Students
Warmath Family Housing
Warmath Family Housing consists of students who are married, students with children, students who are non-traditional age and graduate students. Each Warmath Family Housing apartment consists of two bedrooms and a living room (unfurnished), a kitchen (with a refrigerator and stove), and a bathroom. A separate laundry room for Warmath residents is located behind the Warmath apartments. Housing in Warmath Family Housing is obtained by application through the Residence Life office.
RESIDENCE COMPLEX GUIDELINES/STUDENTS’ RESPONSIBILITIES

Advertising
Prior to hanging posters or other advertising materials in the Residence Complexes, students must obtain the poster guidelines as well as permission from the Residence Director of their complex.

Announcements
Out of respect for students’ privacy, only announcements concerning Residence Life activities and Emergency/Safety information will be made in the Residence Complexes.

Commons
Residents and guests of all residential students may relax in either Commons and watch TV, play board games, study, cook, meet friends, and obtain basic medical supplies. In Residence Life, public areas such as the Commons, bathrooms, study rooms, computer labs, meeting rooms, kitchens, and TV areas are provided for the use of the Union students, not the general public. The furniture and newspapers in these public areas must remain in the Commons. Kitchens must be cleaned after use. Removal of these furnishings would be considered theft from the University and would be handled by the University judicial system. Programming provided by the Residence Life staff in the Commons is for all Union students. All requests for use of the Commons for other Union-sponsored events are to be taken to the Residence Life staff for their approval and will be at their discretion. Reservations for rooms in the Bowld Commons may be made through the Residence Life section of Union’s website. Visit uureslife.com/reserve.

Equipment and furnishings provided in the Commons should be treated with respect while keeping others in mind, specifically in the areas of noise and cleanliness. Washers and dryers are located in McAfee Commons area as well as in each apartment in the Quads. Clothes should be removed from the washers and dryers as soon as the cycles are completed. The University does not assume responsibility for any clothes left in the washer/dryer. Any theft of personal items should be reported to the Commons office and an incident report filed.

The RD office and RA desk are for the use of the Residence Life staff. An intercom and lobby phone are provided in the Commons to assist residents and guests in contacting students.

Curfew Hours
In order to encourage freshman to build new relationships with their roommates and to establish good time-management habits, freshmen have a “freshman curfew” for the first week of school. During that week, freshmen are to be in their apartments (not in another student’s apartment, the Commons, or off-campus) by 11:00 pm each night of freshmen curfew and remain there for the rest of the night. Their Resident Advisor will come by their apartment after 11:00 pm to visit briefly and answer any questions freshmen may have. After the first week of school, curfew for freshmen becomes the same as it always is for upperclassmen, which is 2:00 am. At that time, all residents must be in their Residence Complex and any non-residents who are not registered as guests must be off-campus.

Decorating and Furnishing Guidelines for University Apartments
The University’s apartments/bedrooms may be decorated only within University guidelines and in such a way that reflects Union’s five Community Values. The following describes a few specifics that will help students personalize their apartments while at the same time avoiding any damage to the apartment which could result in charges for the students.
Apartments may NOT be painted or wallpapered (including borders). Counter tops and desks are not to be covered in contact paper; however, cabinet drawers may be lined with drawer liner. Candles, candle-warmers, incense, halogen lamps and live Christmas trees/garland are prohibited due to the fire hazard they have proven to be. If found, there will be a $25 safety violation fine. Road signs/business signs and permanent decals are not to be placed anywhere in the apartment (including windows). Posters or any other items with questionable content, alcohol or tobacco references are not permitted. ALL repairs to the apartment must be made by Facilities Management which means residents may NOT do any repairs or perceived “improvements” in the University’s apartments.

Suggested decorative items include a small desk lamp, pictures/posters, and curtains. Pictures/posters may be hung on the walls using size 4 finishing nails.

Door Opening
The Residence Life Staff will not open doors to apartments or bedrooms for other students who do not live there without the verbal consent of the occupant of that apartment/room.

Equipment/Intercom/Appliances
An Intercom is located in each apartment and is used in emergencies to warn students of tornado, fire, etc. Tampering with the intercom in any way will result in a fine and cost of repairs. Cable television service is available to all students in their living room. Music and televisions are to be kept at a volume that is not disturbing to others. Electric cords may NOT be “duct-taped” to the floor because of the adhesive it leaves behind which ruins the carpet. A small roll of “cord-keeper” may be purchased at the local hardware store and used to cover cords and prevent tripping over them. Microwaves and toaster ovens may be brought; however, deep fryers, and hot plates may not be used. The University provides each bedroom in Heritage Residence Complex with free local phone service and, voicemail; however, residents must supply their own telephone.

Furniture
All apartments are fully furnished. All of the original apartment furniture is inventoried and must remain in its assigned apartment throughout the semester. Because of fire safety guidelines, furniture must not block any exit path routes. Your RD can assist you with what types of furniture are acceptable to add to your apartment, and all personal furniture must be removed at check-out if the student is not living in that apartment for the summer. The Office of Residence Life reserves the right to ask residents to remove any extra personal furniture.

Guests of Residents/Overnight Visitors
All overnight visitors must be over 12 years of age, the same sex as the person with whom they are spending the night and registered in the Commons as a guest. Students must register overnight guests by midnight in the Commons office. Out of consideration for all roommates, guests (including commuter students) may not register for more than two consecutive nights not to total more than five in a semester or term. Overnight visitors who are not registered will not be allowed to enter campus after curfew. Guests who are not registered can also expect the cost per night to be $15/night. Residents are responsible for registering their guests, for the behavior of their guests and therefore for letting guests know of the community values of the University. The University reserves the right to exclude off-campus visitors from the residential areas and/or campus.

There are to be no overnight visitors during exam week.
Insurance (Renter’s Insurance for Student’s Personal Property)

It is the responsibility of the student to insure all personal property he/she brings to Union University with renter’s insurance. Union University is not responsible for the loss, theft, or damage of any kind to a student’s personal property, regardless of circumstances.

Laundry

Residents with laundry units in their apartments are required to clean the lint traps and filters in their unit. Failure to do so will cause a mechanical malfunction of the unit, and the residents will be responsible for all charges associated with the repair or replacement of the unit.

Lofting

Stacking a bed on top of cinder blocks, furniture, or any other material is prohibited in the Residence Complexes. The beds are not designed to be lofted in that way, and serious injury could result. Any student who is found to be lofting their bed off of the floor will be fined $100 immediately and may accrue furniture damage fees at the end of the semester.

Maintenance Issues

If a resident finds a maintenance problem with his/her room, apartment or furnishings, he/she must go to the Commons and the RA will assist in submitting a maintenance request. If the problem is not fixed in a timely manner, please notify the Residence Life staff before filling out another form.

The complexes are sprayed regularly for pest control as part of a University plan. Residents can assist this problem by taking out the trash, properly storing food, and cleaning their apartments.

Please do not place stepping stones in the grass outside of your apartment. Stepping stones will be removed if found because of the damage they could cause to lawn care equipment.

Please refrain from flushing food down the toilets in the Residence Complexes or dumping it out the windows. Disposing of food in an inappropriate way could cause physical or aesthetic damage or invite a significant pest problem.

Medical Emergencies

Students who have serious and repeated emergency medical or psychiatric conditions will be asked to provide written medical support that they are under care and are supported to live in residence life by their medical treatment team. Such documentation should ensure that treatments or conditions will not require significant monitoring by the residence life team or roommates and is required before continued residency.

Modest Clothing

In accordance with our first community value (Worth of the Individual,) the Residence Life staff may encourage students who are dressing inappropriately to change clothing. Additionally, students are prohibited from sunbathing in bathing suits or being in public places with their shirts off.

Networking Equipment

One apartment in each building in Heritage Residence Complex has a computer networking cabinet in the living room. Tampering with this equipment in any way (including placing stickers or magnets on the cabinets) will result in a minimum $100 fine and/or probation.

Open Visitation

Open visitation hours are Friday 2 pm-10 pm; Saturday 2 pm–10 pm; Sunday 12 noon–6 pm. Visitation is only permitted in the living room and kitchen areas. No mixed
**gender visitation is allowed in the private bedrooms even if the door is open.** It is the responsibility of the student to keep track of time and leave immediately when open visitation is over.

To aid in the security of our students, all non-Union, non-family guests of the opposite sex are required to check-in at the Commons. Visiting the apartments of the opposite sex is prohibited unless prior permission is granted by the Residence Life Staff, or it is during designated Open Visitation Hours. Residents may not be at the door/window, on the porch, the sidewalk that leads to the porch, or the stairway of the opposite sex. Parents of the opposite sex may visit their daughter/son in their apartment during non-open visitation hours provided they first check in at the Commons office.

Residents are expected to let the Residence Director and/or commons RA know if a person of the opposite sex is in their apartment during non-open visitation hours, or they will be held responsible for that guest, regardless of whom the guest is visiting. Students who have visitors or are visiting the opposite sex in their apartments/rooms after visitation hours will have a Values Violation Sanction. Bedroom doors are to remain open during Visitation Hours.

**Parking**

Parking in the residence complex lots are reserved for resident students. Parking permits are issued through the Office of Safety and Security after verification of current car insurance.

**Pets**

Pets and other animals (including fish) are not permitted within the apartments or complexes for any reason, even temporarily. This includes pets of visiting family or friends.

**Quiet Hours and Courtesy Hours**

Quiet hours are 10 pm to 10 am. Every effort is made to maintain an atmosphere which is conducive to study and sleep. During these times residents must keep stereos, TV’s, voices, etc. at a level that cannot be heard outside their apartment.

“Courtesy Hours” are in effect at all times. Whenever requested, residents must turn down any noise. The right to sleep or study always takes precedence.

24 Hour Quiet Hours are during exam week.

**Recycling**

Union recycles! Each apartment is stocked with blue bags under the sink. Please use one bag for clean office paper and newspaper and one bag for empty aluminum and empty plastics which have #1 or #2 inside the “triangle” recycling symbol. The aluminum and plastics can be combined into one bag. Please place your recycling bags underneath the stairwell. Please do not use these bags for any apartment trash. Extra blue recycle bags are available in the Commons.

**Room Checks**

All Roommates are responsible for the care and cleanliness of their apartments and respective bedrooms. Approximately once a month the Residence Life staff will go into student apartments to inspect fire extinguishers, intercoms, and emergency instruction sheets, as well as the apartments and bedrooms for maintenance issues as well as cleanliness. (There should be no trash, open food, unwashed dishes, maintenance needs, and alcohol or other Community Values violations.) Twenty-four hour notice will be given prior to regular room checks.

Also, the Residence Life staff will periodically need to enter students’ apartments to leave official notices concerning housing sign-ups, Residences Complex closings/openings, etc.
Room Searches/Seizures
The University has the right to enter a student’s room and/or vehicle at any time to maintain facilities, maintain the safety of residents and to investigate suspected violations of Community Values. No search will be made without the Dean of Students, Assistant Dean of Students, Director of Residence Life or Residence Director being notified. The search will be conducted in the presence of a Residence Director and/or other persons designated by the Dean of Students or Assistant Dean of Students. The University also has the right to elect the use of a search warrant by the Police. University representatives have the right to confiscate any items prohibited by University policy. Items may be returned at the discretion of the University representative.

Safety
Each resident can help keep the residence complexes safe and secure by following some simple precautions:

- **Babysitting**—The University does not allow babysitting in the Residence Complexes. This is for the safety of the children, the liability of the University, and the protection of other residents’ right to a peaceful environment that is conducive to study.

- **Bicycles**—Students are responsible for the safety of their bicycle. Bicycles must be locked on provided bike racks. Bikes are not to be kept on porches or in rooms.

- **Candles**—Any candle, candle-warmer, incense, or open flame is prohibited because of fire potential. Violations carry a $25 safety violation fine.

- **Electrical Appliances**—Appliances should be no more than 1000 watts, must be U.L. approved and properly maintained. Hot-plates, sun-lamps, and halogen lamps are prohibited because of fire potential.

- **Electrical Cords and Outlets**—Do not use multi-plug covers, cords or other splitters to increase the number of appliances. An acceptable solution is a multi-plug “power strip” with an internal fuse.

- **Fire/Tornado/Emergency**—Fire/Tornado/Emergency regulations are posted in each apartment. Removal of these signs is against city fire codes and will result in a $25 fine. Fire extinguishers are in each apartment. They are to be discharged only in an emergency. If the fire alarm or tornado warning and “all call” are sounded, residents must follow the emergency procedures posted in the apartment Living Room. If you need assistance, call your Resident Advisor or Residence Director. An interrupted siren indicates fire; a continuous siren indicates tornado.

- **Grills**—No personal outdoor grills are allowed in the residence complexes. Only the outdoor grills in the grassy area in the middle of Heritage and the built-in grills at the Bowld Student Commons may be used for cooking out/grilling.

- **Keys**—All suitemates are mutually responsible for keeping the living room door locked, locks functioning, windows locked and keys under control, for the security of persons and property. Report any problem with your key or lock immediately. Do not loan out your keys, tamper with the lock, prop door open, or hide keys.

- **Personal Property Insurance**—Union University does not provide insurance coverage for individual students. Therefore, students should obtain through agents of their choice, personal property insurance for his or her room.

- **Smoking/Tobacco**—**Union University is a smoke-free campus.** Use of tobacco (in any form) is prohibited on the entire Union campus (including student on-campus apartments.)
• **Solicitation**—All solicitation of commercial, social or charitable organizations is prohibited. This is for the protection of all residents. Any reports of solicitation should be reported to the Residence Life Staff or the Office of Safety and Security. Parties of this nature are not to be held in apartments or on campus.

• **Strangers**—Know the residents in your building; be part of the “neighborhood watch” within the residence complexes. Report suspicious/unusual people to the Residence Life Staff or Safety and Security.

• **Thefts**—All suspected thefts should be reported to the Office of Safety and Security and an incident report filed. Students should be aware of the whereabouts of their keys, backpacks and other valuables.

• **Window Screens**—These serve two purposes: as a deterrent to unwanted insects, and as a safety precaution. These are not to be removed.

• **Windows**—Students may not stand outside the apartment windows of the opposite sex. Windows should be kept locked at all times when the resident of that room is not present. Hanging out or climbing out or into windows is not allowed. Federal Safety Regulations prohibit this; therefore Union University complies with these standards. Moving in/out through windows is prohibited.

**Walking/Running**

Please be sure to wear reflective gear and/or light colored clothing when walking or running on campus at night.

**Welcome House/Campus Gates**

The Welcome House and Gate is located at the Walker Road entrance adjacent to the residence complex parking lots. All other entrance gates (Pleasant Plains, Country Club, and Union University Drive) will be locked at 11:30 pm. The Welcome House is staffed beginning at 11:30 pm each night. At that time the gate restricted entry arms will be utilized. Each vehicle entering campus must display a current resident parking sticker to enter. After the 2:00 am curfew every vehicle entering will be stopped and all occupants will be asked for identification. Each student will then have to sign in as late for curfew with the officer in the Welcome House. Non-residential students and non-registered guests will not be allowed to enter campus after curfew. The campus gates re-open by 6:00 am.

**MOVING IN, CHECKING IN AND LOGISTICS**

**Check In**

Advance notification through the University *Catalogue* and official calendar will be given of the scheduled date and time for housing Check-In each semester or term. The Residence Directors, Resident Staff Advisors and Resident Advisors will be available to greet and guide residents through the check-in process. No students will be eligible to move in until they are registered for classes for that semester.

1. Residents will be required to fill out an Emergency Information Card with medical insurance information and policy numbers.

2. Each resident is given a Room Condition form assessing the state of their entire apartment. Once the student goes to their room they should look to see if there are damages or items not recorded on their form and immediately return to the Commons Office and have them recorded on the original form.

3. Each resident will be given a Housing Contract to sign. This is a legal and binding document between the University and the student for the full academic year stating the University’s rights and the student’s responsibilities. It is important that the student read this thoroughly before signing.
4. Each student will be issued key(s) for the apartment front door (which locks automatically) and for the individual’s bedroom. It is the student’s responsibility to maintain the issued key(s), report any losses, and use them in a responsible manner. Students must remember that they live with other students who are depending on each other for the safety of their apartment. For security reasons, if a resident loses their keys they will be charged $50 to replace a key, and $200 if the core needs to be replaced and new keys made for all roommates.

**Early Arrivals**

Students are not allowed to move in early for any semester. If a student has extenuating circumstances and feels they need to move in early for any reason, they must contact the Residence Life Office in order to request to move in early and to find out the guidelines they will be required to follow. A $50 early arrival fee plus $15 per night may apply. If a student must stay for official University business anytime the Residence Complexes are closed, they must have a faculty or staff advisor fill out the appropriate Early Arrival/Late Departure form, which can be obtained from the Office of Residence Life.

**Room Changes**

Students wishing to change rooms during the semester because of extenuating circumstances must FIRST receive permission from the Residence Director. All moves must be coordinated through the Residence Director PRIOR to moving rooms. All paperwork must be completed before moving rooms. Failure to follow procedures will result in a $50 fine.

**Check Out**

At the end of the contract period, each student must complete the following steps in order to check out successfully and avoid penalty.

1. Sign up for a check-out appointment with their RA.
2. Restore the walls, ceilings, doors, windows and furnishings to their original state by removing decorations and the finishing nails that hold them up.
3. All drawers must be empty and dusted.
4. All personal property must be removed, including trash. There is a fine of $10 per bag of trash left in an apartment after check out.
5. Windows must be locked, air conditioner/heat turned to “Auto,” temperature set at 72 and lights off.
6. Turn in your key(s) and sign the key card. There is a fine up to $75 for keys not turned in.
7. Sign the Room Condition form.

Failure to complete these steps at check-out can result in a $50 fine over and above any other fines for damage, cleaning, keys, loss of deposit, etc.

**Housing Contract**

Each resident must sign a housing contract at check-in. Upon signing, each student is accepting the rights and responsibilities outlined in the *Campus Life Handbook* and *Catalogue for a full academic year*. This is a legal and binding document between the University and the student stating the University’s rights and the student’s responsibilities for a full academic year. All full-time students will be held to their lease. It is important that the student read this thoroughly before signing. If a residential student is not attending classes, they will be withdrawn from Residence Life.

If a student or his/her belongings are occupying a bedroom during the academic year, the housing contract requires that the student be charged accordingly for the full cost of the bedroom per semester.
Housing Contract Period
The residence contract period begins the first day of the term and ends for the resident student at 5:00 pm on the posted closing day. Departure for seniors is noon the day after Commencement. Students who remain beyond these times will be assessed a charge.

The period of occupancy of the housing contract does not include: Christmas holidays or the Summer Terms. These times are to be contracted individually as needed with the Residence Directors at $15 per night.

Housing Deposit
A one-time housing deposit of $100 is paid by each new incoming student for room reservation in the Residence Complexes. In case of cancellation of reservation, all of the deposit will be refunded if the cancellation is made by May 1 for Fall Semester, November 15 for Winter Term, December 1 for Spring Semester and May 1 for Summer Terms. NO REFUND WILL BE GIVEN ON CANCELLATIONS MADE AFTER THESE DATES. If a student is not accepted for admission, all the deposits will be refunded.

Returning Students: If a student is graduating or moving out of the residence complex permanently, notice must be received by the end of housing sign-ups to receive a refund on their $100 Housing Deposit. Housing Deposit refunds are not given for students moving out midyear because the Housing Contract is for the full school year (fall & spring semester). Reimbursement of all refunds will be made through crediting the student’s account in the Business Office.

Housing Refunds
Please refer to the Undergraduate Academic Catalogue. If a student follows proper procedure for withdrawing from all classes, refunds on housing charges will be prorated to the end of the week in which the student withdraws up to day 25.

Meal Refunds
Meal refunds will be calculated at the higher of the amount prorated to the end of the week in which the student withdraws or the number of meals used over the total of meals in the student’s meal plan.

Room Assignments and Room Changes
Room assignments for new students are made by the Directors of each complex prior to the opening of the Residence Complexes. Student requests are honored if possible. Priority is given to students who have fully complied with the sign-up process and have submitted their housing forms prior to the deadline. Returning students must be registered for the next semester’s classes before they can sign up for housing. Freshman and transfer requests are prioritized by the date of their housing deposits. A housing deposit must be received before a room assignment can be made.

The University reserves the right to make adjustments in room assignments or fill empty bedrooms if it is deemed to be in the best interest of the University, the student or roommates to do so. The Residence Directors will try to contact the students involved and give them the opportunity to discuss the reasons for the proposed changes with their Director.
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Thursday, August 9

Friday, August 10

Saturday, August 11

Sunday, August 12
Monday, August 13

Tuesday, August 14

Wednesday, August 15

International Student Orientation, LR-22, 3:30 pm – 5:00 pm
SGA Meeting, Bowld 221, 6:00-8:00 pm
Focus Leadership Training, LR-22, 8:00 am-4:00 pm
Thursday, August 16

Focus Leadership Training, LR-22, 8:00 am-4:00 pm
Focus Show Rehearsal, Chapel, 12:00-2:00 pm
MOSAIC Leadership Retreat, TBA
International Student Orientation, A7, 9, 2:30-4:45 pm
Student Leadership Meeting, Chapel, 4:00-5:00 pm
International Student Orientation, CDR I, 4:30 – 8:00 pm
Student Leadership Dinner, Bowld 120, 5:00-6:00 pm

Friday, August 17

MOSAIC Leadership Retreat, TBA
New Student Orientation, Grant Center
Residence Complexes Open for New Students Only
Freshman Curfew, 11:00 pm

Saturday, August 18

New Student Orientation, Grant Center
Freshman Curfew, 11:00 pm

Sunday, August 19

New Student Orientation, Grant Center
Freshman Curfew, 11:00 pm
SAC Game Show, Chapel, 8:00 am – 11:00 pm
Meal Plans Begin, 11:00 am
Student Organization Fair, PAC Hallway, 2:00-4:00 pm
Residence Complexes Open for Returning Students
**Monday, August 20**

- Focus
- Freshman Curfew, 11:00 pm
- Lady Bulldog Soccer @ Rhodes College (Exhibition), 3:00 pm
- MOSAIC Leadership Retreat, TBA
- Freshman Council Applications Available Online, 2:00 pm
- New Student Orientation Dinner, Grant, 5:00-6:45 pm
- Howdy Party, Great Lawn/Bell Tower, 8:00-10:00 pm

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**Tuesday, August 21**

- Freshman Curfew, 11:00 pm
- Registration-Day Classes and 16-Week Evening Classes Begin
- Student Teacher Seminar: Career Development for 21st Century Educators, LR-22, 9:45 – 11:30 am
- Gateway – Henry Institute, Grant, 5:30-7:00 pm
- David Dennis Faculty Recital, Hartley Hall, 7:30 pm
- Building Meetings, 9:00 pm

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**Wednesday, August 22**

- Freshman Curfew, 11:00 pm
- Class of 2016 White Coat Ceremony, LR-22
- Work-Study & Workshop Time Cards Due in Student Financial Planning Office, 12:00 pm
- Late Registration
Thursday, August 23
Freshman Curfew, 11:00 pm
Late Registration
Lady Bulldog JV Soccer vs. Northwest Community College, 3:00 pm
Bulldog JV Soccer vs. Northwest Community College, 5:00 pm
Building Meetings, 9:00 pm

Friday, August 24
Late Registration
Convocation, Chapel, 10:00 am
SAC Movie on the Lawn, Watters Quad, 8:00-11:00 pm
Lady Bulldog Soccer @ Belmont University, TBA

Saturday, August 25
Late Registration

Sunday, August 26
Late Registration
Panhellenic Party, LR-22, 9:00-10:30 pm
Monday, August 27

Late Registration
SAC Applications Available Online, 10:00 am
S.O.A.R Orientation, 10:00 am, TBA
Panhellenic Office Hours, Bowld 162, 12:00-2:00 pm
Servant Leadership Award (SLA) Orientation, A-7, 3:00 pm
Panhellenic Recruitment Round #1, Bowld120/Sorority Lodges, 6:00-10:00 pm
Hundley Center Tutoring Begins

Tuesday, August 28

Late Registration
Panhellenic Office Hours, Bowld 162, 12:00-2:00 pm
Servant Leadership Award- Begin Service
Lady Bulldog JV Soccer @ Itawamba Community College, 2:00 pm
Bulldog JV Soccer @ Itawamba Community College, 4:00 pm
Gateway – Henry Institute, Grant, 5:30-7:00 pm

Wednesday, August 29

Late Registration
Panhellenic Office Hours, Bowld 162, 12:00-2:00 pm
Last Day to Add a Class

NOTES
Thursday, August 30
Panhellenic Office Hours, Bowld 162, 12:00-2:00 pm
Panhellenic Recruitment Round #2, Bowld 120/Sorority Lodges, 6:00-10:30 pm

Friday, August 31
Panhellenic Office Hours, Bowld 162, 12:00-2:00 pm
Freshman Council Applications Due Online, 4:00 pm
Lady Bulldog Soccer vs. Belhaven College, 5:00 pm
Panhellenic Recruitment Round #3, McAfee Commons/Sorority Lodges, 6:00 – 11:00 pm
Bulldog Soccer vs. Ouachita, 7:00 pm

Saturday, September 1
Panhellenic Bid Day, Bowld 120, 10:30 am
Union Night at Jackson Generals, TBA
Ladies Night in the Bowld, Bowld 221, 5:00 – 9:00 pm
Lady Bulldog Soccer vs. Missouri Baptist University, 5:00 pm
Bulldog Soccer vs. Missouri Baptist, 7:00 pm
Corn Hole Event, 12:00-6:00pm

Sunday, September 2
Labor Day Picnic
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Monday, September 3

- Labor Day Holiday
- IFC Open Party, Bowld 120, 6:00 – 8:00 pm

Tuesday, September 4

- Deadline to Drop (course does not appear on transcript)
- Freshman Council Interviews, Bowld 215, 1:00 – 4:00 pm
- Gateway – Henry Institute, Grant, 5:30 – 7:00 pm
- Bulldog Soccer @ LeMoyne Owen University, 5:00 pm
- SAE Open Recruitment Party, SAE House (in case of rain – Bowld 120)

Wednesday, September 5

- Backpack to Briefcase, A-7, 3:00-4:00 pm
- Lady Bulldog JV Soccer vs. Martin Methodist, TBA
- SGA Student Senate, LR-22, 9:30 – 11:00 pm
- Freshman Council Interviews, Bowld 215, 1:00-4:00 pm
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<tr>
<td>Thursday, Sep 6</td>
<td>Fall External Study Fair &amp; Information Meetings, PAC Hallway, 10:00 am – 12:30 pm</td>
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<td>Lady Bulldog Soccer vs. University of North Alabama, 5:00 pm</td>
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<td>SAC Applications Due Online, 4:00 pm</td>
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<td>LXA Open Recruitment Party, LXA House</td>
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<td>Freshman Council Interviews, Bowld 215, 1:00-4:00pm</td>
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<td>Friday, Sep 7</td>
<td>Five-Star Aspiring Pre-Professionals – Applications Begin</td>
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<td>SGA Leadership Retreat, Off Campus, 3:00 pm</td>
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<td>ATO Open Recruitment Party, ATO House (In case of rain – Bowld 120)</td>
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<td>Bulldog Soccer @ John Brown University, TBA</td>
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<td>Lady Bulldog JV Soccer @ St. Louis Community College, 5:00 pm</td>
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<td>Lady Bulldog Volleyball @ University of Alabama – Huntsville, TBA</td>
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<td>Saturday, Sep 8</td>
<td>Bulldog Soccer @ Oklahoma City, TBA</td>
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<td>Lady Bulldog JV Soccer @ St. Charles Community College, TBA</td>
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<td>Lady Bulldog Volleyball @ University of Alabama – Huntsville, TBA</td>
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<td>Women's Quad Canoe Trip</td>
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<td>Sunday, Sep 9</td>
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Monday, September 10
Residence Life Room Checks
S.O.A.R. Orientation, 10:00 am, TBA
SAE Preference Party, Off Campus
Graduation Applications for Spring and Summer 2013 are due to the Academic Center. If you have not applied for a degree audit, please do so now.

Tuesday, September 11
Residence Life Room Checks
BSOL: Career Transition Strategies, TBA, 6:00 pm
SAC Interviews, Bowld 162, 3:00 – 10:00 pm
Debriefing for Spring/Summer 2012 External Study Returning Students, A-37, 4:00 – 6:00 pm
Gateway – Henry Institute, Grant, 5:30 – 7:00 pm
LXA Preference Party, Off Campus
Lady Bulldog Volleyball @ University of West Alabama, 7:00 pm

Wednesday, September 12
Residence Life Room Checks
SAC Interviews, Bowld 162, 3:00 – 10:00 pm
SGA All Staff Meeting, Bowld 215, 9:30 – 10:30 pm
Thursday, September 13
Residence Life Room Checks
SAC Interviews, Bowld 162, 3:00 – 10:00 pm
Nurse Practitioner Seminar: Capstone Career Coaching, WH 202, 9:30-10:30 am
Bulldog JV Soccer vs. Wallace State, 5:00 pm
Lady Bulldog JV Soccer vs. Bethel University, TBA
ATO Preference Party, Off Campus

Friday, September 14
Preview Day, Grant Center, 7:00 am – 4:00 pm
Do you have more than 72 hours earned? Then, it’s time to complete a junior audit. Please stop by the Academic Center to apply for a degree audit.
Fraternity Bid Card Signing, Bowld 162, 9:00 am – 12:00 pm
Fraternity Bid Day, Fraternity Houses, 4:00 pm
Bulldog Soccer vs. University of West Florida, TBA
Lady Bulldog Soccer vs. University of West Florida, 3:00 pm
Lady Bulldog Volleyball @ University of Arkansas – Monticello, TBA

Saturday, September 15

Sunday, September 16
Lady Bulldog Soccer @ University of West Alabama, 1:00 pm
Bulldog Soccer @ University of West Alabama, 3:30 pm
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<th>Monday, September 17</th>
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<tr>
<td>GO Week</td>
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<td>Residence Life - Progressive Snacking</td>
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<tr>
<td>Spring 2013 Student Teacher Applications Due</td>
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<td>Lady Bulldog JV Soccer @ Cumberland University, TBA</td>
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<th>Tuesday, September 18</th>
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<td>GO Week</td>
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<td>EDU 250: Resume Writing for Educators, TBA, 10:50 am and 12:15 pm</td>
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<td>Play, “The Great Divorce,” Theater, 7:30 pm</td>
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<th>Wednesday, September 19</th>
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<td>GO Week</td>
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<td>Engineering Senior Seminar – Part 1: Career Strategies for 21st Century Engineers, TBA, 2:00 – 2:50 pm</td>
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<tr>
<td>SGA Student Senate, LR-22, 9:30-11:00 pm</td>
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<tr>
<td>GO Trip Applications Early Deadline, 4:00 pm</td>
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</table>
Thursday, September 20

GO Week
Nurse Practitioner Seminar: Capstone Career Coaching, WH 202, 9:30 – 10:30 am
Lady Bulldog JV Soccer @ Martin Methodist, TBA

Friday, September 21

GO Week
SAC Leadership Retreat, Off Campus

Saturday, September 22

SAC Leadership Retreat, Off Campus
PRAXIS Test, TBA
Bulldog Soccer @ Shorter University, 2:00 pm
Lady Bulldog Volleyball vs. University of West Florida, 3:00 pm
Lady Bulldog Soccer @ Shorter University, 5:00 pm

Sunday, September 23

Fall 2013 International Student Teaching Applications Due
Lady Bulldog Volleyball vs. Valdosta State University, 3:00 pm
**Monday, September 24**
- Residual ACT Test, LR-22, 8:30 am – 1:30 pm
- GO Trip Application Late Deadline, 4:00 pm
- External Scholarship Application Deadline, 4:00 pm
- Lady Bulldog Soccer vs. University of Alabama-Huntsville, 5:00 pm
- Bulldog Soccer vs. University of Alabama – Huntsville, 7:00 pm
- Res Life - Progressive Snacking, TBA

**Tuesday, September 25**
- Grad School Prep Series, TBA
- Lady Bulldog JV Soccer vs. Itawamba Community College, 2:00 pm
- Bulldog JV Soccer vs. Itawamba Community College, 4:00 pm
- Lady Bulldog Volleyball vs. Trevecca Nazarene University, 7:00 pm

**Wednesday, September 26**
- Grad School Prep Series, TBA
- Computer Science: What Can I Do with a Major in Computer Science, TBA, 11:00 – 11:50 am
- Computer Science: What Can I Do with a Major in Computer Science, TBA, 12:00 – 12:50 pm
- Flu Shot Clinic, LR-22, 12:00-3:00 pm
Thursday, September 27
Grad School Prep Series, TBA
Trustee Executive Meeting, Luther Hall, 9:00 am – 2:00 pm
Piano Ensemble, Hartley Hall, 12:15 pm
Lady Bulldog Volleyball vs. Shorter University, 7:00 pm

Friday, September 28
Union Family Weekend
Student Teacher Seminar, LR-22, 8:00 am – 1:00 pm
Lady Bulldog Soccer @ Delta State University, 1:30 pm
Bulldog Soccer @ Delta State University, 3:30 pm
SAC Movie on the Lawn, Watters Quad, 8:00 pm
Lady Bulldog Volleyball vs. University of West Georgia, 7:00 pm

Saturday, September 29
Union Family Weekend
Lady Bulldog Volleyball vs. University of Alabama-Huntsville, 1:00 pm

Sunday, September 30
Union Family Weekend
Bulldog Soccer vs. Christian Brothers University, TBA
Music Dept. – Small Masterwork, TBA
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<td>Monday, October 1</td>
<td>National Tutor Week</td>
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<td>Lady Bulldog Soccer vs. Christian Brothers University, 5:00 pm</td>
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<td>Tuesday, October 2</td>
<td>National Tutor Week</td>
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<td>Bulldog JV Soccer @ Mid-Continent, 12:00 pm</td>
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<td>Residence Life - Deep Fried Olympics, 6:00 pm</td>
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<td>Residence Life - Watters Great Outdoors, 6:00 pm</td>
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<td>Lady Bulldog Volleyball vs. Christian Brothers University, 7:00 pm</td>
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<td>Wednesday, October 3</td>
<td>National Tutor Week</td>
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<td>Engineering Senior Seminar- Part 2: Career Strategies for 21st Century Engineers, TBA, 2:00 – 2:50 pm</td>
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<td>SGA Student Senate, LR-22, 9:30 – 11:00 pm</td>
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</table>
**Thursday, October 4**

National Tutor Week
Union University 15th Annual Scholarship Banquet – Robert M. Gates

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**Friday, October 5**

National Tutor Week
Board of Regents, Grant Center, 8:00 am – 2:00 pm
Lady Bulldog Soccer @ University of North Alabama, 7:00 pm
Lady Bulldog Volleyball @ University of North Alabama, 7:00 pm
Play, Theater, 7:30 pm & 11:30 pm
Barefoots Open Mic Night, Barefoots Joe, 8:00 pm

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**Saturday, October 6**

LSAT Test & SAT Test, TBA
External Study Orientation for Students Going Out Winter/Spring 2013, H-40, 1:00 – 6:00 pm
Bulldog JV Soccer @ Wallace State, 1:00 pm
Lady Bulldog Soccer vs. Asbury College, 5:00 pm
Lady Bulldog JV Soccer vs. Asbury College, 7:00 pm
SAC Corn Maze, Off Campus, 6:00 – 9:00 pm
Play, Theater, 7:30 pm

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**Sunday, October 7**

Play, Theater, 2:30 pm
**Monday, October 8**

- **Academic Progress Reports Due**
- **Accelerated Nursing Seminar: In Pursuit of Your Calling, TBA, 12:00 – 2:00 pm**
- **Bulldog JV Soccer vs. Mid-Continent, 5:00 pm**
- **GO Trip Kick Off, 7:00 – 9:00 pm**
- **Play, Theater, 7:30 pm**
- **Residence Life Room Checks**
- **Residence Life - Basics 101 (Women's Quads), Bowld 121, 6:00 – 9:00 pm**

**Tuesday, October 9**

- **Residence Life Room Checks**
- **Lady Bulldog Soccer vs. Freed Hardeman University, 5:00 pm**
- **Play, Theater, 7:30 pm**

**Wednesday, October 10**

- **Residence Life Room Checks**
- **Play, Theater, 8:30 pm**
Thursday, October 11

Fall Holidays
Fall Holidays for Staff, Offices Closed
Lady Bulldog JV Soccer @ Bethel University, TBA
Bulldog Soccer vs. University of West Alabama, 7:00 pm
Lady Bulldog Volleyball @ Harding University, 7:00 pm

Friday, October 12

Fall Holidays
Fall Holidays for Staff, Offices Closed
Lady Bulldog Soccer vs. Delta State University, 5:00 pm

Saturday, October 13

Fall Holidays
Bulldog Soccer @ University of West Florida, TBA
Lady Bulldog Volleyball vs. University of West Alabama, 1:00 pm

Sunday, October 14

Fall Holidays
Lady Bulldog Soccer @ Christian Brothers University, 2:00 pm
Monday, October 15
Fall Holidays
Lady Bulldog JV Soccer vs. Cumberland University, TBA

Tuesday, October 16
Accessibility Conference, CDR I, LR-22, 8:00 am – 4:00 pm
SGA Executive Petitions Available Online, 8:00 am
Lady Bulldog Volleyball @ Trevecca Nazarene University, 6:00 pm

Wednesday, October 17
Flu Shot Clinic, LR-22, 12:00 – 3:00 pm
GO Trip Deposit Due
SGA Student Senate, LR-22, 9:30 – 11:00 pm
Thursday, October 18
Bulldog Soccer @ University of Alabama-Huntsville, 3:00 pm

Friday, October 19
Preview Day, Grant Center, 7:00 am – 4:00 pm
Lady Bulldog Volleyball @ Loyola University, TBA

Saturday, October 20
Lady Bulldog Soccer vs. Valdosta State University, 2:00 pm
Bulldog Soccer vs. Shorter University, 4:00 pm
Lady Bulldog Volleyball @ Loyola University, TBA

Sunday, October 21
### Monday, October 22
- National Chemistry Week
- National Chemistry Week Brown Bag Seminar, CDR, 11:30 am – 1:30 pm
- Lady Bulldog Soccer vs. University of West Georgia, 4:00 pm
- TEP Interviews, TBA, 4:00 – 6:00 pm
- GO Trip Training, 6:00 – 8:00 pm

### Tuesday, October 23
- National Chemistry Week
- National Chemistry Week Brown Bag Seminar, CDR, 11:30 am – 1:30 pm
- TEP Interviews, TBA, 4:00 – 6:00 pm
- Deadline to Drop (course appears on transcript with “DR”)
- Variety Show Interest Meeting, Bowld 247, 5:00 – 6:00 pm
- McAfee Organ Concert, Chapel, TBA
- Lady Bulldog Volleyball vs. University of North Alabama, 7:00 pm

### Wednesday, October 24
- National Chemistry Week
- National Chemistry Week Brown Bag Seminar, CDR, 11:30 am – 1:30 pm
- Flu Shot Clinic, LR-22, 9:00 am – 12:00 pm
- Bulldog Soccer @ Christian Brothers University, TBA
- TEP Interviews for Music Education Majors, TBA, 4:00 – 6:00 pm
Thursday, October 25

National Chemistry Week
National Chemistry Week Brown Bag Seminar, CDR, 11:30 am – 1:30 pm
MOSAIC Showcase, TBA
History Lectureship, Chapel, 7:15 pm
Play, Theater, 8:30 pm

Friday, October 26

National Chemistry Week
National Chemistry Week Brown Bag Seminar, CDR, 11:30 am – 1:30 pm
Lady Bulldog Soccer @ University of Alabama- Huntsville, 3:30 pm
SGA Executive Petitions Due, Office of Student Leadership & Engagement, 4:00 pm
Bulldog Soccer vs. Delta State University, 5:00 pm
Play, Theater, 7:30 pm

Saturday, October 27

Play, Theater, 7:30 pm
Act Test, TBA
Lady Bulldog Volleyball @ University of West Florida, 3:00 pm
SAC Casey Jones Concert, TBA, 7:00 pm

Sunday, October 28

Lady Bulldog Volleyball @ Valdosta State University, 2:00 pm
Play, Theater, 2:30 pm
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- **Thanksgiving**: November 22
- **Veterans Day**: November 11
- **Daylight Savings Time Ends**: November 4
Monday, October 29
SGA Campaign Week
Lady Bulldog Soccer vs. Cumberland University, 5:00 pm
Play, Theater, 7:30 pm

Tuesday, October 30
SGA Campaign Week
Bulldog Soccer vs. Cumberland University, Senior Night, TBA
Lady Bulldog Volleyball @ Christian Brothers University, 7:00 pm
Play, Theater, 7:30 pm

Wednesday, October 31
SGA Campaign Week
Residence Life - Costume Coffee House, Bowld 120, 8:00 – 11:00 pm
SGA Student Senate (Executive Campaign Speeches), LR-22, 9:30 pm – 11:00 pm

Halloween
Thursday, November 1
SGA Campaign Week
Class Officer Elections – Online through portal.uu.edu
CHEM 111 Exam, TBA, 6:30-9:00 pm

Friday, November 2
SGA Campaign Week
Class Officer Elections – Online through portal.uu.edu
Student Teacher Seminar, LR-22, 9:00 am – 2:00 pm

Saturday, November 3
Class Officer Elections – Online through portal.uu.edu
PRAXIS Test & SAT Test, TBA

Sunday, November 4
Daylight Saving Time Ends
Class Officer Elections – Online through portal.uu.edu
Lady Bulldog Basketball Exhibition Game @ University of Memphis, 2:00 pm
Monday, November 5
Class Officer Elections – Online through portal.uu.edu
Vacated Class Officer Petitions Available Online, 8:00 am
Biology: What Can I Do with a Major in Biology, TBA, 9:00 – 9:30 am
Biology: What Can I Do with a Major in Biology, TBA, 1:00 – 1:30 pm
GO Trip Training, 6:00 – 8:00 pm

Tuesday, November 6
Campus and Community: A Day of Remembrance and Service, TBA
Res Life - S'More Giving, TBA

Wednesday, November 7
SGA All Staff Meeting, Bowld 215, 9:30 – 10:30 pm
Thursday, November 8

Priority Registration Begins for Winter and Spring 2013
Biology: What Can I Do with a Major in Biology, TBA, 12:15 – 12:45 pm
Lady Bulldog Volleyball @ Shorter University, 6:00 pm
Fall Choral Concert, First Baptist Church, Jackson, 7:30 pm
Play, Theater, 7:30 pm

Friday, November 9

Preview Day, Grant Center, 7:00 am – 4:00 pm
Winter GO Trip Training, 3:00 – 10:00 pm
Vacated Class Officer Petitions Due, Office of Student Leadership & Engagement, 4:00 pm
Lady Bulldog Volleyball @ University of West Georgia, 5:00 pm
Play, Theater, 7:30 pm & 11:30 pm
Barefoots Open Mic Night, Barefoots Joe, 8:00 pm

Saturday, November 10

Bulldog Basketball vs. Central Baptist, TBA
Lady Bulldog Volleyball @ University of Alabama – Huntsville, 1:00 pm
Play, Theater, 7:30 pm

Sunday, November 11

Play, Theater, 2:30 pm

Veterans Day
### Monday, November 12
- Vacated Class Officer Campaign Week
- Residual ACT Test, LR-22, 8:30 am – 1:30 pm
- Residence Life Room Checks
- Residence Life - Watters Treasure Hunt, TBA
- Play, Theater, 7:30 pm
- Residence Life Room Checks

### Tuesday, November 13
- Vacated Class Officer Campaign Week
- Residence Life Room Checks
- BSOL: Career Transition Strategies, TBA, 6:00 pm
- Symphonic Band Concert, Chapel, 7:30 pm
- Play, Theater, 8:30 pm
- Tennessee Baptist Convention – Faith Baptist Church, Bartlett, TBA

### Wednesday, November 14
- Vacated Class Officer Campaign Week
- Residence Life Room Checks
- Tennessee Baptist Convention – Faith Baptist Church, Bartlett, TBA
- SGA Student Senate, LR-22, 9:30 – 11:00 pm
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<td>Vacated Class Officer Campaign Week</td>
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<td>Class Officer Elections – Online through portal.uu.edu</td>
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<td>SGA – TN Intercollegiate State Legislature, TBA</td>
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<td>String Ensemble Concert, Hartley Hall, 7:30 pm</td>
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<td>Bulldog Basketball @ Southeastern Oklahoma State, TBA</td>
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<td>SGA – TN Intercollegiate State Legislature, TBA</td>
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<td>Union Lady Bulldog Basketball Classic vs. Brevard University, 7:00 pm</td>
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<td>Residence Complexes Close</td>
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<td>Union Lady Bulldog Basketball Classic vs. Clayton State, TBA</td>
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<td>Bulldog Basketball @ Henderson State, TBA</td>
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Thursday, November 22
Thanksgiving Holidays
Thanksgiving Holidays for Staff, Offices Closed

Friday, November 23
Thanksgiving Holidays
Thanksgiving Holidays for Staff, Offices Closed
Lady Bulldog Basketball vs. Maryville @ Springfield, MO

Saturday, November 24
Lady Bulldog Basketball @ Drury University, Springfield, MO

Sunday, November 25
Residence Complexes Open
NOTES

Monday, November 26
Residual ACT Test, LR-22, 8:30 am – 1:30 pm
Handbell Concert, Hartley Hall, 7:30 pm

Tuesday, November 27
Residence Life - Deck the Halls, TBA
Jazz Band Concert, Theater, 7:30 pm

Wednesday, November 28
SGA Student Senate, LR-22, 9:30 – 11:00 pm
Thursday, November 29
Student Teacher Seminar, LR-22, 9:00 am – 2:00 pm
Piano Ensemble, Hartley Hall, 12:15 pm
Lady Bulldog Basketball vs. Valdosta State, TBA

Friday, November 30
Last Day to Withdraw from All Fall Classes

Saturday, December 1
Lady Bulldog Basketball vs. University of West Florida, TBA

Sunday, December 2
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- **December 2012**
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- Christmas Day
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Monday, December 3

Tuesday, December 4
A Union Christmas, Chapel, 7:30 pm
Bulldog Basketball vs. Champions Baptist, 7:00 pm
Panhellenic Christmas, Sorority Lodges, 8:00 – 9:30 pm

Wednesday, December 5
### Thursday, December 6

- Carl Perkins Christmas, TBA
- Hundley Center Tutoring Ends
- CHE 111 Exam, TBA, 6:30-9:00 pm

### Friday, December 7

- Pottery Sale, SUB Atrium, 8:00 am – 5:00 pm
- Reading/Review Day
- SAC Movie in the Bowld, Bowld 120, 7:00 pm

### Saturday, December 8

- Bulldog Basketball vs. William Carey, 4:00 pm

### Sunday, December 9

- Residence Life - Food for Finals, 9:00 pm
### Monday, December 10
- **Residence Life - Food for Finals, 9:00 pm**
- **Final Exams**
- **Final Exams for MWF 8:00 am Classes, 8:00-10:00 am**
- **Residual ACT Test, LR-22, 8:30 am – 1:30 pm**
- **Final Exams for MWF 1:00 pm Classes, 11:00 am – 1:00 pm**
- **Final Exams for MWF 11:00 am Classes, 2:00 – 4:00 pm**
- **Monday Evening Final Exams Meet at Regularly Scheduled Class Time**
- **Christmas Story with the Dockerys, McAfee Commons, TBA**

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### Tuesday, December 11
- **Residence Life - Food for Finals, 9:00 pm**
- **Final Exams**
- **Final Exams for TR 8:00 am Classes, 8:00 – 10:00 am**
- **Final Exams for TR 12:15 pm Classes, 11:00 am – 1:00 pm**
- **Final Exams for TR 9:25 am Classes, 2:00 - 4:00 pm**
- **Tuesday Evening Final Exams Meet at Regularly Scheduled Class Time**

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### Wednesday, December 12
- **Residence Life - Food for Finals, 9:00 pm**
- **Final Exams**
- **Final Exams for MWF 9:00 am Classes, 8:00 – 10:00 am**
- **Final Exams for MWF 12:00 pm Classes, 11:00 am – 1:00 pm**
- **Final Exams for MWF 2:00 pm Classes, 2:00 – 4:00 pm**
Thursday, December 13
Final Exams
Final Exams for TR 10:50 am Classes, 8:00 – 10:00 am
Final Exams for TR 1:40 pm Classes, 11:00 am – 1:00 pm
Final Exams for TR 3:05 Classes, 2:00 – 4:00 pm
Thursday Evening Final Exams Meet at Regularly Scheduled Class Time
Residence Complexes Close

Friday, December 14
Christmas Break for Students & Faculty
BSNA Pinning Ceremony, Chapel, 5:00 pm
Lady Bulldog Basketball vs. Rust College, 6:00 pm

Saturday, December 15
Christmas Break for Students & Faculty
Graduation, TBA
Bulldog Basketball vs. Henderson State, 4:00 PM

Sunday, December 16
Christmas Break for Students & Faculty
Monday, December 17
Christmas Break for Students & Faculty
Bulldog Basketball @ Kentucky Wesleyan, TBA

Tuesday, December 18
Christmas Break for Students & Faculty

Wednesday, December 19
Christmas Break for Students & Faculty
Thursday, December 20
Christmas Break for Students & Faculty

Friday, December 21
Christmas Break for Students & Faculty

Saturday, December 22
Christmas Break for Students & Faculty

Sunday, December 23
Christmas Break for Students & Faculty
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<thead>
<tr>
<th>Date</th>
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<tr>
<td>Monday, December 24</td>
<td>Christmas Eve</td>
<td>Christmas Break for Students &amp; Faculty</td>
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<td>Christmas Break for Staff, Offices Closed</td>
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<td>Tuesday, December 25</td>
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Thursday, December 27
Christmas Break for Students & Faculty
Christmas Break for Staff, Offices Closed

Friday, December 28
Christmas Break for Students & Faculty
Christmas Break for Staff, Offices Closed

Saturday, December 29
Christmas Break for Students & Faculty
Christmas Break for Staff, Offices Closed

Sunday, December 30
Christmas Break for Students & Faculty
Christmas Break for Staff, Offices Closed
## January 2013

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<th>Monday</th>
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- **January 1, 2013**: New Year's Day
- **January 21, 2013**: Martin Luther King, Jr. Day
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</table>
Monday, December 31
Christmas Break for Students & Faculty
Christmas Break for Staff, Offices Closed

Tuesday, January 1
Residence Complexes Open
New Year's Holiday for Students, Faculty, & Staff

Wednesday, January 2
Day Registration – Classes Begin
Hundley Center Tutoring Begins
New J-Term Student Orientation Luncheon, TBA, 12:00 – 1:00 pm
Thursday, January 3

Registration Closes for Monday/Thursday Accelerated – Classes Begin
Late Registration for Day Classes
Last Day to Add a Class
Lady Bulldog Basketball vs. Delta State University, 6:00 pm
Bulldog Basketball vs. Delta State University, 8:00 pm
Res Life- Ping Pong Tournament, TBA


Friday, January 4


Saturday, January 5

Lady Bulldog Basketball @ Christian Brothers University, 2:00 pm
Bulldog Basketball @ Christian Brothers University, 4:00 pm


Sunday, January 6
Monday, January 7
Deadline to Drop (course does not appear on transcript)
Residual ACT Test, LR-22, 8:30 am – 1:30 pm

Tuesday, January 8

Wednesday, January 9

Thursday, January 10
Game Night in the Bowld, 8:00 pm

Friday, January 11
SAC Movie in the Bowld, Bowld 120, 8:00 pm

Saturday, January 12
Lady Bulldog Basketball @ University of North Alabama, 2:00 pm
Bulldog Basketball @ University of North Alabama, 4:00 pm

Sunday, January 13
Monday, January 14

Tuesday, January 15
Deadline to Drop (course appears on transcript with “DR”)

Wednesday, January 16
Thursday, January 17
Lady Bulldog Basketball vs. University of Alabama-Huntsville, 6:00 pm
Bulldog Basketball vs. University of Alabama-Huntsville, 8:00 pm
Res Life - Amazing Race, TBA, 8:00 pm

Friday, January 18

Saturday, January 19
Lady Bulldog Basketball @ Shorter University, 2:00 pm
Bulldog Basketball @ Shorter University, 4:00 pm

Sunday, January 20

Monday, January 21

Last Day to Withdraw from All Winter Classes in Progress
Residence Life Room Checks
Preview Day, Grant Center, 7:00 am – 4:00 pm
Residual ACT Test, LR-22, 8:30 am – 1:30 pm

Tuesday, January 22

Residence Life Room Checks

Wednesday, January 23

Residence Life Room Checks
Spring 2014 International Student Teaching Applications Due
Thursday, January 24
Residence Life Room Checks
MOSAIC Leadership Retreat, TBA
Hundley Center Tutoring Ends
Lady Bulldog Basketball @ West Alabama University, 6:00 pm
Bulldog Basketball @ West Alabama University, 8:00 pm
Res Life - Food for Finals, 9:00 pm

Friday, January 25
MOSAIC Leadership Retreat, TBA
Final Exams

Saturday, January 26
MOSAIC Leadership Retreat, TBA
PRAXIS Test & SAT Test, TBA
Lady Bulldog Basketball vs. University of West Georgia, 2:00 pm
Bulldog Basketball vs. University of West Georgia, 4:00 pm

Sunday, January 27
Monday, January 28

Residence Complexes Open for Students with Monday February Accelerated Classes
MOSAIC Leadership Retreat, TBA
Student Leadership Conference, Grant Center, 9:00 am – 12:30 pm
Student Leadership Conference Luncheon, Bowld 120, 12:30 – 2:00 pm
GO Trip Training, 3:30 – 10:00 pm

Tuesday, January 29

Residence Complexes Open for New/Returning Students
Meal Plans Begin
GO Trip Training, 8:30 am – 4:00 pm
New Student Orientation Dinner, Grant Center, 5:00 – 6:45 pm
Holla Back Party, Bowld 120, 8:00 – 10:00 pm

Wednesday, January 30

Registration – Day Classes and 16-Week Evening Classes Begin
Student Teacher Seminar: Career Development for 21st Century Educators, LR-22, 9:45 – 11:30 am
SGA All Staff Meeting, Bowld 215, 9:30-10:30 pm
Thursday, January 31
Late Registration
Lady Bulldog Basketball @ Valdosta State University, 6:00 pm  
Bulldog Basketball @ Valdosta State University, 8:00 pm

Friday, February 1
Late Registration

Saturday, February 2
Late Registration
Lady Bulldog Basketball @ University of West Florida, 2:00 pm  
Bulldog Basketball @ University of West Florida, 4:00 pm

Sunday, February 3
Late Registration
Residence Life - Super Bowl Party, TBA
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Monday, February 4
Late Registration
Residual ACT Test, LR-22, 8:30 am – 1:30 pm
Servant Leadership Award (SLA) Orientation, TBA, 3:00 pm
Hundley Center Tutoring Begins
Barnabas Applications Available, Online
Focus Leadership Applications Available, Online

Tuesday, February 5
Late Registration
PEWS Myers-Brigg Type Indicator (MBTI) Interpretation, Part 1, TBA, 8:00 am

Wednesday, February 6
Late Registration
Last Day to Add a Class
Servant Leadership Award – Begin Service
SGA Student Senate, LR-22, 9:30 – 11:00 pm
### Thursday, February 7
- Debriefing for Fall/Winter 2012/13 Returning Students, 4:00 – 6:00 pm
- PEWS Myers-Brigg Type Indicator (MBTI) Interpretation, Part 2, TBA, 8:00 am
- Lady Bulldog Basketball @ Delta State University, 6:00 pm
- Music Dept. – Britten Festival, Hartley Hall, Grant Center, 7:30 pm
- Bulldog Basketball @ Delta State University, 8:00 pm

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### Friday, February 8
- Music Dept. – Britten Festival, Hartley Hall, Grant Center, 7:30 pm

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### Saturday, February 9
- Music Dept. – Britten Festival, Hartley Hall, Grant Center, 7:30 pm
- LSAT Test, TBA
- Lady Bulldog Basketball vs. Christian Brothers University, 2:00 pm
- Bulldog Basketball vs. Christian Brothers University, 4:00 pm

### Sunday, February 10
Monday, February 11
Residence Life Room Checks
Residence Life - Mugs & Kisses, Bowld 120, 6:00 – 10:00 pm

Tuesday, February 12
Residence Life Room Checks

Wednesday, February 13
Ash Wednesday
Residence Life Room Checks
Deadline to Drop (course does not appear on transcript)
College to Career Seminar, TBA, 3:00 – 4:00 pm
SGA All Staff Meeting, Bowld 215, 9:30- 10:30 pm
Thursday, February 14

Residence Life Room Checks
RA Applications Due

Friday, February 15

Do you have more than 72 hours earned? Then, it's time to complete a junior audit. Please stop by the academic Center to apply for a degree audit.
Preview Day, Grant Center, 7:00 am – 4:00 pm
External Study Fair/Interest Meeting, PAC Hallway, H-40, 11:00 am – 2:00 pm
Student Organization Fair, SUB Hallway, 11:00 am – 1:30 pm
Variety Show Early Auditions, Chapel, 3:00 – 5:00 pm
Scholars Weekend, TBA

Saturday, February 16

Scholars Weekend, TBA
Lady Bulldog Basketball vs. University of N. Alabama, 2:00 pm
Bulldog Basketball vs. University of N. Alabama, 4:00 pm

Sunday, February 17
Monday, February 18

- Homecoming Week
- Heritage Welcome Back Breakfast, TBA
- Preview Day, Grant Center, 7:00 am – 4:00 pm
- Residual ACT Test, LR-22, 8:30 am – 1:30 pm
- DMS Senior Seminar: Life Calling and Career Development, Part 1, TBA, 4:00 – 5:30 pm

Tuesday, February 19

- Homecoming

Wednesday, February 20

- Homecoming
  - Computer Science: What Can I Do with a Major in Computer Science, TBA, 11:00 – 11:50 am
  - SGA Student Senate, LR-22, 9:30 – 11:00 pm
Thursday, February 21
Homecoming
Focus Leader Applications Due Online, 4:00 pm
Add SGA Homecoming Movie in the Bowld, Bowld 120, 8 pm
Lady Bulldog Basketball @ University of Alabama – Huntsville, 6:00 pm
Bulldog Basketball @ University of Alabama – Huntsville, 8:00 pm

Friday, February 22
Homecoming
Barnabas Nominations Due, Online, 4:00 pm
SAC Homecoming Concert, Chapel, 8:00pm

Saturday, February 23
Homecoming Day, Homecoming Basketball Games vs. Shorter University, Homecoming Court Presentation, and Homecoming Presidential Cup Presentation

Sunday, February 24
Monday, February 25
External Scholarship Application Deadline, 4:00 pm
Fall 2013 Student Teacher Applications Due

Tuesday, February 26

Wednesday, February 27
SGA All Staff Meeting, Bowld 215, 9:30 – 10:30 pm
Thursday, February 28
Social Work Senior Seminar: Career Strategies for 21st Century Social Workers, TBA, 1:40 – 4:05 pm
Lady Bulldog Basketball vs. University of West Alabama, 6:00 pm
Bulldog Basketball vs. University of West Alabama, 8:00 pm

Friday, March 1
Barefoots Open Mic Night, Barefoots Joe, 8:00 pm

Saturday, March 2
Lady Bulldog Basketball @ University of West Georgia, 2:00 pm
Bulldog Basketball @ University of West Georgia, 4:00 pm

Sunday, March 3
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Monday, March 4
Residual ACT Test, LR-22, 8:30 am – 1:30 pm
Rho Chi Applications Available, Panhellenic Council/Karen Taylor
Residence Life - Heritage Minute to Win It, TBA
Hundley Center Tutor of the Year Nominations Accepted
DMS Senior Seminar: Life Calling and Career Development, Part 2, TBA, 4:00 – 5:30 pm

Tuesday, March 5
EDU 250: Resume Writing for Educators, TBA, 10:50 am and 12:15 pm
Focus Leadership Group Interviews, Bowld 221, 4:00 – 6:00 pm

Wednesday, March 6
Focus Leadership Group Interviews, Bowld 221, 4:00 – 6:00 pm
SGA Student Senate, LR-22, 9:30 – 11:00 pm
Thursday, March 7
Focus Leadership Group Interviews, Bowld 221, 4:00 – 6:00 pm

Friday, March 8
Preview Day, Grant Center, 7:00 am – 4:00 pm

Saturday, March 9
SAT Test, TBA

Sunday, March 10
Daylight Saving Time Starts
NCATE/State Site Visit for Teacher Education Program
### Monday, March 11
- NCATE/State Site Visit for Teacher Education Program
- SAC Be Our Guest, Off Campus
- Focus Leadership Individual Interviews, Bowld 162, 4:00 – 6:00 pm

### Tuesday, March 12
- NCATE/State Site Visit for Teacher Education Program
- SAC Be Our Guest, Off Campus
- Focus Leadership Individual Interviews, Bowld 162, 4:00 – 6:00 pm

### Wednesday, March 13
- Focus Leadership Individual Interviews, Bowld 162, 4:00 – 6:00 pm
- SGA All Staff Meeting, Bowld 215, 9:30 – 10:30 pm
- Lady Bulldog Basketball NCCAA National Championship, TBA
Thursday, March 14
Focus Leadership Individual Interviews, Bowld 162, 4:00 – 6:00 pm
Lady Bulldog Basketball NCCAA National Championship, TBA
SAC Be Our Guest, Off Campus
Set Up for West TN Regional Science & Engineering Fair, Gym I, 2:30 pm
Play, “Doubt,” Theater, 7:30 pm

Friday, March 15
Lady Bulldog Basketball NCCAA National Championship, TBA
Play, “Doubt,” Theater, 7:30 pm
West TN Regional Science & Engineering Fair, Gym I, Coburn D.R., 8:00 am – 9:30 pm
Variety Show Auditions, Chapel, 3:00 – 5:00 pm
West TN Regional Science & Engineering Fair Awards Ceremony, Chapel, 5:15 – 7:00 pm
Play, “Doubt,” Theater, 11:30 pm

Saturday, March 16
Lady Bulldog Basketball NCCAA National Championship, TBA
Play, “Doubt,” Theater, 7:30 pm

Sunday, March 17
Play, “Doubt,” Theater, 2:30 pm
<table>
<thead>
<tr>
<th>Monday, March 18</th>
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<tbody>
<tr>
<td>Academic Progress Reports Due</td>
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<tr>
<td>Residence Life Room Checks</td>
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<tr>
<td>Play, “Doubt,” Theater, 7:30 pm</td>
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<td>SGA Class Officer Petitions</td>
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<td>Residual ACT Test, LR-22, 8:30 am</td>
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<td>TEP Interviews, TBA, 4:00 – 6:00 pm</td>
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<td>Residence Life Room Checks</td>
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<td>Play, “Doubt,” Theater, 7:30 pm</td>
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<td>TEP Interviews, TBA, 4:00 – 6:00 pm</td>
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<td>BSOL: Career Transition Strategies, TBA, 6:00 pm</td>
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<tr>
<td>Residence Life Eggstravaganza, Bowld 120, 121, 162, 207, 215, 221, 244, 247, 8:00 – 9:30 pm</td>
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<th>Wednesday, March 20</th>
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<tr>
<td>Residence Life Room Checks</td>
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<tr>
<td>Rho Chi Applications Due, Online</td>
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<tr>
<td>TEP Interviews for Music Education Majors, TBA, 4:00 – 6:00 pm</td>
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<tr>
<td>SGA Student Senate, LR-22, 9:30 – 11:00 pm</td>
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</table>
**Thursday, March 21**

Residence Life Room Checks  
Teacher Expo, Grant Center, 1:30 – 3:30 pm  
Singers Spring Tour

**Friday, March 22**

Singers Spring Tour  
Residence Complexes Close  
Variety Show Technical Forms Due, Toby Brown’s Office (SA-58)  
Hundley Center Tutor of the Year Nominations Deadline

**Saturday, March 23**

Singers Spring Tour

**Sunday, March 24**

Singers Spring Tour
Monday, March 25
Singers Spring Tour
Spring Holidays

Tuesday, March 26
Singers Spring Tour
Spring Holidays

Wednesday, March 27
Singers Spring Tour
Spring Holidays
Thursday, March 28
Singers Spring Tour
Spring Holidays
Spring Holidays for Staff, Offices Closed

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Friday, March 29
Good Friday
Spring Holidays
Spring Holidays for Staff, Offices Closed

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Saturday, March 30
Spring Holidays

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Sunday, March 31
Easter Sunday
Spring Holidays
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</table>
Monday, April 1
Spring Holidays

Tuesday, April 2
Rho Chi Interviews, Bowld 162, 3:00 – 5:00 pm

Wednesday, April 3
Rho Chi Interviews, Bowld 162, 3:00 – 5:00 pm
Deadline to Drop (course appears on transcript with “DR”)  
SGA Student Senate, LR-22, 9:30 – 11:00 pm
Thursday, April 4
Rho Chi Interviews, Bowld 162, 3:00 – 5:00 pm
Variety Show Practice, Chapel, 9:00 am – 12:00 Midnight

Friday, April 5
Career "U"niversity: Engineering, Business, and Technology Expo, TBA, 1:30 – 3:30 pm
Class Officer Petitions Due, Office of SLE, 4:00 pm

Saturday, April 6
External Study Orientation for Students Going Out Summer/Fall 2013, H-40

Sunday, April 7
Monday, April 8
Graduation Applications for Fall 2013 and Winter 2014 are due to the Academic Center. If you have not applied for a degree audit, please do so now.
Residual ACT Test, LR-22, 8:30 am – 1:30 pm
Residence Life - March Madness Championships, TBA

Tuesday, April 9
Residence Life - Basics 101, Bowld 121, 6:00 – 8:30 pm

Wednesday, April 10
SGA All Staff Meeting, Bowld 215, 9:30 – 10:30 pm
Thursday, April 11

Friday, April 12
Ryan Center Bible Conference, TBA

Saturday, April 13
Ryan Center Bible Conference, TBA
ACT Test, Emporium Drive
Focus Leadership Training, Bowld 221, 10:00 am – 4:00 pm

Sunday, April 14
Monday, April 15
Residence Life Room Checks
Class Officer Campaign Week

Tuesday, April 16
Residence Life Room Checks
Class Officer Campaign Week

Wednesday, April 17
Residence Life Room Checks
Class Officer Campaign Week
SGA Student Senate, LR-22, 9:30 – 11:00 pm
Thursday, April 18
Residence Life Room Checks
Class Officer Campaign Week
Priority Registration Begins for Summer and Fall 2013
Class Officer Elections – Online through portal.uu.edu
Ed.S. Seminar: Life Calling and Career Strategies for Ed.S Professionals, TBA, 5:00 – 6:45 pm

Friday, April 19
Class Officer Campaign Week
Class Officer Elections – Online through portal.uu.edu
Preview Day, Grant Center, 7:00 am – 4:00 pm

Saturday, April 20
Class Officer Elections – Online through portal.uu.edu
Variety Show, Civic Center, 7:00 pm

Sunday, April 21
Class Officer Elections – Online through portal.uu.edu
### Monday, April 22

- **Class Officer Elections** – Online through portal.uu.edu
- **Greek Week, TBA**
- **Residual ACT Test, LR-22**, 8:30 am – 1:30 pm
- **Set Up for Symphonic Band Rehearsal, Chapel**, 12:00 pm – 10:00 pm
- **Abraham’s Altar, Bowld 120**, 9:00 pm

### Tuesday, April 23

- **Greek Week, TBA**
- **Symphonic Band Rehearsal, Chapel**, 8:00 am – 11:00 pm
- **Symphonic Band Concert, Chapel**, 7:30 pm
- **Abraham’s Altar, Bowld 120**, 9:00 pm

### Wednesday, April 24

- **Greek Week, TBA**
- **SGA All Staff Meeting, Bowld 215**, 9:30 – 10:30 pm
Thursday, April 25
Greek Week, TBA

Friday, April 26
Greek Week, TBA
Spring Choral Concert, First Baptist Church, Jackson, TN, 7:30 pm

Saturday, April 27

Sunday, April 28
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Monday, April 29
Children's Show, Chapel, 10:00 am

Tuesday, April 30
Union University Scholarship Symposium, Grant Center, 8:00 am – 2:00 pm
Children's Show, Chapel, 10:00 am, 7:30 pm

Wednesday, May 1
Children's Show, Chapel, 10:00 am
SGA Student Senate, LR-22, 9:30 – 11:00 pm
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**Thursday, May 2**

May Day, Grace Quad/Bowld 120, 2:00 – 5:00 pm
String Ensemble Concert, Hartley Hall, 7:30 pm

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**Friday, May 3**

Last Day to Withdraw from All Spring Classes
Servant Leadership Award – End Service

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**Saturday, May 4**

SAT Test, Emporium Drive

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**Sunday, May 5**
Monday, May 6  
Opera Workshop, Hartley Hall, 7:30 pm

Tuesday, May 7  
Opera Workshop, Hartley Hall, 7:30 pm  
Etiquette Dinner with First Lady, TBA, 6:00 – 8:00 pm

Wednesday, May 8
Thursday, May 9
Jazz Band Concert, Theater, 7:30 pm

Friday, May 10
Pottery Sale, SUB Hallway, 8:00 am – 5:00 pm
Hundley Center Tutoring Ends
SAC Movie on the Lawn, Watters Quad, 8:00 pm

Saturday, May 11

Sunday, May 12
Residence Life - Food for Finals, 9:00 pm

Mother’s Day
### Monday, May 13

<table>
<thead>
<tr>
<th>Event</th>
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<tbody>
<tr>
<td>Residence Life - Food for Finals</td>
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<tr>
<td>Residual ACT Test, LR-22</td>
<td>8:30 am – 1:30 pm</td>
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<td>Final Exams</td>
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<td>Final Exams for MWF 8:00 am Classes</td>
<td>8:00 – 10:00 am</td>
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<td>Final Exams for MWF 1:00 pm Classes</td>
<td>11:00 am – 1:00 pm</td>
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<tr>
<td>Final Exams for MWF 11:00 am Classes</td>
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<td>Monday Evening Final Exam Meets at Regularly Scheduled Class Time</td>
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### Tuesday, May 14

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<td>Residence Life - Food for Finals</td>
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<td>Final Exams</td>
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<td>Final Exams for TR 8:00 am Classes</td>
<td>8:00 – 10:00 am</td>
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<td>Final Exams for TR 12:15 pm Classes</td>
<td>11:00 am – 1:00 pm</td>
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<td>Final Exams for TR 9:25 am Classes</td>
<td>2:00 – 4:00 pm</td>
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<td>Tuesday Evening Final Exam Meets at Regularly Scheduled Class Time</td>
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### Wednesday, May 15

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<thead>
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<th>Event</th>
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<tr>
<td>Residence Life - Food for Finals</td>
<td>9:00 pm</td>
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<td>Final Exams</td>
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<tr>
<td>School of Nursing BSN Recognition &amp; Pinning Ceremony Practice</td>
<td>9:30 am – 12:00 pm</td>
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<tr>
<td>Final Exams for MWF 9:00 am Classes</td>
<td>8:00 – 10:00 am</td>
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<tr>
<td>Final Exams for MWF 12:00 pm Classes</td>
<td>11:00 am – 1:00 pm</td>
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<tr>
<td>Final Exams for MWF 2:00 pm Classes</td>
<td>2:00 – 4:00 pm</td>
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### Thursday, May 16

- **Final Exams**
- **Final Exams for TR 10:50 am Classes, 8:00 – 10:00 am**
- **Final Exams for TR 1:40 pm Classes, 11:00 am – 1:00 pm**
- **Final Exams for TR 3:05 pm Classes, 2:00 – 4:00 pm**
- **Thursday Evening Final Exam Meets at Regularly Scheduled Class Time**
- **Residence Complexes Close**

### Friday, May 17

- **School of Pharmacy Class of 2013 Awards Ceremony Rehearsal, Chapel, 3:00 pm**

### Saturday, May 18

- **School of Pharmacy Class of 2013 Awards Ceremony, Chapel, 10:00 am**
- **School of Nursing BSN Recognition & Pinning Ceremony, Chapel, 2:00 pm**
- **Graduation, 6:00 pm**

### Sunday, May 19
Thursday, May 23

Friday, May 24

Saturday, May 25

Sunday, May 26
**Monday, May 27**  
**Memorial Day**

Memorial Day Holiday, School & Offices Closed

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**Tuesday, May 28**

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**Wednesday, May 29**

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Thursday, May 30

Friday, May 31

Saturday, June 1
SAT Test, Emporium Drive

Sunday, June 2
Residence Complexes Open
June 2013

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</table>
Monday, June 3
Registration – Day and Evening Classes Begin

Tuesday, June 4
Late Registration
Last Day to Add a Class

Wednesday, June 5
Thursday, June 6
Deadline to Drop (course does not appear on transcript)


Friday, June 7


Saturday, June 8
ACT Test, Emporium Drive


Sunday, June 9


Monday, June 10
Residual ACT Test, LR-22, 8:30 am – 1:30 pm

Tuesday, June 11
Deadline to Drop (course appears on transcript with “DR”)
Southern Baptist Convention, Houston, TX

Wednesday, June 12
Southern Baptist Convention, Houston, TX
Monday, June 17
Class Holiday for June Term
New Student Registration

Tuesday, June 18

Wednesday, June 19
Monday, June 24

Tuesday, June 25
Last Day to Withdraw from All Term I Classes

Wednesday, June 26
Thursday, June 27

Friday, June 28
Final Exams
Residence Complexes Close

Saturday, June 29

Sunday, June 30
Residence Complexes Open
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Independence Day
Monday, July 1
Registration – Day and Evening Classes Begin

Tuesday, July 2
Late Registration
Last Day to Add a Class

Wednesday, July 3
Thursday, July 4
Independence Day Holiday

Friday, July 5
Deadline to Drop (course does not appear on transcript)

Saturday, July 6

Sunday, July 7
Monday, July 8
Residual ACT Test, LR-22, 8:30 am – 1:30 pm

Tuesday, July 9

Wednesday, July 10
Thursday, July 11

Friday, July 12

Saturday, July 13

Sunday, July 14
Monday, July 15
Deadline to Drop (course appears on transcript with “DR”)
<table>
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Thursday, July 18

Friday, July 19

Saturday, July 20
PRAXIS Test, Emporium Drive

Sunday, July 21
Monday, July 22

Tuesday, July 23
Last Day to Withdraw from All Term II Classes

Wednesday, July 24
Thursday, July 25

Friday, July 26
Final Exams
Residence Complexes Close

Saturday, July 27
Adult Studies and Graduate Studies Summer Graduation, TBA

Sunday, July 28
Monday, July 29
Registration for Term III – Classes Begin
Last Day to Add a Class

Tuesday, July 30

Wednesday, July 31
Deadline to Drop (course does not appear on transcript)
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