



UNION UNIVERSITY  
**Student Financial Planning**

Student ID: \_\_\_\_\_

Last Name

First Name

Middle Init.

**Student Non-Filer Income Verification 2024-2025 - INDEPENDENT**

The instructions and certifications below apply to yourself (and your spouse, if married). Complete this section if you and/or your spouse will not file and are not required to file a 2022 income tax return with the IRS. Once completed, please print, sign, and return this form to our office through your Self-Service account. Information on using Self-Service can be found here - [www.uu.edu/financialaid/verify](http://www.uu.edu/financialaid/verify). Do not email forms with Personal Identifiable Information. If you have questions, please contact our office for assistance.

**1) Select the appropriate answer:**

Neither I, nor my spouse (if applicable), were employed and had no income earned from work in 2022.

I, or my spouse (if applicable), were employed in 2022 and have listed below the names of all employers, the amount earned from each employer in 2022, and whether an IRS W-2 form was provided. List every employer even if the employer did not issue an IRS W-2 form.

*If more space is needed, provide a separate page with your name and ID# at the top.*

| Employer's Name                         | IRS W-2 Provided? | Whose Income? | Annual Amount Earned in 2022 |
|-----------------------------------------|-------------------|---------------|------------------------------|
| <i>(Example) ABC's Auto Body Shop*</i>  | Yes               | SELF          | \$4,500.00                   |
|                                         |                   |               |                              |
|                                         |                   |               |                              |
|                                         |                   |               |                              |
| Total Amount of Income Earned From Work |                   |               | \$                           |

**2) Along with this signed form, provide a copy of the W-2 for each employer listed above.**

If you provided wages in the box(es) above, remember to provide a copy of the W-2 if you were provided one. Most employers, unless you were paid in cash or had your own business, will have provided a W-2. If you cannot find a copy of your W-2, most employers will have a record of it and can provide you a new copy if requested. If not, you can request a new copy through the IRS website - <https://www.irs.gov/individuals/transcript-types-and-ways-to-order-them> (for W-2's you should request the Wage and Income Transcript for 2022).

**3) Certification and Signatures**

*By signing below, I certify that the individual(s) whose information is provided on this form has not filed and is not required to file a 2022 income tax return and that information provided regarding sources of 2022 income earned from work and the amount of income from each source is true and accurate.*

*Each person signing below certifies that all of the information reported is complete and correct. The student and spouse (if applicable) whose information was reported on the FAFSA must sign and date.*

Student Signature \_\_\_\_\_ Date: \_\_\_\_\_

Spouse Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(if applicable)