



UNION UNIVERSITY

Student Financial Planning

Student ID:

Last Name	First Name	Middle Init.

2024-2025 VA BENEFIT CERTIFICATION REQUEST

Please read the instructions and check your input before returning the form. Incorrect or incomplete information will delay benefit processing.

Complete this form to utilize VA Education Benefits for the term designated below. Only select one term for certification on this form. Once completed, please print, sign, and return this form to the Office of Student Financial Planning. You may also email this form to veterans@uu.edu.

Please select the term you are requesting to use VA benefits:

Fall 2024

Spring 2025

Summer 2025

Have you selected a major

Yes, My major is _____

No, I understand that this may affect my ability to receive benefits. .

Advisor's Name: _____

Advisor's Email: _____

Have you submitted a copy of an updated Certificate of Eligibility this school year?

Yes

No, I understand that my hours will not be certified until I have submitted an updated copy.

BY SIGNING BELOW, I ACKNOWLEDGE AND UNDERSTAND THE FOLLOWING STATEMENTS:

- VA education benefits are paid based on training time/rate of pursuit, and benefit payment may be adjusted for enrollment that does not equal a full-time course-load spanning the entire semester.
- Benefits can only be received for courses that are within my program of study.
- Any change to my enrollment, program, or location **after the date below** may result in a reduction to my benefits and a debt owed by me to Union and/or the Department of Veterans Affairs.
- The Change of Enrollment form **MUST** be resubmitted within five days of an enrollment change if any changes are made to your class schedule.
- Classes which are repeated may be certified for repeat if the original grade was punitive (i.e. a failing grade). Classes that have been successfully completed cannot be certified for VA purposes if they are repeated.
- I am responsible for tuition and fee payment to Union.

Signature

Date