



UNION UNIVERSITY

School of Education

Admission Requirements for the Ed.S. Degree Leadership in School Reform (LSR) Track

Candidates must have one of three qualifications to be admitted to the program:
(1) leadership experience, (2) a school leadership license, or (3) a school leadership degree.

1. Application for Graduate Studies in Education: <http://www.uu.edu/academics/graduate/eds/>
All other application materials must be received by the final deadline of November 15 for Spring enrollment, April 1 for Summer enrollment, or July 15 for Fall enrollment.
2. Application Fee: A nonrefundable application fee of \$25, payable through the online application process.
3. Official Transcripts: Official transcripts from ALL undergraduate and graduate schools attended. The minimum requirement for admission is an official master's degree transcript from a regionally accredited college/university with a minimum GPA of 3.20. In addition, students must ensure that transcripts received from non-US institutions are translated and evaluated by a recognized agency and forwarded directly to Union University.
4. Grade Point Average - Undergraduate GPA of 3.0 or higher. Prior Graduate GPA of 3.2 or higher. Students not meeting either of these GPA criteria may be granted Conditional Admission to the Leadership in School Reform track following the successful completion of a writing sample and approval of the Graduate Admissions Committee.
5. Writing Sample - All applicants successfully complete a writing sample demonstrating adequate graduate level writing skills. We request that applicants complete and upload the writing sample within 48 hours of starting. Writing sample details will be emailed to you by the program coordinator.
6. Copy of current teacher license. **A .pdf of this document will be uploaded while completing your application.**
7. Four Recommendation Forms. One must be completed by the applicant's principal or supervisor; two must be completed by fellow teachers; and one by a character/personal reference (non-family member) who has insight into all components on the form. **Applicant will provide name and email address for each recommendation form while completing the application.**
8. Current professional resume. **Resume will be uploaded to applicant's file while completing online application.**

The applicant will be required to complete an online interview with the Director of the Program who will make a recommendation to the Dean and Graduate Admissions Committee concerning admission to the program.